

COUNCIL OF TRAPPE  
TRAPPE TOWN HALL AND VIA CONFERENCE CALL DUE TO COVID-19  
OCTOBER 7, 2020

**Council of Trappe Meeting:** President Newnam called the meeting to order at 7:00 pm. Council members Norm Fegel and Walter Chase were present in person and Tonya Pritchett present via conference call.

President Newnam requested to add the pond at Lakeview Park under other business. Commissioner Fegel made a motion to approve the agenda with President Newnam's addition. Commissioner Chase seconded the motion. All approved.

Commissioner Fegel made a motion to approve the September 2, 2020 Council minutes as presented. Commissioner Chase seconded the motion. All approved.

**Clerk's Report** – Administrator Braband stated that the Clerk's report, the General Fund and the Enterprise Fund budgets are in the Council's packets and filed with the records.

**Public Works Report** – President Newnam read the report that is filed in the records.

**Planning & Zoning** - Commissioner Fegel stated that no meeting was held in September but a meeting was planned to be held on October 20<sup>th</sup> regarding Lakeside if plans were submitted in time.

**Communications** - None

**Attorney Updates** - Attorney Ryan stated that Lakeside is planning to submit a site plan for the October Planning Commission meeting and plans to submit the Allocation Agreement for the first 120 homes to be connected to the Town's existing treatment plan at the Council's November meeting.

**Executive Session** – No executive session was held on September 2, 2020.

**ORDER OF BUSINESS BEFORE THE COUNCIL**

**Ordinance 1-2020** – An Ordinance of the Town of Trappe approving and adopting certain revisions to the PUD Plan and Design Guidelines for the Lakeside Planning Neighborhood Zoning District was read by President Newnam. Attorney Ryan stated that she spoke with Lakeside's Attorney Ryan Showalter and due to the fact that this Ordinance has been postponed at each Council meeting because of COVID-19 and having to hold all meetings via conference call it is best for public interest to hold a public hearing again in November. Commissioner Fegel made a motion to postpone Ordinance 1-2020 until the November 4<sup>th</sup> meeting and to advertise for a public hearing to be held on November 4<sup>th</sup> at 6:45 pm. Commissioner Chase seconded the motion. All approved.

**Other Business:**

**Trash Services – Jason Bishop** – President Newnam stated that he asked Mr. Bishop to attend the meeting to discuss the complaints from residents and the complaints from the trash company itself. The trash

tonnage has doubled lately, most likely due to COVID and residents staying home but it is starting to dwindle itself back down. There are still issues with some residents putting too much trash out every week, even after a reminder being sent to them. The current code allows for 3 – 30 gallon cans or 6 trash bags each week. Mr. Bishop provided the Council with pictures of the repeat violators. President Newnam asked if there was a way to offset the tonnage amount with some of the empty houses that do not have trash but still pay for the service. Administrator Braband will compile a list of these properties to see exactly how many that is. Mr. Bishop stated that he believes the issue could be resolved if the Council would change their Code to either 1 – 96 gallon can or 1 – 128 gallon can. This would make it easier for him to determine how much trash each property is setting out and make it easier to leave behind anything that is additional. President Newnam stated that the service itself is not the issue, just the properties that have too much trash each week. After Mr. Bishop left Mr. Ferguson stated that all his trash is not being taken each week and he has the allowed amount. Administrator Braband will look into this issue.

**W. Maple Townhouse development – Amended Public Works Agreement, Home Owner’s Association and Stormwater Waiver** – Attorney Ryan stated that revised plans were submitted on October 6<sup>th</sup> which have been reviewed by GMB and after review, GMB recommends that the revised plans be approved. GMB did recommend that the owner submit a construction cost estimate for the water and sewer utility infrastructure that the Town will eventually own, not the laterals. GMB recommended that this be included as a bond. GMB also recommended that the Council approve the Stormwater Management Waiver. Attorney Ryan stated that she has been working on the amended Public Works Agreement which contemplates the development, the 24 lots and the bonds for lighting, asphalt, landscaping and utilities. The property owner will own and be responsible for the roadways, stormwater management and open space. The agreement also includes a way for the Town to collect on the bonds should any of the improvements not be completed. Attorney Ryan stated that the Public Works Agreement is ready for the Council to discuss and approve tonight subject to including the bond for the utilities, Attorney Ryan’s amendment to the construction plans to include the October 6<sup>th</sup> date that GMB approved the plans and contingent to Mr. Schuman submitting proof that Red Oak Point purchases the property. Mr. Schuman stated that settlement is almost complete and once it has been completed, he is ready to sign the Public Works Agreement. Mr. Schuman is working on a Home Owner’s Association which will require the developer to submit documentation to be approved by the Town before any conveyance can occur. Commissioner Fegel made a motion to approve the Stormwater Management Waiver. Commissioner Chase seconded the motion.

VOTE:

Newnam – Y    Fegel – Y            Chase – Y            Pritchett – Y    Diefenderfer – absent

Commissioner Fegel made a motion to approve the Public Works Agreement subject to Mr. Schuman providing a deed conveying the property to Red Oak Point Investments and providing the letter of credit for lighting, landscape, asphalt and utilities. Commissioner Chase seconded the motion.

VOTE:

Newnam – Y    Fegel – Y            Chase – Y            Pritchett – Y    Diefenderfer – absent

**Halloween Celebrations** – After discussion the Council decided to follow the other Talbot County towns’ leads and neither promote nor cancel Halloween. Administrator Braband will create a flyer with CDC guidelines and distribute throughout Town.

**Talbot County Board Appointments -**

Talbot County sent 2 letters regarding the Economic Development Commission and the Talbot County Local Emergency Planning Committee stating that the Town’s representatives’ terms have expired and they would like for the Council to recommend a representative for each board.

Commissioner Pritchett made a motion to recommend Commissioner Chase for the Economic Development Commission. Commissioner Fegel seconded the motion. All approved.

Commissioner Pritchett made a motion to recommend Commissioner Fegel for the Local Emergency Planning Committee. Commissioner Chase seconded the motion. All approved.

**Tom Mitchell – Curb Painting Request** – President Newnam stated that the Council received a request from Tom Mitchell asking the Town to paint the curb in front of Momma Maria’s because he is having problems with people driving over the curb when leaving the parking lot. Cars are also parking on the road when they are running in to pick up their order which is causing a traffic hazard. After discussion Commissioner Chase made a motion to have the Town Public Works Department paint the curb in front of Momma Maria’s as requested. Commissioner Fegel seconded the motion. All approved.

**Lakeview Park/Pond** – President Newnam stated that he was contacted by a resident who resides around the pond and their property is eroding away due to the pond. The Town owns the pond and is obligated to fix the problem. President Newnam stated that he has talked to contractors about putting in rip rap along the pond and is asking the Council to allot money to start the repair. Commissioner Fegel made a motion to have President Newnam work with a contractor to begin the rip rap repair at Mrs. Parks’ property along Lakeview Pond with a cap of \$3,000.00. Commissioner Chase seconded the motion. All approved.

**Public questions/comments** – None

**Executive session** – President Newnam stated that an executive session is requested to obtain legal advice. Commissioner Fegel made a motion to enter into executive session at 7:47 pm. Commissioner Chase seconded the motion and it was unanimously approved.

At the conclusion of the closed session at 8:14 pm the open meeting was reconvened.

There being no further business to discuss, Commissioner Fegel made a motion at 8:14 pm to conclude the meeting. Commissioner Chase seconded the motion and it was unanimously approved.

Respectfully submitted,

Erin Braband, Town Administrator/Clerk