

**2024 Owner/Member Applying for Tenant Application  
Riviera Village Property Owner's Association, Inc.  
PO BOX 692, Key Largo, FL 33037**

Tenants renting a property in Riviera Village, Bowen's Addition for a term of six (6) months or longer may apply for use of the park during their tenancy. The property owner is the association member, retaining voting rights and accepting responsibility for the tenant. There is one park fob allowed per residence. Please email or attach an executed copy of the lease to this application along with a copy of the rules initialed at each section by your tenant (See checkable rules for emailing). Application membership fee is \$250.

Owner Name \_\_\_\_\_

Property Address \_\_\_\_\_

Owner's Mailing Address \_\_\_\_\_

Owner's Phone # \_\_\_\_\_ Email \_\_\_\_\_

Tenant Name \_\_\_\_\_

Tenant Phone # \_\_\_\_\_ Email \_\_\_\_\_

LEASE Start Date \_\_\_\_\_ End Date \_\_\_\_\_

All motorized vessels (boats, ski jets) must be registered for use at the park. Decals for motorized vessels are required and are \$25 per vessel. Copy of proof of registration showing ownership by the tenant must be attached to this application or can be sent via email. Vessels not registered to the tenant are not allowed.

1st Vessel Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

FL/State Registration #: \_\_\_\_\_ Trailer Tag# \_\_\_\_\_

2nd Vessel Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

FL/State Registration #: \_\_\_\_\_ Trailer Tag# \_\_\_\_\_

By signing below, the property owner accepts responsibility for the association fob and is responsible for the tenants to follow all RVPOA rules for use of the park and basin. RVPOA is to be advised when the tenants end their lease/rental term. The property owner is responsible for returning the park fob to the association.

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments required\* \*Copy of Lease \*Copy of vessel registration (if applicable)

\*Copy of Park rules with initials on each page by tenant acknowledging their understanding and acceptance.

Office Use Only Date dues paid: \_\_\_\_\_ Amount: \_\_\_\_\_ Method of Payment - Electronic \_\_\_\_\_ Cash \_\_\_\_\_

Check # \_\_\_\_\_ Fob# \_\_\_\_\_ Vessel sticker # \_\_\_\_\_