

# Event Budget Proposal

<b>EVENT Budget Proposal</b>			
<b>Operated by District Employees</b>			
Name of Organization			
Sport/Activity			
Facility Requested			
Dates and Hours of Facility Use			
<b>Anticipated Income:</b>		<b>Estimated Expenditures:</b>	
Fees Per person	\$	Spirit packs	\$
Number of participants		Supplies	
Donations		Food	
Other		Custodial Cost \$36 per hour	
<b>Total Anticipated Income:</b>		Salaries (provide names and amount)	
		N/A	
		Donations being made to school, sports team, District program	
		Facility Cost (verify with Facilities)	
<b>Total Estimated Income:</b>		<b>Total Estimated Expenses:</b>	
<p><b>Copy of flyer or advertisement needs to be attached to this budget proposal as well as a complete schedule of events and facility application at least three weeks prior to the scheduled start date of the event</b></p>			
To be filled out by Facilities only			
Date Submitted:			