

TOWN OF TRAPPE
PLANNING COMMISSION MEETING
APRIL 18, 2023

Meeting – 6:00 pm

The meeting was called to order at 6:00 pm by Chairman Edgar Harrison. Planning Commission members Scott Metje, Bobby Quidas and Brian Schmidt were present. Other attendees for the Town: Town Administrator Erin Braband and Town Planner Peter Johnston.

Review of Minutes

The minutes from the March 21, 2023 meeting were approved as presented.

Old Business

None

New Business

Dairy Queen site plan submittal

Virginia from Rauch, Inc. presented a revised Dairy Queen site plan after relocating the business to the empty lot next door. The site plan that was previously approved will remain the same, just a different location and the sewer line will need to be rerouted from its existing location under the proposed building to along Rt. 50 as shown on the plat. Planner Johnston stated that the plan needs additional information such as a soil erosion and sediment control plan, lighting and sign plans with details, landscape plan with details and a preliminary architectural plan with elevations to be available for preliminary approval but the Planning Commission can give concept approval if they wish to do so. After discussion, Commissioner Metje made a motion to give concept approval to the Dairy Queen site plan as submitted. Commissioner Schmidt seconded the motion and it was unanimously approved.

Commission/Staff Items

Commissioner Schmidt stated that the County is considering adopting an Adequate Public Facilities Ordinance (APFO) and has invited the Planning Commission to attend the County/Municipality meeting on June 6th to discuss it. A copy of the Ordinance was given to the Planning members to review and it will be discussed at their May 16th Planning meeting.

Administrator Braband asked if the June Planning meeting could be changed to a different date due to scheduling conflicts. The Planning Commission agreed to move the June Planning meeting to Wednesday, June 14th at 6:00 pm.

Zoning Ordinance amendments/additions - The Planning Commission continued their discussion on the Zoning Ordinance amendment and discussed the changes that they would like to Planner Johnston to make to Article VII, Bulk Regulations.

With no further business to discuss, the meeting was adjourned at 8:25 pm.

Respectfully submitted,
Erin Braband, Town Administrator/Clerk