

TOWN OF TRAPPE  
PLANNING COMMISSION  
TRAPPE TOWN HALL

December 17, 2019

**Public Hearing – 6:45 pm**

Chairman Harrison opened the public hearing for Resolution 1-2019 at 6:46 pm. Planning Commission members Bobby Quidas, Scott Metje, Brian Schmidt, and Norm Fegel were present. Other attendees for the Town: Cheyenne Cowell, Erin Braband, and Lyndsey Ryan. Public attendees: Don English. With no members of the public wishing to comment, the hearing was closed at 6:46 pm.

**Meeting – 7:00 pm**

The meeting of the Trappe Planning Commission was called to order at 7:00 pm by Chairman Edgar Harrison. Planning Commission members Bobby Quidas, Scott Metje, Brian Schmidt, and Norm Fegel were present. Other attendees for the Town: Cheyenne Cowell, Erin Braband, Peter Johnston, and Lyndsey Ryan. Public attendees: Don English, Chris Dungan, Casey Rauch, and Paul Rogers.

Commissioner Fegel motioned to revise the agenda to include “Resolution 1-2019” under the Comprehensive Plan item. Commissioner Schmidt seconded the motion and the motion was approved (5Y, 0N).

**Review of Minutes**

The minutes from October 15, 2019 were approved as presented.

**New Business**

*Plan Review – Installing Culvert in Right of Way on Rumsey Drive – Chris Dungan*

Mr. Dungan presented his plan to install a culvert in the existing swale at 3791 Rumsey Drive. Peter Johnston noted that the project was exempt from the Erosion and Sediment Control Ordinance and the Stormwater Management Ordinance due to its size. After discussion, Commissioner Fegel motioned to approve the plan as presented. Commissioner Schmidt seconded the motion and the motion was approved (5Y, 0N). Permit T-24-2019 was issued to Mr. Dungan.

*Comprehensive Plan – Resolution 1-2019*

Peter Johnston and Lyndsey Ryan gave a summary of “Comprehensive Plan Draft Version 9-18-19”. Commissioner Fegel motioned to adopt Resolution 1-2019. Commissioner Metje seconded the motion and the motion was approved (5Y, 0N).

**Old Business***Lakeside – PN/PUD Application Review – Casey Rauch and Paul Rogers*

Mr. Rauch gave an overview of the updates that were included in “Lakeside Planned Neighborhood District Design Guidelines (December 2019)” and “Lakeside at Trappe PUD Plan Exhibits (November 2019)”. Updates included moving the north clubhouse to a more central location, adding buffers (spray area, apartment buildings, LaTrappe Heights), and adding traffic calming measures (pedestrian crossing bump-outs and street trees). The Commissioners discussed issues such as building height, traffic calming, and differences between the Town’s Design Guidelines and Lakeside’s proposed design guidelines. Mr. Rauch noted that the building heights were submitted to Trappe Volunteer Fire Company for review. Lyndsey Ryan will draft proposed Findings of Fact for review at the January 21, 2020 meeting.

**Staff Items**

None

**Adjourn**

With no other business to discuss, the meeting adjourned at 8:09 pm.

Respectfully submitted,

Cheyenne Cowell

Zoning Administrator