

COUNCIL OF TRAPPE
VIA CONFERENCE CALL DUE TO COVID-19
SEPTEMBER 2, 2020

Council of Trappe Meeting: President Newnam called the meeting to order at 7:00 pm. Council members Norm Fegel, Tonya Pritchett, RD Diefenderfer and Walter Chase were present.

Commissioner Diefenderfer made a motion to approve the agenda as submitted. Commissioner Chase seconded the motion. All approved.

Commissioner Pritchett made a motion to approve the August 5, 2020 Council minutes as presented. Commissioner Diefenderfer seconded the motion. All approved.

Clerk's Report – Administrator Braband stated that the Clerk's Report, the General Fund and the Enterprise Fund budgets are in the Council's packets and filed with the records.

Administrator Braband stated that Muni-Link went live on August 24th and the office is working through the issues regarding some of the water bills being calculated incorrectly. Corrected bills will be sent to those affected.

Administrator Braband stated that Governor Hogan's utility disconnection order expired on September 1st therefore the office will send out disconnect notices starting next week and they will be due October 26th. The Town currently has 72 accounts that are more than 60 days past due which equals \$37,627.

Administrator Braband stated that the Town Audit was conducted last week and everything went well. Once the reports are completed TGM Group will make a presentation to the Council.

Administrator Braband stated that she was contacted by Shore United Bank today and informed that the Town's 2 Insured Cash Sweep accounts are up for rate renewal. The Town was locked in at 1% interest for 6 months but the Federal Government has drastically dropped the rates and the new rate is only .09%. Shore United has offered to increase that rate to .4% for a term of 6 months. The other option the Town has is to change the 2 ICS accounts back to money market accounts but the highest tier for interest is only .3% and the Town will lose the benefit of the ICS account status. Administrator Braband asked the Council for approval to continue with the Insured Cash Sweep Accounts with Shore United Bank and lock in the interest rate of .4% for the next 6 months. Commissioner Fegel made a motion to continue with the Insurance Cash Sweep Accounts with Shore United Bank and lock in the interest rate of .4% for the next 6 months. Commissioner Diefenderfer seconded the motion.

VOTE:

Newnam – Y Fegel – Y Pritchett – Y Diefenderfer – Y Chase - Y

Motion approved.

Administrator Braband stated that the Town has received multiple requests to reopen the Town parks and with Governor Hogan moving into Phase 3 on Friday at 5:00 pm, it may be something that the Council would like to consider. After discussion the Council agreed to reopen the Town Parks effective Friday, Sept. 4th at 5:00 pm.

Town Council Minutes – September 2, 2020

Page 1 of 3

Public Works – Report is filed in the records. Administrator Braband pointed out that the total effluent for the month was over 4 million gallons and that is mostly due to receiving 15.4 inches of rain last month. With the increase of effluent, more chemicals are being used than normal so this will increase the expense in the chemical budget. Commissioner Fegel stated that the plant is down 1 soda ash pump and Steve is working to get it replaced.

Planning and Zoning – Commissioner Fegel stated that the Planning Commission approved the final site plan for the W. Maple Townhouse development with the condition of approving the Public Works Agreement and the HOA Agreement.

Communications - None

Attorney Updates – Attorney Ryan stated that the County Council approved Resolution 281 to amend the Lakeside Development to S1/W1 so Lakeside can move forward with their MDE permit and their connection to the Town.

Attorney Ryan stated that she and Administrator Braband met with representatives from GMB and Rauch Engineering to discuss the Lakeside connections. A plan for connection to the Town treatment plant and how to get the water looped should be forthcoming soon. Lakeside will go to the Planning Commission for site plan approval for the first phase of Phase 1 soon.

Executive Session – An executive session was held on August 5, 2020 to discuss a personnel matter.

ORDER OF BUSINESS BEFORE THE COUNCIL

New Business:

Ordinance 1-2020 – An Ordinance of the Town of Trappe approving and adopting certain revisions to the PUD Plan and Design Guidelines for the Lakeside Planned Neighborhood Zoning District was read by President Newnam and postponed till the October 7th meeting.

Other Business:

W. Maple Avenue, LLC – W. Maple Townhouse Development - Attorney Ryan stated that she has received and revised the Public Works Agreement and sent a copy to Wes Schuman for his review. Attorney Ryan stated that Mr. Schuman's Attorney reviewed the agreement and they have a couple of proposed edits dealing with the ownership of the land and ownership of the actual development. Revisions are being made and it will be ready for the Council to review at their October 7th meeting. Mr. Schuman met with GMB at the site to discuss the water and sewer as Mr. Schuman is trying to find a way to use the existing components and provide a separate line for fire service. After discussing options, a solution was reached and GMB is awaiting a revised submittal from Mr. Schuman. GMB has also reviewed the stormwater and have requested documentation and calculations showing that the existing stormwater design meets the criteria from the 2009 MDE regulations. Once the documentation is received GMB recommends that the Council grant the stormwater waiver. The Council decided to wait until the documentation is received and review everything at the October 7th meeting.

Town Council Minutes – September 2, 2020

Page 2 of 3

Public Questions/Comments: President Newnam asked how the Council wants to continue their monthly meetings. After discussion the consensus was to try to set up the meeting room to comply with the COVID-19 restrictions and provide a conference call number for those who do not wish to attend in person.

Executive Session: No executive session is requested.

Commissioner Diefenderfer made a motion at 7:19 pm to conclude the meeting. Commissioner Chase seconded the motion and it was unanimously approved.

Respectfully submitted,

Erin Braband, Town Administrator/Clerk