

OPEN ARMS AREA SERVICE MEETING MINUTES

January 5, 2017

Meeting opened by Chairperson Robin at 7:30 with Serenity Prayer

The 12 Traditions were read by Nettie and The 12 Concepts were read by Darren

<u>In Attendance:</u>	Chairperson:	Robin V.	845-346-5510	deliadoxie@aol.com
	Vice Chair:	Steve R.	845-706-3783	luckysaber1949@yahoo.com
	Secretary:	Lauren P.	845-820-1274	lpiazza830@gmail.com
	Co-Secretary:	Open		
	RCM:	Sandy C.	646-261-6215	charles@nyp.org
	Policy & Proc Chair:	John M.	914-447-2438	jmignone1@aol.com
	Treasurer:	Craig F.	516-410-4460	craig.f@live.com
	Co- Treasurer:	Open		

Robin welcomed everyone- I only have 1 comment, if you look at the minutes if anyone read it at the end of my comments last month, I had scheduled an administrative body meeting on the 10th of January at St. Anne's in Washingtonville and I just want you to know that not one person showed up. I got one call from one person saying they couldn't make it. Needless to say I'm a little bit upset because I'm just trying to go by our policy and make sure we have one every three months. I don't know what happened but we'll try and schedule one for march and go from there.

Any new GSRs?

Secretary Report: Previous months minutes read by Lauren P. – copies were distributed and reviewed.
Motion to accept by Michael seconded by Alexis

Treasurer Report: Treasurer's report was distributed and reviewed by Craig F.
Craig – I talked to Lynn, the RSO treasurer and she got everything but she just asked that next time we write the insurance check to the RSO, I wrote it to region. The bank charges us a statement fee but they are sending us double statements so I'm going to check on that.
Lauren – would one of them maybe be for E&A?
Craig – they're sending doubles for both us and E&A.
Robin – since we're below what we should be we need to build this back up, just keep in mind that we're a little low when you're bringing donations.
Motion to accept by Michael J. and seconded by Lexi

Policy and Procedure: John M – thank you for electing me, I'll do my best. Over the course of the last month I received all the archives from Aisha. It was a big crate of stuff and a lot of it was over 5 years old. What I did receive that's important is folders containing all the past policy minutes and copies of policy and each year it was updated, a binder containing subcommittee handbooks that is kind of outdated-I'd like a month to go through that one, and a binder containing OAA Meeting minutes 2012-2013. I have to say, a couple of those were missing in there but it was pretty full. I had better luck going on the website which goes back to 2014 and in the next month or so we need to look into if we have 3 years of archives or not and if we do where are they cause that's very important. Part of 2016 isn't on the website either and that's important also. I think if you're going to call for an admin body meeting we can take up those questions then so we don't take up all the time at area. One thing I did notice in going through the policies that is financial and could be rather important to us that we're going to have to involve the body with, is that somehow over the last few years we seem to have done away with the literature fund and we've just been buying literature and selling it but it is mixed in with our money. The truth is that at any point we could end up broke if they buy a lot of literature. I think we should establish a separate literature fund next month and maintain that separately and not as part of our money. It could get complicated but at some point we're going to have to do it, we used to before I don't know what happened or why we don't do it anymore.
Robin – as long as I've been around we've been doing it this way where they hand in money at the end of the night and when they order literature we pay. James tries not to buy any more than he sold the month before, he tries to keep in budget.
John – I can't tell you though how irresponsible it is that we don't keep track of that separately, we have no idea what we have or how much we're spending and how much of our money we need to keep the literature and that's our biggest asset.
Alexis – how do you do that? On the treasurer's report it says what's sold and then we have receipt on what was spent so how do we not know?

John – what I’m saying is we take the literature money and we mix it right in to the general fund. We don’t know how much we need for literature and how much we can have.

Robin – well it’s a line item on our reports

John – only how much we sold

Robin – but we also have all the checks we write as a line item

Alexis – what I’m saying is everything is recorded here so it should be

John – maybe you’re not understanding. For 15 years we had a literature fund, we knew how much literature we had and how much money we had in the fund, we have no idea anymore.

Craig – I think the point is that in most groups, there is a revolving book fund so that any book is sold can be replaced and that money is never mixed in with the money. So if we did that here, the literature person doesn’t have to worry about whether or not we sold literature. So if something happens and they don’t sell that much, then they can’t buy literature and we have to write them a check. This would avoid that.

Mark R. – I think what you’re saying is that you want to know what the inventory is.

John – it would have to be both literature and money and when you put it together it would equal a certain amount so there would be a cap. They just reported that we have \$2500, if James needs to order a lot of literature, we think we have 2500 but we don’t. We have nothing because our operating fund got used on literature. In the policy there’s certain things that go in the literature fund and some that don’t but we have no literature fund. So 3 months ago we had no literature and no money to buy more so we used our own money to do it but it can’t stay that way.

Robin – but he didn’t buy anything this month.

John – that has nothing to do with it. Let’s say he sells literature and there is a small mark up on the literature, that fund should grow and he should have more money to spend this way James knows what he can and can’t buy.

Alexis – where does that money go though?

John – it stays in our bank account and the treasurer is still responsible for it.

Mark H – can we make a motion?

Robin – it’s complicated, it should go to the policy committee. He needs to work out a procedure for it and then bring it back to the body.

John – okay so we’ll do that. And we’ll be meeting the 3rd Wednesday of each month in Monroe at 7:30 PM

RCM Report: Sandy—we have not met since we were here last. We meet next Saturday so there is nothing new to report except that MALIGNA is the second weekend in February.

20 GSRs were in attendance; 26 group reports were submitted

Group:	3 – 7 – 11	GSR:	Michael J.
Day, Place, Time:	Sunday 6:30-8PM – Montgomery	Donation:	Yes
Format:	Rotate Steps 3 – 7 – 11; 1 st Sunday Tradition of Month	<u>Anniversaries</u>	
Report:	All is well	None	
Special Needs:	None		

Group:	Alive and Free	GSR:	Sarah A.
Day, Place, Time:	Monday 7PM – 201 Wharford Street	Donation:	No
Format:	Rotating	<u>Anniversaries</u>	
Report:	Needs support	None	
Special Needs:	Need trusted servants		

Group:	All R Welcome	GSR:	Donna B.
Day, Place, Time:	Wednesday 4:30-6 PM - Monticello	Donation:	Yes
Format:	Rotating	<u>Anniversaries</u>	
Report:	Basic Text story/step, JFT, 90 Day panel, celebration/topic	None	
Special Needs:	Desperate need of support and speakers		

Group:	Back From the Grave	GSR:	James K.
Day, Place, Time:	Monday 7:30-9 PM – 2839 Rt 94 Washingtonville	Donation:	Yes

Format:	Beginner's	Anniversaries John M. 27 yrs 1/30/17 Jack H. 13 yrs 1/30/17
Report:	No report	
Special Needs:	None	

Group:	Back on Track	GSR:	
Day, Place, Time:	Thursday 7-8:30 PM – 7 Prince St. Monticello	Donation:	No
Format:	Rotating	Anniversaries None	
Report:	No report		
Special Needs:	Need support		

Group:	Clean & Crazy	GSR:	Tommy L.
Day, Place, Time:	Sunday 7-8:30 PM – 142 Stage Road Monroe	Donation:	Yes
Format:	Rotating – splits the 1 st 2 Sundays: Men & Women	Anniversaries Marie 3 yrs 1/29/17 Dana 2 yrs 1/29/17 Jay 2 yrs 1/29/17	
Report:	All is well and attendance is good. Commitments were filled for all positions. Excited about new trusted servants.		
Special Needs:	None		

Group:	The Joy is in the Journey	GSR:	Angel P.
Day, Place, Time:	Sunday 5:30-7 PM – 40 Smith St. Middletown	Donation:	Yes
Format:	Rotating	Anniversaries Jackie 4 yrs 1/22/17	
Report:	Everything is going good		
Special Needs:	None		

Group:	Keys to Success	GSR:	James B.
Day, Place, Time:	Monday 6-7:30 PM – 3 Commercial Pl. Newburgh	Donation:	No
Format:	Speaker	Anniversaries Ava D. 9 yrs 1/30/17	
Report:	Group doing well		
Special Needs:	None		

Group:	Kickin' It Live Gut Level	GSR:	Darren P.
Day, Place, Time:	Sunday 12-1:30 PM – 40Smith St. Middletown	Donation:	Yes
Format:	Rotating	Anniversaries Roger 3 yrs 1/22/17	
Report:	Group is doing well, have some new members-roster almost full		
Special Needs:	None		

Group:	Miracle of Change	GSR:	James B.
Day, Place, Time:	Wednesday 7-8 PM – 265 Van Ness St Newburgh	Donation:	No
Format:	Rotating	Anniversaries None	
Report:	Group is doing well		
Special Needs:	None		

Group:	Men on Point	GSR:	Joe M.
Day, Place, Time:	Monday 7:30-9 PM – New Windsor	Donation:	Yes
Format:	Men's Topic	Anniversaries None	
Report:	All is well		
Special Needs:	None		

Group:	Never Alone	GSR:	Aimee H.
Day, Place, Time:	Wednesday 7-8:30 PM – Warwick	Donation:	Yes
Format:	Book reading, step, JFT	Anniversaries None	
Report:	Meeting is doing well, all positions changed and were filled		
Special Needs:	None		

Group:	New Way of Life	GSR:	Randy N.
Day, Place, Time:	Friday 7-8:30 PM - 40 Smith St Middletown	Donation:	Yes
Format:	Rotating	<u>Anniversaries</u>	
Report:	Attendance is good	Jodi	2 yrs 1/28/17
Special Needs:	None	Freddy	2 yrs 1/28/17

Group:	Nooners	GSR:	Barbara T.
Day, Place, Time:	Monday-Friday 12-1:30 PM – 33 Park Pl. Goshen	Donation:	Yes
Format:	Rotating	<u>Anniversaries</u>	
Report:	No report	Lamar	4 yrs 1/25/17
Special Needs:	None		

Group:	Pay It Forward	GSR:	Cheryll H.
Day, Place, Time:	Monday 7:30-9 PM – 113 Wolcott Ave (Rt. 9D) Beacon	Donation:	No
Format:	Open Beginner's	<u>Anniversaries</u>	
Report:	No report	Alyssa	2 yrs 1/30/17
Special Needs:	Need trusted servants and speakers. Please help us keep the door open		

Group:	Reach Out	GSR:	Ryan K.
Day, Place, Time:	Tuesday 7-8:30 PM – 33 Park Place Goshen	Donation:	Yes
Format:	Rotate Steps 1-3	<u>Anniversaries</u>	
Report:	Meeting is well attended	Giorgio	1 yr 1/31/17
Special Needs:	Could use members with more experienced members		

Group:	Reflections	GSR:	Cory M.
Day, Place, Time:	Saturday 12-1:30 PM – 22 Sweezy Ave Middletown	Donation:	Yes
Format:	JFT	<u>Anniversaries</u>	
Report:	No Report	Charles A	4 yrs 1/28/17
Special Needs:	None		

Group:	Relationships	GSR:	Diana M.
Day, Place, Time:	Tuesday 7-8:30 PM – 75 Highland Ave. Middletown	Donation:	No
Format:	Rotating	<u>Anniversaries</u>	
Report:	Group is doing well and is well attended.	None	
Special Needs:	Could use speakers from other meetings		

Group:	Saturday Night Fever	GSR:	Dan N.
Day, Place, Time:	Saturday 10-11 PM – 115 Main St. Goshen	Donation:	Yes
Format:	Rotating	<u>Anniversaries</u>	
Report:	All commitments were up and filled	None	
Special Needs:	None		

Group:	Spiritual Foundation	GSR:	James B.
Day, Place, Time:	Friday 6-7:30 PM – 9 Johnston St Newburgh	Donation:	No
Format:		<u>Anniversaries</u>	
Report:	Needs support	None	
Special Needs:	Need trusted servants		

Group:	Steps in the Right Direction	GSR:	Sarah A.
Day, Place, Time:	Wednesday 7-8:30 PM – 40 Smith St. Middletown	Donation:	No
Format:	Rotating	<u>Anniversaries</u>	
Report:	Doing well	None	
Special Needs:	None		

Group:	Steps on Sunday	GSR:	James B.
Day, Place, Time:	Sunday 1-2:30 PM – 172 Liberty St. Newburgh	Donation:	No
Format:	Step Meeting	<u>Anniversaries</u>	
Report:	Group doing well	Bob G.	12 yrs 1/29/17
Special Needs:	None	Marie	1 yr 1/29/17

Group:	Steps to Life	GSR:	Rob C.
Day, Place, Time:	Saturday 7:30-9 PM – St. Anne’s Washingtonville	Donation:	Yes
Format:	Open, Step, Topic	<u>Anniversaries</u>	
Report:	All is well. Attendance is good.	Jaelyn	9 yrs 1/28/17
Special Needs:	Could always use support		

Group:	Turn It Over	GSR:	Mark H. (Fill-In)
Day, Place, Time:	Tuesday 7:30-9 PM – St. Andrew’s Rt 9D Beacon	Donation:	Yes
Format:	Open/Rotating	<u>Anniversaries</u>	
Report:	All is well	None	
Special Needs:	None		

Group:	Up Front	GSR:	Lexi F.
Day, Place, Time:	Sunday 5:30-7 PM – St. Andrew’s Rt 9D Beacon	Donation:	No
Format:	Just for Today	<u>Anniversaries</u>	
Report:	Attendance is picking up	None	
Special Needs:	None		

Group:	Women’s Time For Change	GSR:	Bianca S.
Day, Place, Time:	Monday 7-8:30 PM – 40 Smith St. Middletown	Donation:	Yes
Format:	Rotating	<u>Anniversaries</u>	
Report:	All is going well	Nina	1 yr 1/23/17
Special Needs:	None	Lori	7 yrs 1/23/17

Sub –committee Reports:

Area Website - www.openarmsarea.com Mark R - 914-447-4566 mark@albrohvac.net	Meeting – TUESDAY BEFORE AREA - 5:30PM 18 Little Britain Road Newburgh, NY
Report:	
<ul style="list-style-type: none"> • Work began on the new website, we got the home page done. You can take a look at openarmsarea.net • I’m going to be sending out a template to each chairperson of the subcommittees so they can have a say on what their page will look like • New meeting list and minutes were posted • Apologies to E&A about the time of meeting not being updated 	
EVENTS & ACTIVITIES Ronnette B. (845) 775-7862	Meets 2nd and 4th Thursday, 6:00PM RECAP, 40 Smith Street Middletown, NY
Report:	
<ul style="list-style-type: none"> • We met last Thursday and also tonight to touch up loose ends for the speaker jam that we’re having this Saturday. We talked about the menu and shopping, which I just covered and we made programs. • We have a flyer for the red and white affair. I would like to ask for a motion to waive the 60 day policy for presenting a flyer to be approved (verbal motion-Passed) • I don’t know about the service workshop. We’re planning to do a Karaoke and a lip sync battle for April and May. 	
HELPLINE Derek D. 845-803-2211 oaahelpline@gmail.com	Meets First Thursday of the Month 7:00PM Before Area
Report:	
<ul style="list-style-type: none"> • Chairperson still open 	

<ul style="list-style-type: none"> We took 18 calls in December The new PI committee is very active and asked if we could get posters so I reached out to Karen who is on the committee and she reached out to the poster person so we will be getting 100 more to give to PI 	
Hospitals and Institutions Wanda M. (845) 313-8476 wandam_naservice@yahoo.com	Meets every 1st Wed of the month 7:30pm 75 Highland Ave Middletown, NY
Report: <ul style="list-style-type: none"> Wanda is sick so Lauren gave report 15 members in attendance, 3 orientated We had 33 presentations and 25 commitments, 5 were unfilled We need a rent check to Temple Sinai for \$120 for January-June 2017 If all goes well we will begin a new commitment at New Hope Manor in Barryville on the 21st (Saturday) from 10:30-11:30 AM 	
LITERATURE James T.	N/A
Report: <ul style="list-style-type: none"> Sorry to say there was no literature for last month We do have literature tonight in the amount of \$778.00 	
MEETING LIST Mark H. (845)-797-5571 email – flat3flat7flat5@aol.com	N/A
Report: <ul style="list-style-type: none"> 1,000 new lists were printed for distribution to GSRs for \$82.00 in grey 200 were given to H&I Please get rid of any old meeting lists The meeting on Monday in Monticello “Keep Coming Back” had to close due to lack of support, please cross that out on your meeting lists Thursday in Monticello “Back on Track” meets at 7 PM There is a new meeting already on the list call “Bad Girls Gone Good” in Port Jervis at 8 PM If you know about a meeting list change before area please feel free to e-mail or call me 	
PUBLIC INFORMATION Rafael openarmsareapi@gmail.com	2nd Wednesday of each month 7:30 PM 1 st Presbyterian Church 142 Stage Rd, Monroe
Report: See attached report	
Speaker Exchange Jim 646-753-2527 jbeaton63@gmail.com	Monthly meeting to be held immediately prior to Area Service at 7:00.
Report: <ul style="list-style-type: none"> Jim is on Vacation but e-mailed Lauren No meeting this month Hasn't had anyone contact him, still working on the data base. 	
Outreach John 917-716-3102 jbet250@yahoo.com	2 nd Wednesday of each month-Goshen Presbyterian Church 33 Park Place
Report: See attached report	

OLD BUSINESS:

OPEN POSITIONS:

Co-Secretary(2yrs clean time), Co-Treasurer(5yrs clean time), Helpline, Alt. RCM

Quorum - 17

Motions that went back to groups from last month-

Motions 1:

Motion Maker: Outreach Chair - Jon

Seconded: Rachael

Motion: To have a \$25 a month revolving fund for the Outreach Subcommittee starting January 2017

Intent: To cover rent and subcommittee expense

For:17

Against:

Abstained:

NEW BUSINESS:

Mark H – just wondering what’s going on with the new region? We haven’t had a report.

Marty – We haven’t really met

Robin – so that does down as no report.

GREIVANCES:

Meeting closed at 9:00

In Loving Service,
Lauren P.



January 2017

Open Arms Area Committee Meeting

Outreach Sub-Committee Agenda

- 1- Meeting Location, Date and Time
 - Meeting Location- First Presbyterian, Goshen NY
 - We Meet- Second Wednesday of each Month, Meeting Starts at 7:30 PM

- 2- Meeting Topics
 - Subcommittee Meeting participation is down for the third month in a row.
 - Flyer with contact information, including Coordinators by Location- In Progress.
 - Outreach Website Page and Email Address-Subcommittee to Discuss requirements and then discussing with web designer.
 - Visiting isolated groups- Recent list of groups with no representation at last 2 consecutive ASC Meeting reflects 12 groups. Most groups lack members.

- 3- Gathering Sub-Committee Members and Support
 - Still need Outreach Coordinators for:
 - o Beacon
 - o Newburgh, New Windsor
 - o Monticello, Rock Hill
 - Requesting GSRs announce at home groups of the need for Outreach Coordinators and members to support other groups.

- 4- Homebound Meetings
 - No Outreach Homebound Meetings Scheduled, since last ASC Meeting.

- 5- Items for ASC
 - No additional expenses since last ASC Meeting, balance of \$77 still remains.
 - Order placed with Area Literature Chair, for 5 Sets of Meeting Readings, 5 Infinite Medallions. Cost will be deducted for balance on reflected at next ASC Meeting.
 - Donation for rent covering Dec paid per the treasurer.
 - Next rent donations due in January 2017.

Chair: Rafael
Co-Chair: Marty
Secretary: Stefan

January 5, 2017

Public Information - Sub Committee Report

Our sub-committee met – the 2nd Wednesday of Dec @ 7:30 PM, 1st Presbyterian Church, 142 Stage Road, Monroe NY (Clean & Crazy location). Our next meeting is scheduled for 1/12/17, please take it back to the Groups.

Planned Agenda: Continue to Formulate Sub Committee Policy

Discuss Spreading the P.I. Message

Successful P.I. Commitment – Monroe Woodbury Community Drug Addiction Forum, "Save A Life" December 13th, 7PM – 9 PM, Monroe Woodbury High School Auditorium, A trusted member spoke on the panel.

Next scheduled presentation with H & I in the Town of Barryville, New Hope Manor, 35 Hillside Rd, on Saturday January 14th.

Literature Order: \$ ~~100.00~~^{12/16} plus \$91.05 1/5/16

In Loving Service - Rafael

We received a request for a presentation regarding starting ~~a~~ new meetings at Onward Recovery a new facility opening in Narburgh, I reached out and he will contact me about a presentation.

Open Arms Area of
Narcotics Anonymous
Public Information
call 800-498-5224

Open Arms Area Treasure's Report
December 1, 2016 thru December 31, 2016

<u>Beginning Balance (in Bank) including Prudent Reserve December 1, 2016</u>	<u>+5733.54</u>
Total Group donation	+ \$1,110.48
Total Literature Sales	+ \$0
Entertainment & Activities	+ \$0
<hr/>	
Total Collected on December 1, 2016 at the Area Meeting	= <u>\$1,110.48</u>
 Money paid out during December 2016:	
Check #1418 NY Region of NA Insurance Payment	\$1,210.00
Check #1419 Meeting List – Mark H.	\$ 164.00
Check #1420 Copies – Lauren P.	\$ 48.13
Check #1421 H&I Literature – Lawanda M.	\$ 349.86
Check #1422 NY Region of NA past due Literature Bill	\$1,915.05
Check #1423 NY Region of NA past due H&I Literature Bill	\$ 481.19
Check #1424 Sandra C. Gas & Tolls for Regional Meeting Attendance	\$ 29.41
Check#1425 First Presbyterian Church Area Meeting Rent	\$ 50.00
Paper Statement Fee	\$ 2.00
<u>Total checks written and cash paid out</u>	<u>\$4,249.64</u>
Total Beginning Bank Balance December 1, 2016	+\$ 5,733.54
Deposits and Other Credits	<u>+\$ 1,110.48</u>
Sub Total	+\$ 6,844.02
Checks and Other Debits	<u>-\$ 4,249.64</u>
<u>Balance Available 12/31/16</u>	<u>\$2,594.38</u>

GROUP DONATIONS

Hope on Thursday	\$ 58.00
Steps In The Right Direction	\$ 193.68
Keys to Success	\$ 10.25
Change or Die	\$ 100.00
Just For Today	\$ 18.00
New Comers Group	\$ 30.00
Back to Basics	\$ 100.00
New Way of Life	\$ 123.00
Dopeless Hope Fiends	\$ 32.30
3-7-11	\$ 79.00
Turn It Over	\$ 20.00
Clean & Crazy	\$ 50.00
Men on Point	\$ 40.00
Back from the grave	\$ 20.00
The Nooners	\$ 38.00
Joy is in the Journey	\$ 20.00
Steps on Sunday	\$ 10.00
Inner Visions Group	\$ 48.00
Steps to Life	\$ 70.00
Reach Out	\$ 5.00
Up Front Group	\$20.25
<u>It Works How & Why</u>	<u>\$ 25.00</u>
<u>Total Group donations</u>	<u>\$1,110.48</u>