

GOMA Board Meeting Minutes

6:00 pm Tues April 21, 2020

- Call meeting to order (Matt) - 6:00
- Roll Call: Board Attendees: Matt, Chuck, Ken, Pam, Cathy and Michelle
- Guests: Dan, Marilyn
- Previous meeting minutes: Acknowledge Dec. meeting minutes were approved
 - Tonight's meeting minutes will be distributed through email for Board Approval.

Treasurer's report

- GOMA financials (Pam): \$25,000 in checking (should have) however, our balance Granger shows is \$32,000. Pam said some checks have not cleared yet.
- Misc. Budget (Dan): would like an annual \$800 misc budget for landscaping. Pam said she will make a line item for this amount in next years budget. For now, we can use the tree service budget if any misc items need to be purchased.
- Website Line Item (Matt): recommended adding a line item to account for the website cost renewal. Approximately \$200.
- New CD (Pam): Suggested to move 10k from our money market account to a CD as an opportunity to earn more interest. * Michelle motioned to transfer to a CD. Chuck seconded the motion. Approved.
- Banking: GOMA checking acct signature cards completed by Pam and Matt.
- GOMA Records (Matt): Matt asked about our process pertaining to the storage of GOMA records from Granger. Pam needs these records so she can have last years record audited. Cathy has 1 box of records from the beginning of GOMA up to about 3 years ago and 1 laptop.
 - Need to find out how long we need to keep records and inform Cathy.

Landscape Report

- Sprinkler system update (Dan): Working with Anderson irrigation and their time is limited to working with us every other week. Currently looking for a backup. Chuck and others are digging up sprinkler heads to help save money. Have dug up around 100-150 sprinkler heads. In addition, some backyards on Haskell are not getting watered. This is currently being investigated.
- Landscaping update (Dan): New City Landscaping is now called Augusta.
- Street Tree Update (Chuck): Tree service removal will start on Monday, May 11th. We will need to notify the homeowners where the trees are located. 12 trees will be removed in GOMA. The city of Central Point has given thousands of dollars to help remove these trees. As we get information Michelle will post on our GOMA website.

Communications Update

- Member mailing data base (Matt): Working to get our member address data base up to date. Matt is also having Granger send out the newsletter only to our tenants that are renters (not

homeowners) and removing the billing statement. "Welcome Letters" will also be distributed to new tenants.

- Welcome Letter (Cathy): Cathy suggested that as Board members, if we know about new residents, we should consider dropping off a welcome letter, introducing ourselves and provide GOMA information.
- Newsletter (Cathy): Cathy mentioned getting additional information from the board to help build the newsletter.
- New Mailer: Ken, Matt and Chuck will work on language for a new letter for the neighborhood to ensure they have the important contact information they need to contact the Board.
- GOMA email communications (Michelle): It was suggested and agreed to send a message back to Board once an email has been addressed or resolved.

Design Review Report

- Updates (Ken): Overall requests have been quiet. There were a couple of paint change requests, fence request (being repaired) off Taylor and swimming pool. Ken asked if anyone else needs to second his decisions prior to approving. He and Cathy decided they will approve together, and Cathy will be the second point of contact in the event Ken is unavailable.

Old Business

- Open board seat: Cathy and Michelle will design some messaging for the newsletter requesting submissions for interested parties.

New Business

- Website Service (Michelle) GoDaddy internet service 1-year renewal not upgrade this year to new version.
- Chuck wants to know who he should send residents with issues. He has neighbors knocking on his door instead of going through the proper channels. Michelle suggested sending them to the GOMA email. Ken volunteered to help Chuck with those situations as well. Ken suggested to add to the newsletter that complaints need to be addressed to GOMA via email. Ken suggested sending a separate mailing to GOMA residents that help steer them appropriately. (See Communications)
 - Newsletter to Granger must be in by June 12th to go out in the bill.

Adjourn (Matt): Meeting ended at 7:18

Next Meeting: July 21st at 6pm