

**Dove Tree HOA Clubhouse & Pool Reservation
Summer 2023**

The Clubhouse, Pool & Tennis Courts are for active Dove Tree HOA members & Associate Members only. Community events have priority, so please check with a Board Member for available dates. Rentals are not confirmed until the completed & signed Rental Form and 2 checks (security deposit & rental fee) are received. Reservation requests are subject to review by the Dove Tree Board of Directors.

Rental Fees: 2 separate checks made out to Dove Tree Inc.

*Adult chaperons (over age 25) are required for all events with children & teens.

Clubhouse Rental: \$115.00 rental fee; Security Deposit: \$100.00

Clubhouse and Pool: \$125 rental fee (in addition to payment of any & all additional lifeguards (see below);
\$100 security deposit.

New for 2023: Upstate Pool Management "Pool Party Request" Google Form must be completed to secure additional lifeguards for a pool rental. The form will be shared via e-mail/text by the designated Dove Tree HOA board member to the HOA member/associate member to be completed.

Pool Deck Rental Fee: maximum of 9 non-members allowed (including parents/adults attending with children) and guest fees apply (\$2/person)

***Events with 10 or more non-member guests will require the rental of the clubhouse/pool. (see information under Rental Fees)**

No one is allowed on the pool deck without a lifeguard present.

Dove Tree Clubhouse is available for use during the following hours. Maximum Capacity inside the clubhouse is 40 people but more can be accommodated on request.

Sunday-Thursday 8:00am- 11:00pm.

Friday, Saturday and Holidays 8:00am- 2:00am

***Dove Tree Pool rental ends at 11:00pm. UPM company policy states that lifeguards can not work past 12:00am, & therefore the pool will close at 11:00pm to allow the lifeguards to close up.**

The following must be completed following an event:

* Empty ALL trash cans & place in receptacles outside the pool gate

* Remove all decorations/painters tape;

* Remove items from the refrigerator/ freezer

* Chairs & tables/counters need to be wiped down of all food/spills/sticky residue, but leave out to be cleaned & sanitized by the cleaning service

*Turn off all appliances

* Boys & Girls Bathroom check: faucets turned off, toilets functioning properly & no mess on the floor/seat (if there is an issue during the event, please contact Julia Darnell & close off the area (stall/sink); turn lights off & close doors into the main room.

After the event, the security deposit will be returned or destroyed, if after inspection, the facility & grounds are in satisfactory condition. If there is any damage/additional paid services required due to failure to report an issue during an event, the security deposit will not be returned.

Clubhouse/ Pool Reservation

Name: _____

Phone: _____

Requested Date/Time: _____

of people attending: _____

By signing below I acknowledge that I am responsible for any damage to the Clubhouse incurred during the rental. Items such as the microwave, refrigerator, and stove will be covered under this commitment.

Signature: _____ **Date:** _____