JERMAINE COLLINS

EVENT PRODUCER / ARTIST

EDUCATION

2003-2007 GENERAL EDUCATION
Oak Park-River Forest High School

CONTACT

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SKILLS

- WRITTEN AND ORAL COMMUNICATION
- PROBLEM SOLVING
- EVENT PRODUCTION, PROMOTION (DIY AND CLUB)
- MS WORD, OUTLOOK, AND EXCEL
- STRONG ATTENTION TO DETAIL
- TALENT BUYING

EXPERIENCE

2015 - Present REDLINE TICKETS
Logistics Coordinator, Accountant
- Manage incoming and outgoing shipment of thousands of hard stock tickets a year
- Liaison with 30 residential and UPS addresses daily for ticket retrieval
- Keep track of incoming and outgoing payments, totaling $3 million in the past year from brokers and ticketing corporations
- Reconcile the credit cards of 10 accounts a month
- Provide service to customers (via phone and email) unfamiliar with electronic tickets and buying from the secondary market

2014 - 2016 THEM FLAVORS
Producer
- Scout and book local DJs, musicians and performers for weekly events
- Advance shows with all support acts
- Handle event logistics (ground transport, hotel booking, gear rental)
- Scout underground venues via being active in the scene and going to events
- Build and maintain relationships with the Chicago night-life and DIY communities
- Work with sponsors and other event companies (Redbull, 1833, React Presents, Some Odd Pilot) to build better experiences for our guests

2017 - Present RELATE
Producer
- Book completely local line-ups with mostly black performers
- Partner with local charities to raise funds through raffles and ticket sales
- Create plans for and guide promotion leading up to the event (our peak attendance is around 450)
- Do in-venue production (lighting, decoration) for DIY events

2019 - Present CLUB INITIATIVE
Owner
- Book local acts to perform over the internet at different locations across the city
- Guide branding through creating original artwork for each episode
- Promote to encourage viewing/listening
- Archive all shows through Soundcloud, Mixcloud, and Google Drive