

Open Arms Area Service Committee
 October Area Meeting Minutes
 October 4, 2018



Administrative Body Attendance

Chairperson:	John M.	914-447-2438	jmignone1@aol.com
Vice Chair:	Lauren K.	845-820-1274	LAKelly513@gmail.com
Secretary:	Aimee H.	845-667-6091	aimeehenkel@yahoo.com
Co-Secretary:	Amanda	845-820-7460	amandavandebogart@gmail.com
RCM:	Derek D.		dellabough@optonline.enet
Policy & Proc:	Laura S.	845-234-6077	lauraotr98@optonline.net
Treasurer:	Ray D.		nycsuperservice@gmail.com
Co-Treasurer:	Open		

- I. **Meeting opened with a moment of silence, reciting of the Serenity Prayer, reading of 12 traditions and 12 concepts.**
- II. **New GSR introductions and instructions – PLEASE NOTE:** GSR Orientations will be held at 7:00 pm, before Area for any new GSR who would like free materials, numbers for help and more information on being a GSR.
- III. **Secretary Report:** Read and accepted.
- IV. **Treasurer Report:** See the October report following the minutes. September report read and accepted.
- V. **Group Reports:**

Name	Location	GSR	Donation	Celebrations	Notes
3-7-11	Montgomery				
A New Way of Life	Middletown	Nettie H.	\$20.00	None	None
A Women's Time for Change	Middletown	Ronzette	None	Allison – 2 yrs	None
Alive & Free	Milford, PA	Hasseina	None	Donna – 29 yrs	Support
All R Welcome	Monticello				
Alive and Free Saturday Night	Monticello				
Back from the Grave	Blooming Grove	Lauren K.	\$32.00	Tommy W. – 26 yrs.	None
Back on Track	Monticello				
Back to Basics	Middletown	Eileen C.	None	Brittney – 1 year	None
Breath of New Lives	Newburgh	Phyllis	\$20.00	None	Needs support

Name	Location	GSR	Donation	Celebrations	Notes
Bridge Back to Life	Newburgh	Val D.	\$20.00	None	Needs support
By the Book	Beacon				
Change or Die	Beacon	Lauren M.	\$64.75	Veronica – 4 yrs. Ray – 13 yrs.	None
Change or Die II	Newburgh				
Clean & Crazy	Monroe	Xavier	None	Sandy – 31 yrs.	None (no report submitted)
Dopeless Hope Fiends	Rock Hill	Janet F.	\$8.00	Amanda – 1 year	Group meets Tuesday 7 pm, Sunday 5 pm. Sunday needs support.
Friday Night Lights	Goshen	Jack H.	\$35.00	None	None
Get Clean Stay Clean	Liberty	Donna	\$2.00	None	Support, speakers
Hope on Thursday	Chester	Chris L.	\$36.00	None	Just for Today mtg. Needs servants
Inner Visions	Highland Mills	Robin V.	None	Group Anniv. 10/26/18. Fliers available	Changed format – rotating In desperate need of support!
It Works How & Why	Middletown				
Joy is in the Journey	Middletown	Steve S.	\$11.00	Steve S. – 4 yrs.	Trusted servants/Group members
Just for Today	Port Jervis				
Keep It Simple	Highland Falls				
Keeping it Green on Green	Woodridge, NY				
Keys to Success	Newburgh	Alisha K.	\$9.00	None	None
Kickin' It Live (Gut Level)	Middletown				
Man Up	Middletown				
Men on Point	New Windsor	Steve R.	\$26.80	None	None
Mid-Day Break	Monticello				
Never Alone	Warwick	Peggy	\$16.00	None	None
New Beginnings	Walden	Adrianna	None	None	New meeting: See "Meeting List Report" for details
Noon Meetings	Goshen	Barbara T.	\$68.12	None	1 st Tuesday of the month rotating steps 1-12
Pay It Forward	Beacon				
Proof Is in the Pudding	Goshen	Ryan C.	\$12.00	None	None
Reach Out	Goshen				
Recovery by the River	Newburgh	Terry P.	\$31.00	Crystal – 3 yrs.	Annual brunch free, 11/22 with speakers/free food
Recovery on the Hill	Kauneonga Lake	Robert	\$50.00	Robert – 25 yrs.	People, support
Reflections Group (J.F.T.)	Middletown	Cory M.	\$20.00	Holly – 15 Carmen – 27	Meeting is doing well New Location: 443 E. Main St., Middletown 10940, Grace Community Church

Name	Location	GSR	Donation	Celebrations	Notes
Relationship Group	Middletown	Diana M.	\$7.00	None	Group attendance is good.
Sat. Morning Awakenings	Newburgh				
Saturday Night Beginners	Beacon				
Saturday Night Fever	Goshen	Ken F.	None	Ray – 6 yrs., Ken – 3 yrs.	Needs attendance from experienced members. Trusted servants
Some are Sicker than Others	Newburgh				
Stayin Alive	Port Jervis				
Staying Clean on Wednesday	Port Jervis				
Steps in the Right Direction	Middletown	Diana M.	None	Demaris – 23 yrs. Edie – 16 yrs.	None
Steps on Sunday	Newburgh	Michele D.	\$5.00	Grp Anniversary 10/7/18, 12-3	None
Steps to Life	Washingtonville	Jacyn E.	\$23.00	Karen – 6 yrs. Kevin B. – 29 yrs	None
Surgery of the Spirit	Goshen	Kenny R.	None	None	Always use more support
The Joy is in the Journey	Middletown				
The Newcomers Group	Beacon				
Turn It Over	Beacon	Mark H.	\$71.00	Bassain – 1 yr. Hector – 13 yrs.	None
Up Front	Beacon	Joey P.	\$36.00	None	None
Wed. Night Newcomers	Beacon				
Walking the Walk	Chester	Kenny	None	None	None (no report submitted)

- I. **RCM Report:** dellabough@optonline.net (Derek D.) RSC Meeting was held at our Regional office on September 8th. All Regional subcommittee, executive and BOD reports were sent to our Area Secretary, and she distributed them to our area.
- a. Discussion - Training for new RCMs was held before the regular meeting at 9am and was attended by Derek. A copy of the NA Guide to Local Services was given to each trainee.
 - b. Derek raised the OAA questions regarding authority of the RSO to make financial decisions without checking back with the areas. Specifically, the decision to borrow 20K from WSO office to purchase literature before the price increase. The Chair of the RSC responded as well as the VC of the BOD:
 - a. The RSO is given authority to make sound business decisions to benefit the Region. These decisions are reported each month in their report and the RSC has oversight over RSO. The RCMs are empowered to review the RSO reports with their respective areas to ensure transparency. If issues arise with RSO decisions it is up to the RCMs to raise concerns at the RSC. There were no objections from any RCMs at the RSC with the RSO decision to pre-purchase literature at the lower rate. All felt it was a good business decision.

- c. Elections-RCMs elected Bob W for a second term as RD. Every RSC position will be open for election in 2019!!
- d. Regional Convention 2019 - 3 fundraising events reported by Michelle coming up:
 - 1- Pasta Game Day; Oct 6 @ 16 Clarkson St. Noon to 5
 - 2- Halloween Masquerade; Oct 27@155 Sullivan St. 6-midnight
 - 3- Raffle tickets for convention \$20 – see Derek
- e. **Volunteers needed for:**
 - a. Convention committee meets -3rd mon 6pm at RSO
 - b. Fundraising meets 4th Fri 6pm at RSO
 - c. Merchandising meets 2nd Wed at 6pm at RSO
 - d. Programming meets 2nd Fri at 6pm at RSO
 - e. Registration meets 1st Tues 6pm at RSO
- f. Financial Highlights- RSC opening Balance \$6719.42 (prudent reserve is \$6350.00); Convention Account Balance \$3,977.17
- g. Derek submitted receipts for parking at last two RSC meetings for \$34 (\$17 ea.)
- h. The BOD and volunteers set up a table at the WSC in August and made \$4,931.00 in sales. The amount will be reflected in next months' balance sheet.

II. **Policy Report:** lauraotr98@optonline.net (Laura S.)

- a. The following groups have received a copy of the 2018 policy: Dopeless Hope Fiends (2), Proof is in the Pudding, 3-7-11, Up Front, Clean & Crazy and A Breath of New Life
- b. We met 9/20 and 9/27 this month. We worked on H+I policy and filled out a cover sheet for H+I and Helpline. Someone noticed that a motion was passed in June that I neglected to add to policy. It is now added. That was the motion of "An administrative body member can only serve 2 one-year terms consecutively in any one single position and 3 years total consecutively on the administrative body (6/18)."
- c. I am handing out an amendment sheet that includes 3 passed motions so far this term. Please add these into your P+P folder at your home group.
- d. I still need procedure from the chair, vice chair, RCM.
- e. I still need policy from all subcommittees. If you would like to meet and write it together, please contact me and I will meet at your convenience. I have a cover sheet and format for all subcommittee chairs.
- f. The following groups have not received a current policy: Alive + Free, All R Welcome, Alive + Free Saturday Night, Back on Track, Back to Basics, Bridge Back to Life, By the Book, Change or Die II, Get Clean Stay Clean, It Works How + Why, Just for Today, Keep it Simple, Keeping it Green on Green, Kicking it Live Gut Level, Man Up, Mid-Day Break, Pay it Forward, Recovery on the Hill, Reflections Group JFT, Saturday Morning Awakenings, Saturday Night Beginners, Some are Sicker Than Others, Staying Alive, Staying Clean on Wednesday, and The Newcomers Group
- g. We made 3 motions which will be discussed in New Business
- h. Most subcommittees are developing policy. Goal is to have updated subcommittee policies in the next few months.
- i. Next meeting is supposed to be 10/18 but needs to be moved to 10/25. 6:30 at First Presbyterian in Chester

III. **Open Arms Area Ad Hoc Geographic Boundary Exploratory Committee Report:** (nyelevconsultant@aol.com (Marty C.)

- a. Exploratory Committee met Wednesday September 19 @ 7:00 PM at the First Presbyterian Church, 142 Stage Road, Monroe, N.Y. 10950. Members Present at Meeting: Marty C, Rafael M, Billy K, & Mark H. Meeting was opened with the Serenity Prayer.
- b. ***Our Mission Statement – To explore defining the Geographic Boundaries of the Open Arms Area that will best serve the Groups.***

- c. We read "Area Boundaries" on page 72 from The Guide to Local Services. We used this as our starting point and listened to one another's thoughts and ideas.
- d. We then examined our present meeting list and counted 58 meetings currently listed. We surveyed County Maps and of these 58 meetings 9 of them are in Monticello, NY. and 7 of them are in Beacon, NY. The other 42 meetings are in Orange County. We concluded that 27.5% of the meetings listed on our meeting list are in Monticello and Beacon.
- e. Presently our H&I Committee has H&I Commitments outside of Orange County in Barryville, NY and Ellenville, NY (*Samaritan Village in Ellenville is a shared service with Mid-Hudson Area H&I.*) Our P.R. Committee has provided P.R. Presentations as far North as Poughkeepsie, NY as far West as Barryville, NY. Our Outreach Subcommittee has also provided their services to meetings in Monticello.
- f. Having spoken with members from both of our neighboring Areas, the Lower Hudson Valley Area's boundaries are Putnam County, they do extend services to facilities that Westchester Area has abandoned, and the Mid-Hudson Area's boundaries consist of Ulster County, Northern Dutchess County from Poughkeepsie and East of Route 55 to the Taconic State Parkway and to the North as far as Green County. Presently we share services with the Mid-Hudson Area and Lower Hudson Valley would share any services necessary as long as they have the members available to do so.
- g. **After hearing all viewpoints, reading maps and meeting lists, speaking with neighboring Area's and investigating where our Sub Committee Services are presently being extended to, it is the unanimous recommendation of this Ad Hoc Committee that Open Arms Area Geographic Boundaries should be as follows:**
 - 1. All of Orange County
 - 2. All of Beacon
 - 3. Sullivan County as far West as Route 55 to the Delaware River – NY border.
 - 4. *When feasible & practical the Services rendered by our Sub Committee's will be based on the Members of our Groups participating in the Subcommittees that the Open Arms Area Groups have created. The more members that participate, the more services we will be able to provide.*

IV. **Events and Activities Report:** (mb711true@yahoo.com) (Mike B.)

- a. We meet the 2nd and 4th Thursday at 6:30 pm. 33 Park Place, Goshen. We can use support to put on and organize all of our events. Our next event is the Halloween Dance 10/27/18. 33 Park Place, Goshen. 8pm-Midnight. Tickets \$10.00, costume contest, games, food, fun, fellowship. Our November event will be a bowling event at Tarsio's Bowling Time on Rt. 9W in New Windsor, NY. 11/17/18 from 9:00 pm to midnight. \$15 for pizza, soda, shoes and bowling. December we are having a spiritual brunch with speakers. Date will be early December, most likely at 33 Park Place Goshen. Chair will email admin body with final details.

V. **Helpline:** oaahelpline@gmail.com (Jesse B.)

- a. From dates 9/6/18 to 10/4/18 there were 10 calls. Four slots are still open. Thurs. 12-6 am, Tues. & Weds. From 12-4 pm. Mon. from 4 pm-8pm. Had a subcommittee meeting tonight with one other person and are currently putting together a policy.

VI. **Hospitals & Institutions Report:** rob capp2712@gmail.com (Rob C.)

- a. H&I meets the first Wednesday of every month at 75 Highland Avenue, Middletown NY. 14 in attendance, Quorum of 11. 3 new members joined and were given orientation. No literature purchased. There were 14 presentations and 7 commitments. I want to thank all the subcommittee chairs and the chairs of Area for participating in the H&I Learning Day. I have a receipt for \$387.22. We used all of the \$375 for food and supplies. \$75 was for the park rental. There is a \$100 deposit coming back. All of the leftover soda, water and supplies were given to the chair of E&A, Mike B. If you are interested in learning about H&I or want to join H&I service, all are welcome. Crystal is celebrating 3 years. Spent \$46.89 on copies and supplies.

VII. **Meeting List Report:** ken.f.anonymous@gmail.com (Ken F.)

- a. Inner Visions is now a rotating format. Reflections Group now meets at 443 East Main Street, Middletown. **New meeting: New Beginnings at the Walden Baptist Church, 38 Bank Street, 7 pm, 1 hour. Will start meeting this Thursday.** Not in the meeting list yet.
 - b. Looking into making changes on the World list via Excel file. Currently it is only possible via email which is a slow process. Hit a roadblock with Chris M. who created software used by Region and for many years has been responsible for updates, which are only submitted monthly and leaves a window for struggling addicts to show up at vacant meetings.
- VIII. **Literature Report:** marjorieswansson@gmail.com (Marjorie S.)
- a. I apologize for the orders that were messed up last month. Last month's sales were \$1209.00. This month's literature purchase was \$670.73. All orders need to be in by 8:30 pm at the latest. Orders are not to be picked up before 9:00 pm., unless the meeting ends prior to that time. Thanks to Fred for his help. I apologize in advance, I did not receive all of my order from Region and am missing white key tags. If you ordered them, there is change in your bag.
- IX. **Outreach/Home Bound Report:** cdwob519@yahoo.com (Corey B.)
- a. On 9/10, 9 Outreach people went to Get Clean, Stay Clean in Liberty. There were three group members there. 9/22/18, 19 Outreach members went to Saturday Night Beginners in Beacon. There were 11 group members. In October we are going to Surgery of the Spirit on 10/14 in Goshen at 6:30 and on 10/21 we are going to Dopeless Hope Fiends in Rock Hill. There was some discussion at our last meeting about women going to women's meetings and men going to men's meetings. Will be going to New Beginnings in November. Put your name on the sheet if you want to be contacted about meetings.
- X. **Website Committee Report:** g.oustatcher@gmail.com (Jeremy O.)
- a. No written report submitted
- XI. **Speaker Exchange:** boomumu4@gmail.com (Donna C.)
- a. Last report on committee was "To take back to groups 3rd week set up with GSR for speaker exchange to swap in and out. Any suggestions. We need help on this subcommittee. If anyone would like to get on board with the speaker exchange committee, please let me know.
- XII. **Convention:** (Janetta C.)
- a. Convention committee met on 9/1/18. Committee nominated Robin V. as treasurer. Our kick-off event is 12/1/18 @ 33 Park Place from 3-8 pm. Dance 8-12 am. \$5 tickets. Food will be sold. \$7 plates and \$1 water, soda. Next meeting 10/6/18 @ 2:30 pm. Goshen.
- XIII. **Public Relations:** rem19902003@yahoo.com (Raphael)
- a. The sub-committee met – the 2nd Wednesday of September @ 7:00 PM, 1st Presbyterian Church, 142 Stage Road, Monroe NY (Clean & Crazy location). Our next meeting is scheduled for 10/10/18, please take it back to your Groups, we need and encourage participation. Planned Agenda: Committee Business
 - b. PR Physical Inventory
 - a. 1 Projector, 1 Projector Screen, 1 Tent, 1 N.A. Logo Table Cloth and Clamps, 1 N.A. Vinyl Poster, 2 Literature racks, Miscellaneous Public Relations Marketing content – Posters, Business Cards, literature and stamps.
 - c. P.R. Presentation – H&I learning day, In August 2 Committee members made a presentation in the town of Walden, local Church related to the start of a new meeting.
 - d. We require support, please take it back to the groups, very important to get our message out to the General Public, Medical and Law Enforcement professionals and it requires the support of our members.
 - e. Literature Order: \$0.00. **Please pay in cash, Amount: \$39.85** (Marty - Felt pads & clamps for tablecloth) See attached receipt.
- XIV. **Hospitality**
- a. Nettie has to step down from the commitment due to a family illness.
- XV. **OLD BUSINESS**
- a. Co-Treasurer is needed. Bring that back to your groups.

- b. Vote on Motion: Motion made by Ken/co-signed by Mitch: to purchase a printer for the Area to use for meeting lists. The printer is \$199. Maintained by meeting list chair. Intent: To save up to \$600 a year on copying costs.
 - a. 22 total GSR's, 12 in favor, 3 yes, the rest abstain. **Passes.** Change responsibility for meeting list chair by policy chair to now include printer as part of responsibilities.
- c. Vote on Motion: Housekeeping policy motion: To clarify/amend the policy regarding who is responsible to sign E&A checks. Area policy states two signatures are needed for E&A checks but doesn't say who the second person should be. In the past the E&A Treasurer and the Area Chairperson signed the checks with the E&A chair. Now we will clarify E&A policy to say that the E&A Chair and E&A Treasurer will sign along with Area Chairperson.
 - a. 7, opposed 4, abstain – the motion doesn't pass because there are not 2/3 of the body voting.
- d. Vote for Area Hospitality chair: Fred and Phyllis were nominated and asked questions. Freddie was nominated hospitality chair.

XVI. **NEW BUSINESS**

- a. Election at Area: Motion – By Janetta, co-signed by Barbara: To nominate Robin V. as Convention Committee Treasurer as per Convention Committee policy. Intent: To fill the position with experienced NA members. Robin elected Treasurer of Convention Committee.
- b. MOTION GOING BACK TO THE GROUPS – Motion made Marty, co-signed by Kenny F. – That the Open Arms Area boundaries be defined as 1) all of Orange County, 2) All of Beacon, 3) Sullivan County as far west as Route 55 to the Delaware River border. Intent: To make Area boundaries clear and help Area Service Committee understand its responsibilities and assure that NA services are delivered consistently. **(PLEASE SEE AD HOC COMMITTEE REPORT FOR FULL DETAILS)**
- c. MOTION GOING BACK TO THE GROUPS – Motion made by Marty, co-signed by Lauren K. – To increase petty cash refunds from \$30 to \$100 and to change the wording from “may be paid” to “shall be paid in cash with valid receipt.” Intent: To reduce the number of checks written from our bank account on a monthly basis.
- d. MOTION GOING BACK TO THE GROUPS – Motion made by Laura S., co-signed by Lauren K. – That all subcommittee policies get reviewed by the policy subcommittee for approval and to make sure the subcommittee policy does not contradict Area policy. Intent: To expedite the policy of subcommittees without burdening the groups and to have people familiar with Area reviewing for contradictions.
- e. MOTION GOING BACK TO THE GROUPS – Motion made by Marty C., co-signed by Lauren K. - To change the wording under fiscal policies for E&A section from “larger events” to “larger or multiple events” (amended) and must demonstrate the need for additional funds by submitting a budget. Intent: To be accountable for Area funds.
- f. Housekeeping motion – Motion made by Ray D., co-signed by Lauren K. – To hold any donation to Region until we receive our insurance bill and review our finances. Intent: To leave enough funds to pay our insurance bill before giving a donation to region. **PASSES** by acclamation.
- c. Meeting ended with the serenity prayer at 10:15 pm.

Open arms area October 2018 Treasurer report

			YTD		
Treasurer Ray D.					
Beginning Balance			6,733.89		
Credits					
Group Contributions		664.67			
Literature Sales		878.10			
Hospitality		28.35			
E&A Contributions					
Total Deposit			1,571.12		
Total Available			8,305.01		
Debits					
Goshen 1st Pres	rent	-60.00			
GNYSO	Lit	-670.73			
Freedom Voice	phone	-25.94			
Ken F	Copies	-60.00			
Derek D	Parking	-34.00			
Cash (Marty)	Copies	-30.00			
Cash (Marty)	Misc supplies	-30.00			
Robert C	H&I office supplies	-46.89			
Freddie	Hospitality	-28.35			
Total Debits			-985.91		
Ending Balance			7,319.10		
Meeting Name	Contribution Amt				
3-7-11					
A new way of life	20.00				
A women time for change					
Back from the Grave	32.00				
Breathe of new lives	20.00				
bridge back to life	20.00				

				YTD		
Change or Die	64.75					
Clean & Crazy	32.00					
Dopeless Hopefiends	10.00					
Friday night lights	35.00					
Get Clean stay clean	2.00					
Hope on Thursday	36.00					
Joy is in the Journey	11.00					
Keys to Success	9.00					
Kicking it live gut level						
Men on Point	26.80					
Never Alone	16.00					
Noon + 1/2	68.12					
proof is in the pudding	30.00					
Reach Out						
Recovery by the River	31.00					
Recover on the hill	50.00					
Relationships	7.00					
Reflections	20.00					
Saturday Night Fever						
Steps on Sunday	5.00					
Steps to Life	23.00					
Turn it Over	71.00					
Upfront						
Walk the Walk	25.00					
Total Group Donations	664.67					
Hospitality	28.35					
Expense receipt - sept	none reported					
Collected - 10/4/18	1.00					