

**Wickenburg Ranch Pickleball Club (WRPBC)
Board of Directors Meeting Agenda
January 11, 2024 2pm Ranch House**

Members Present: Tim McCann (President), Mike Gallenberger (Vice President), Steve West (Director of Facilities/Safety), Pat Ellison (Director of Bylaws/Code of Conduct), Laurie Hansen (Secretary), Lisa Carlon (Treasurer), Lesli Link (Director at Large)

Meeting Called to Order: 1:54pm

President welcomed the in-coming 2024 Board of Directors (names/positions above), and thanked the out-going 2023 Board for their service: Gregg Muragg (President), Tim McCann (Vice President), Julie Pon (Director at Large), Mike Gallenberger (Treasurer), Pat Ellison (Secretary)

A motion to approve the December 7, 2023 Board meeting minutes was presented, seconded, and unanimously approved by the new Board.

President's Report:

- >President reviewed the purpose and the mission of the Wickenburg Ranch Pickleball Club (WRPBC); who we are and what we do.**
- >review of the UMB Bank set up in light of new Board. Discussion on who needs account access, how the expense reimbursement form is used, approval process and the deadline for submitting expenses for reimbursement to the Treasurer.**
- >President presented the Board of Directors Manual with the intent that 4 documents will be reviewed for relevancy/need of amendments for 2024 in the coming months: 1) Bylaws 2) Standard Operating Procedures (SOP), 3) Code of Conduct 4) 2024 Calendar**
- >President states that he is now the Agent of Record for the 501(c)3 non-profit organization (WRPBC); paperwork has already been filed and approved with the AZ Secretary of State: Corporate Division. Documents also filed with Pickleball Central.**
- >President led a lengthy discussion on progress made and preparations needed for the 2024 WR "Round-up" a sanctioned Club Tournament, March 26-28; The President and VP are "go to" Tournament contacts: Sue Brogaard is Tournament**

Coordinator . Participant registration opened today at 8am on Pickleballbrackets.com, goal is for up to 240 tournament participants.
>President presented an updated WRPBC Inventory sheet, materials/supplies, everything the Club owns at this time.

Vice President's Report:

>Vice President spoke of his work gathering sponsorships for the Tournament; ahead in solicitations already; Laura Gallenberger will serve as Volunteer Coordinator; each Board Member is to have an active role in tournament operations as well; there will be a couple Volunteer Committee meetings prior to Tournament start; Volunteer Committee meeting set Feb 22, and another about 2 weeks before tournament; Tournament set-up starts Monday the 25th at 3:30p; still work to be done to locate 2 sanctioned nets for tournament play.
>Group Discussion on amending bylaws to expand BOD terms to 2 yrs for continuity; Motion was made to change bylaws to reflect new 2 yr terms starting with the current Board; then up to ½ of the Board rolls off. Motion was seconded, and unanimously approved by all.

Treasurer's Report:

>397 Club members as of today; 80% of new learners in training go on to join the WRPBC; As of today, 206 members have paid their 2024 dues.
> \$27,203 in Club bank account today; 2024 Budget is approved and will be posted to Live Pickleball. Treasurer is owner of all financial accounts and will password protect those accounts.
>after group discussion, there was a Motion to accept and approve the financial reports ending Dec 31, 2023; Motion was seconded and unanimously approved by all.

Secretary's Report:

Group discussion about updating WRPBC computer accounts, user IDs and passwords, who needs access to, and who owns each account. Secretary will collect changes and send out account amendments via email.

Director's Report:

ByLaws and Code of Conduct

>plan is to review and update 4 BOD documents; Committee meeting scheduled for January 15th; hope to be completed by February and presented to BOD for

feedback and approval and then posted to WRPBC website for General Club Membership.

Director at Large's Report:

- >presented General Membership responses to recent survey; consensus was General Membership is not in favor of any of the proposed changes
- >Lengthy discussion on how to better serve club members on play times; several options presented, challenging to satisfy all club members; discussion will continue, but no concrete decisions yet; work in progress.
- >One proposal is to put paddle racks at courts 7-10 (overflow)
- >Group discussion on purchasing the ERNE machine and how the proper care/maintenance and member use would happen; Director proposes a "Club Within a Club" meaning, for a fee, (to cover ball replacement and small maintenance), members could join, be trained, and use the machine with a check-in/check-out process.
- >Motion was made that before the ERNE machine could be purchased, an email should go to the General Membership for a vote and majority approval; Motion was seconded and unanimously approved.
- >Recommendation made to invite PB Instructors Bonnie/Carrie to February BOD meeting to discuss their training needs and how that works in conjunction with the Club's Open Play and Round Robins.
- >Lesli has offered training to BOD members with regards to website Live Pickleball; proposed training at her house January 18th at 10am.

Director's Report:

Facilities/Safety

- >Courts 1-6 resurfacing tentatively scheduled for February 12th; courts will be closed for 1 week; this is part of the Troon sponsored 5 yr maintenance program
- >Director showed new AED machine that was donated to the Club; Club purchased the battery and pads
- >Question: Do we need child pads?
- >Training on the use of the machine, including CPR and First Aid training will be held in 3 hr classes for General Membership prior to the Club Tournament; cost per participant will be \$40
- >Director in discussion with Tony Rowan, WR Fitness Director on how training will work.

New Business:

>President discussed purchase of 1,000 Franklin balls; Lesli states she can get Selkirk balls for 100 for \$175; they are guaranteed for a year. A motion was made to pursue that purchase; seconded and approved by all.

>Each Board Member took a bag of replacement balls to have with them (or in their car) when they are down at the courts; pass out balls as needed.

Next Meeting: February 1, 2024, 2p Ranch House

- Agenda item: how drills impact courts during member Open Play**
- Instructors Bonnie/Carrie invited to meeting to discuss lesson court time versus Open Play time**

Meeting Adjourned: Motion to adjourn meeting at 4pm; Motion seconded and approved by all.

**Submitted : Laurie Hansen
Secretary**