

CITY OF REINBECK

414 MAIN STREET
REINBECK, IA 50669-1050

PHONE: 319-788-6404

FAX: 319-788-6910

cityhall@reinbeck.net

January 6, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING

COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Approve Consent Agenda
 - a. Minutes from December 2, 2019
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from December 3, 2019 through January 6, 2020
 - e. November Bank Reconciliation & Financial Reports
 - f. November Bills Paid
 - g. December Budget Report
 - h. December Utility Billing Audit Report
 - i. Class B Wine Permit & Class C Beer Permit with Sunday Sales for Casey's
 - j. Class B Beer (Includes Wine Coolers) Permit with Outdoor Service for Wildflower
3. Approve Agenda
4. Old Business
 - a. Susie Petersen, Building Permit
5. New Business
 - a. Gary Winterhoff – Consider 2019 Employee Health Insurance
 - b. Jeff Colb – Grundy County Housing Needs Assessment
 - c. Consider Approval of Resolution #2020-01R, A Resolution to Adopt the 2019 Grundy County Housing Needs Assessment
 - d. Budget Amendment Hearing
 - e. Consider Approval of Resolution #2020-02R, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020
 - f. Consider Bid on 501 Pine Street Lot
 - g. Consider Approval of Resolution #2020-03R, A Resolution Setting a Date for a Public Hearing on an Offer to Purchase City-Owned Property Located at 501 Pine Street, Gundy County, City of Reinbeck, Iowa
 - h. Consider Approval of Resolution #2020-04R, A Resolution to Transfer Funds to Pay Upcoming Obligations
 - i. Consider Approval of Fire Department Roster
 - j. Consider the Following Appointments by the Mayor
 - i. Appointment of Mayor Pro-Tem
 - ii. Appointment of City Administrator
 - iii. Appointment of City Newspaper
 - iv. Appointment of City Bank
 - v. Appointment of City Attorney
 - k. Consider Approval of Bank Signature Card Authorizations
 - l. Consider Approval of Council Committee Assignments
 - m. Consider Approval of Hwy 175 Speed Limit Change
 - n. Consider Approval of Library CD#3000397972 Renewal
 - o. Consider Approval of Certification of Lien
 - p. Consider Action on 405 Pine Street
 - q. Set Budget Hearing
 - r. Consider Approval of 2019 Employee Wage Report
 - s. Consider Approval of City & RTU Raises
6. Budget Workshop
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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February 3, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING
COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. Approve Consent Agenda
 - a. Minutes from January 6, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from January 7, 2020 through February 3, 2020
 - e. December Bank Reconciliation & Financial Reports
 - f. December Bills Paid
 - g. January Budget Report
 - h. January Utility Billing Audit Report
 - i. Class C Liquor License with Outdoor Service and Sunday Sales for 405 Lounge
3. Approve Agenda
4. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
5. Old Business
 - a. Susie Petersen, Building Permit
6. New Business
 - a. Kirk Dolleslager – Introduction (Running for Sheriff)
 - b. Jay Kibbee – High Water Bill
 - c. Downtown Snow Removal
 - d. Debbie Reynolds – OnMedia Update
 - e. Hearing on Offer to Purchase City-Owned Property at 501 Pine Street
 - f. Consider Approval of Resolution #2020-05R, A Resolution Authorizing Sale of City-Owned Property at 501 Pine Street, Grundy County, City of Reinbeck, Iowa
 - g. Hearing on Proposed Property Tax Levy Fiscal Year July 1, 2020 – June 30, 2021
 - h. Consider Approval of Resolution #2020-06R, A Resolution Approving the FY2021 Maximum Property Tax Dollars
 - i. Set Budget Adoption Hearing
 - j. Consider Relay-for-Life on June 5, 2020 and Street Closings
 - k. 116 Randall Street Alley
 - l. Approval of Water Bills to State Offset Program
 - m. Mowing & Spraying RFP's
 - n. Consider Approval of Park CD#3000335162, City CD#3000425210, and Library CD#3000425244 Renewals
7. Budget Workshop
8. Adjourn Meeting

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March 2, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING

COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Approve Consent Agenda
 - a. Minutes from February 3, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from February 4, 2020 through March 1, 2020
 - e. January Bank Reconciliation & Financial Reports
 - f. January Bills Paid
 - g. February Budget Report
 - h. February Utility Billing Audit Report
3. Approve Agenda
4. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
5. Old Business
 - a. Susie Petersen – Dollar General, Building Permit
6. New Business
 - a. Awarding of Contract for City Mowing and Spraying
 - b. Shawn - 801 Grundy Avenue - Tree Removal
 - c. Jason Walters & Jeremy Thesing – USDA Loans
 - d. Mark Vinsand – Energy Service Representative – Led Lighting Program
 - e. 4th of July Committee - Volunteers
 - f. Consider Approval of Bathhouse Grants
 - i. Consider Contribution to Bathhouse
 - ii. Memorandum of Understanding with INRCOG
 - iii. Resolution on Acquisition or Development for Outdoor Recreation
 - g. Fitness Center Fundraising
 - h. Hearing on Proposed Budget and Certification of City Taxes for FY21
 - i. Consider Approval of Resolution #2020-07R, A Resolution Adopting of Budget and Certification of City Taxes for FY21
 - j. Consider Approval of Resolution #2020-08R, A Resolution Authorizing the Mayor to Sign, and the City Clerk to Attest to a Housing Repair Project Approved According to the Reinbeck Tax Increment Financing (TIF) Low and Moderate Income (LMI) Set-Aside Administrative Plan
 - k. Consider Approval of Resolution #2020-09R, A Resolution Authorizing the Mayor to Sign, and the City Clerk to Attest to a Housing Repair Project Approved According to the Reinbeck Tax Increment Financing (TIF) Low and Moderate Income (LMI) Set-Aside Administrative Plan
 - l. Awarding of City Examination RFP
 - m. Review Bids for City Hall Improvements
 - n. Consider Approval of RTU CD#3000711015
 - o. Consider Setting a Spring Clean Up Day (April 18th – Rain Date April 25th)
 - p. Consider Clerk to IMFOA 2020 Spring Meeting
 - q. Approval of Water Bills to State Offset Program & County Assessment
7. Adjourn Meeting

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April 13, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Consider Approval of Statement of Rationale
 - a. Pandemic conditions for social distancing make it impractical and impossible for the Council to allow the public to attend this meeting. Individuals wanting to address council regarding an agenda item will be called to enter the meeting when that item is called upon. All the requirements of Iowa Code 21.8 will be satisfied.
3. Approve Consent Agenda
 - a. Minutes from March 2, 2020
 - b. Minutes from March 19, 2020
 - c. Treasurer's Report
 - d. Bills to be Paid
 - e. Bills Paid from March 4, 2020 through April 10, 2020
 - f. February Bank Reconciliation & Financial Reports
 - g. February Bills Paid
 - h. March Budget Report
 - i. March Utility Billing Audit Report
 - j. Class C Liquor License With Catering Privilege, Outdoor Service, and Sunday Sales for American Legion Action Post #242
4. Approve Agenda
5. Old Business
6. New Business
 - a. Correction on January 6, 2020 Minutes Regarding Susie Petersen
 - b. Consider Approval of Preparedness Plans for Covid-19
 - c. Set Budget Amendment Hearing
 - d. Consider Approval of Allen Hansen Resignation from the Board of Adjustments
 - e. Consider Approval of Library CD#3000397972 Renewal
 - f. Consider Approval of Park CD#3000335162 Renewal
7. Adjourn Meeting

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May 4, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Consider Approval of Statement of Rationale
 - a. Pandemic conditions for social distancing make it impractical and impossible for the Council to allow the public to attend this meeting. Individuals wanting to address council regarding an agenda item will be called to enter the meeting when that item is called upon. All the requirements of Iowa Code 21.8 will be satisfied.
3. Approve Consent Agenda
 - a. Minutes from April 13, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from April 14, 2020 through May 1, 2020
 - e. March Bank Reconciliation & Financial Reports
 - f. March Bills Paid
 - g. April Budget Report
 - h. April Utility Billing Audit Report
 - i. Class B Native Wine Permit for Reinbeck Pharmacy Inc.
4. Approve Agenda
5. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
6. Old Business
7. New Business
 - a. Awarding of Contract for Cemetery Spraying
 - b. Hearing on Proposed FY19/20 Budget Amendment
 - c. Consider Approval of Resolution #2020-10R, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020
 - d. Consider Approval of Resolution #2020-11R, A Resolution to Transfer Funds to Pay Upcoming Obligations
 - e. Consider Approval of FY21 Grundy County Sheriff's Office Law Enforcement Agreement
 - f. Set Water/Sewer Rate Hearing
 - g. Consider Approval of City CD#3000425210
 - h. Consider Certification of Liens for Unpaid Utility Bills
 - i. Consider Approval of Relay for Life to be set for June 4, 2021
 - j. Consider Approval of Tree Removal at 111 Clark Street
 - k. Tree Removal Request at 309 Commercial
8. Adjourn Meeting

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June 1, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Consider Approval of Statement of Rationale
 - a. Pandemic conditions for social distancing make it impractical and impossible for the Council to allow the public to attend this meeting. Individuals wanting to address council regarding an agenda item will be called to enter the meeting when that item is called upon. All the requirements of Iowa Code 21.8 will be satisfied.
3. Approve Consent Agenda
 - a. Minutes from May 4, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from May 5, 2020 through May 31, 2020
 - e. April Bank Reconciliation & Financial Reports
 - f. April Bills Paid
 - g. May Budget Report
 - h. May Utility Billing Audit Report
 - i. 20/21 Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Trunck's County Foods
 - j. 20/21 Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store
4. Approve Agenda
5. New Business
 - a. Keith Sindt – 609 Black Hawk Street Sewer Issues
 - b. Hearing on Proposal to Amend the Wastewater Rate Ordinance by the City of Reinbeck, Iowa
 - c. Consider Approval of 1st Reading on Proposal to Amend the Wastewater Rate Ordinance by the City of Reinbeck, Iowa
 - d. Set 2nd Reading on Proposal to Amend the Wastewater Rate Ordinance by the City of Reinbeck, Iowa or Waive
 - e. Consider Approval of Resolution #2020-12R, A Resolution Changing Water Rates
 - f. Approval of Resolution #2020-13R, A Resolution Setting the Date for Hearing and Letting and Approving the Form of Notice of Hearing on Proposed Plans, Specifications, Proposed Form of Contract and Estimated Cost and Notice to Bidders
 - g. Consider Approval of Resolution #2020-14R, A Resolution Setting Rates for Clean Up and Mowing of Nuisance Properties
 - h. Consider Approval of Alicia Smiley to the Park Board
 - i. Consider Approval of 2020/2021 Wage Resolution
 - j. Consider Approval of Certification of Lien for Unpaid Bill for Shut Off Repair
 - k. Consider Action on 405 Pine Street
 - l. Consider Renewal of RTU CD's 3000711023 & 3000711007
 - m. Consider COVID-19 Re-Openings (Memorial Bldg-Pool-Etc.)
 - n. Consider Purchase of Polaris Ranger XP700
6. Adjourn Meeting

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July 6, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Approve Consent Agenda
 - a. Minutes from June 1, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from June 2, 2020 through July 3, 2020
 - e. May Bank Reconciliation & Financial Reports
 - f. May Bills Paid
 - g. June Budget Report
 - h. June Utility Billing Audit Report
 - i. Class C Beer Permit and Class E Liquor License for Trunck's Country Foods
3. Approve Agenda
4. Old Business
 - a. Keith Sindt – Invoice for Sewer Cleaning
5. New Business
 - a. Tom Plahn – Water Concerns
 - b. Consider Approval of Plan & Drainage Report from Dollar General
 - c. Hearing on Proposed Plans, Specifications, Forms of Contract and Estimate of Cost for the Highway 175 Crossing at Chestnut Street Stormwater Improvements Project and the Taking of Bids Therefor
 - d. Consider Approval of 2nd Reading on Proposal to Amend the Wastewater Rate Ordinance by the City of Reinbeck, Iowa
 - e. Set 3rd Reading on Proposal to Amend the Wastewater Rate Ordinance by the City of Reinbeck, Iowa or Waive
 - f. Consider Approval of 2020 Debt Certification Statement
 - g. Consider Approval of Certification of Liens for Unpaid Mowing Bills
 - h. Consider Renewal of Library CD's 3000397972
 - i. Consider Purchase of Polaris Ranger XP700 or Cushman Golf Cart
6. Adjourn Meeting

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August 3, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Approve Consent Agenda
 - a. Minutes from July 6, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from July 7, 2020 through August 3, 2020
 - e. June Bank Reconciliation & Financial Reports
 - f. June Bills Paid
 - g. July Budget Report
 - h. July Utility Billing Audit Report
 - i. Class E Liquor License (LE) for Casey's General Store #1130
3. Approve Agenda
4. New Business
 - a. Consider Approval of Entrance Permit Request for Dollar General
 - b. Consider Approval of a Building Permit for Dollar General
 - c. Consider Approval of Reroofing Memorial Building – Joe Davis
 - d. Consider Approval of Contracts, Bonds, & Insurance for the HWY 175 Crossing at Chestnut Stormwater Improvements Project
 - e. Consider Approval of Engineer Construction Services on Stormwater Project
 - f. Consider Approval of 3rd Reading on Proposal to Amend the Wastewater Rate Ordinance by the City of Reinbeck, Iowa
 - g. Consider Approval of Ordinance No. 2020-01OR, An Ordinance Repealing the Current Sewer Services Charges for Service (Section 99.02) and Adopting Sewer Service Charges and Providing an Effective Date
 - h. Consider Approval of Resolution #2020-15R, A Resolution Approving RUT Report
 - i. Consider Approval of Resolution #2020-16R, A Resolution to Transfer Funds to Pay Upcoming Obligations
 - j. Consider Approval of Annual Financial Report
 - k. Consider Renewal of CD's 3000335146, 3000335162, 3000425195, 30000425244 and 3000425210
 - l. Consider Approval of INRCOG FY21 Membership
 - m. Consider Approval of Dean Larsen & Dean Snow Resignations from Cemetery Board
 - n. Consider Approval of Ray Rannfeldt & Sue Messerly to Cemetery Board
 - o. Consider Reinbeck Art Festival Street Closings
 - p. Consider Extension to Demolish 405 Pine Street
 - q. Set September 2020 Meeting Date
 - r. Consider Rent on Front Office at City Hall
 - s. Consider Removal of 6Wheeler
5. Old Business
6. Adjourn Meeting

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September 8, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Approve Consent Agenda
 - a. Minutes from August 3, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from August 4, 2020 through September 4, 2020
 - e. July Bank Reconciliation & Financial Reports
 - f. July Bills Paid
 - g. August Budget Report
 - h. August Utility Billing Audit Report
 - i. Class B Beer (BB) (Includes Wine Coolers) for Nana Rosa's
3. Approve Agenda
4. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
5. Old Business
 - a. Memorial Building Roof
6. New Business
 - a. Consider Approval of Resolution #2020-17R, A Resolution Requesting Reimbursement From the Iowa Covid-19 Government Relief Fund
 - b. Consider Action on 405 Pine Street
 - c. Consider Approval of Certifications of Liens
 - d. Awarding of Equipment Bids
 - e. Consider Approval of CIT Sewer Solutions 5 Year Maintenance Contract
 - f. Consider Approval of FY20 City Annual Examination
 - g. Consider Approval of FY20 Urban Renewal Report
 - h. Consider Approval of and Set Fall Clean Up Day (October 17, 2020)
 - i. Consider Approval of Hurts Donut for Pre-Order & Pickup Up at the Park
 - j. Consider Allowance of ATV's in Reinbeck City Limits
 - k. Consider Renewal of RTU CD 3000710984
 - l. Consider Approval of Clerk to the 2020 Virtual Annual Conference
 - m. Consider Approval of Clerk to IMFOA Fall Meeting
 - n. Consider Deferral of Employee Portion of Social Security Payroll Tax
 - o. Set Budget Amendment Hearing Date
 - p. Consider Sending Snow Removal RFP's
 - q. Update on Storm Clean Up
7. Adjourn Meeting

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October 5, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Consider Approval of Consent Agenda
 - a. Minutes from September 8, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from September 9, 2020 through October 4, 2020
 - e. August Bank Reconciliation & Financial Reports
 - f. August Bills Paid
 - g. September Budget Report
 - h. September Utility Billing Audit Report
3. Consider Approval of Agenda
4. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
5. Old Business
 - a. Memorial Building Roof
6. New Business
 - a. Debbie Reynolds
 - b. Consider Approval of Street Closings for Miracle on Main November 13, 2020
 - c. Consider Approval of 2020 Snow Removal RFP
 - d. Awarding of Exercise Equipment Bids
 - e. Consider Action on 405 Pine Street
 - f. Consider Action on 113 Clark Street
 - g. Budget Amendment Hearing
 - h. Consider Approval of Resolution #2020-18R, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020
 - i. Consider Approval of Resolution #2020-19R, A Resolution Authorizing the Mayor to Sign, and the City Clerk to Attest to a Housing Repair Project Approved According to the Reinbeck Tax Increment Financing (TIF) Low and Moderate Income (LMI) Set-Aside Administrative Plan
 - j. Consider Approval of Change Order #1 for Hwy 175 Stormwater Project
 - k. Consider Approval of Jamie Eiffler to the Board of Adjustments
 - l. Consider Approval of Butler-Grundy Development Alliance FY20/21 Membership
 - m. Consider Renewal of Library CD 3000397972
 - n. Consider/Set Trick-or-Treat Night
7. Adjourn Meeting

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November 2, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Consider Approval of Consent Agenda
 - a. Minutes from October 5, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from October 6, 2020 through November 1, 2020
 - e. September Bank Reconciliation & Financial Reports
 - f. September Bills Paid
 - g. October Budget Report
 - h. October Utility Billing Audit Report
 - i. Class C Liquor License with Sunday Sales for Maddog's Bar LLC
3. Consider Approval of Agenda
4. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
5. New Business
 - a. Lions Club to Present Reinbeck Community Flag Project
 - b. Consider Approval of Andy McQuillen to the RTU Board & Swearing In
 - c. Consider Approval of Additional Street Closings for Miracle on Main November 13, 2020
 - d. Consider 4-Way Stop at Main & Blackhawk Street
 - e. Consider Approval of Resolution #2020-20R, A Resolution to Transfer Funds to Pay Upcoming Obligations
 - f. Consider Approval of Payment Request #1 for Hwy 175 Stormwater Project
 - g. Consider Certification of Lien for Unpaid Mowing to the Grundy County Treasurer
 - h. Consider Renewal of City CD 3000425210 & Park CD 3000335162
 - i. Consider Remodel of Lighting, Electrical, & Ceiling at City Hall
6. Old Business
 - a. Consider Extension on 405 Pine Street
 - b. Consider Extension on 113 Clark Street
7. Adjourn Meeting

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December 7, 2020

5:30 P.M.

REINBECK CITY COUNCIL MEETING - COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Consider Approval of Consent Agenda
 - a. Minutes from November 2, 2020
 - b. Treasurer's Report
 - c. Bills to be Paid
 - d. Bills Paid from November 2, 2020 through December 4, 2020
 - e. October Bank Reconciliation & Financial Reports
 - f. October Bills Paid
 - g. November Budget Report
 - h. November Utility Billing Audit Report
 - i. Class C Beer Permit for Casey's Marketing Company
 - j. Class B Native Wine Permit for Reinbeck Hardware
 - k. Class B Wine Permit & Class C Liquor License With Outdoor Service & Sunday Sales for The Dig Inn
3. Consider Approval of Agenda
4. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
5. New Business
 - a. Gary Winterhoff – 2021 Health Insurance Options
 - b. Consider Tif Indebtedness Certification
 - c. Set Hearing on Proposed Property Tax Levy (February 1st)
 - d. Consider Approval of Stahl/Rose Wedding at Elmwood Park
 - e. Consider Acceptance of Hwy 175 Crossing at Chestnut Street Stormwater Improvement Project & Payment Request #2
 - f. Consider Sidewalk Replacements Due to Tree Stump Removal
 - g. Consider Moving Forward with New Subdivision Regulations
 - h. Consider Standard Professional Services Agreement with Snyder & Associates for Hwy 175 Crossing at Pioneer Road Stormwater Improvements Project
 - i. Consider Renewal of RTU CD#3000711007
 - j. Consider Remodel of Lighting, Electrical, & Ceiling at City Hall
 - k. Budget Discussion
6. Old Business
 - a. Update on 405 Pine Street
 - b. Consider Action on 113 Clark Street
7. Adjourn Meeting