



## Board of Directors Job Description

The Weslaco Museum of Local History and Cultural Art collects, preserves, exhibits, and promotes the history, cultural arts, and past traditions of Weslaco, Texas, and its surrounding region. The Museum provides hands-on experiences learning to residents of Weslaco, out of state visitors who spend several months in the area, school aged children, college and university students, and individuals who are passionate about preserving the history of our community. The Weslaco Museum Board supports this work by providing mission-based leadership and strategic governance. The executive director is responsible for the day-to-day operations of the organization; however, the Board-ED relationship is a partnership; and Board involvement is both critical and expected.

### **Specific Board Member responsibilities include:**

#### Leadership, Governance and Oversight

- Serve as a trusted advisor to the ED as s/he implements Weslaco Museum's strategic plan.
- Review outcomes and metrics created by Weslaco Museum staff for evaluating impact.
- Approve the annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Contribute to an annual performance evaluation of the ED.
- Assist in identifying and recruiting Board members and committee members.
- Serve on at least one committee and/or task force, as appropriate.
- Represent the Weslaco Museum within the community.

#### Fundraising

- Board members will consider Weslaco Museum a philanthropic priority and make annual gifts that reflect that priority.
- Board members will be a member of Weslaco Museum at the sustaining level or above.
- Assist with increasing Museum membership by recruiting new members.
- Provide support in identification, cultivation, solicitation, and stewardship of donors.

#### Board Participation

- Board members will serve a three-year term with a review and reappointment process to occur annually.
- Participate in at least 80% of Board meetings, annually including the annual meeting.
- Actively participate in committee work.

### **Qualifications**

This is an extraordinary opportunity for an individual who is passionate about the Museum's mission and who has a track record of board leadership and/or community engagement. Selected Board members will have achieved success in business, academia, government, philanthropy, or the nonprofit sector.

Ideal candidates will possess:

- An understanding of South Texas and issues associated with preserving our culture and heritage.
- A commitment to and understanding of Museum programs and services.
- An ability to forger partnerships and a natural affinity for cultivating relationships.
- A strong sense of integrity, credibility, and humility.
- Demonstrated support of or knowledge of historical preservation, is a plus.