



AGENDA
COUNCIL OF TRAPPE
December 6, 2023
Trappe Town Hall

AMENDED – 12/4/23

Nicholas Newnam, Council President
Brian Schmidt, Vice President
Rosalee Potter, Commissioner
Walter Chase, Sr, Commissioner
Michael Sullivan, Commissioner

Erin Braband, Administrator/Clerk

Notice: Council meetings are recorded electronically.

Please silence cell phones during the meeting. Council chambers employ video surveillance.
All public comments and/or speakers are given a maximum of 3 minutes per person to speak.

PUBLIC HEARING – 5:50 PM

Ordinance 7-2023 – An Ordinance of the Town of Trappe amending the Trappe Zoning Ordinance, Title IV, Section 6 to permit certain additional uses in the C-2 Highway Commercial District; Section 10 to reduce the number of required parking spaces for retail stores and the size of each parking space; and Title VI, Section 7 to permit flexibility in the application of Commercial Design Guidelines.

MONTHLY MEETING OF THE COUNCIL OF TRAPPE – 6 PM.

Call to order – Council President

Pledge of Allegiance

Agenda – Amendments to the agenda – (approve or amend the agenda)

Minutes – November 1, 2023 Council of Trappe Meeting, Council Workshop Minutes from October 17, 2023 and November 7, 2023

COMMITTEE AND DEPARTMENT REPORTS

Clerk’s Report – Administrator/Clerk Braband

- FY 22/23 Audit Report – Roy Geiser, UHY, LLP

Public Works – Superintendent Callahan

Public Safety – Talbot County Sheriff’s Office

Planning and Zoning – Commissioner Schmidt

Communications – Commissioners and Staff

- Board of Appeals member application

Attorney Updates – Attorney Lyndsey Ryan

Executive Session – No executive session was held on November 1, 2023.

ORDER OF BUSINESS BEFORE THE COUNCIL

Ordinance 7-2023 – An Ordinance of the Town of Trappe amending the Trappe Zoning Ordinance, Title IV, Section 6 to permit certain additional uses in the C-2 Highway Commercial District; Section 10 to reduce the number of required parking spaces for retail stores and the size of each parking space; and Title VI, Section 7 to permit flexibility in the application of Commercial Design Guidelines. *(available for adoption)*

Resolution 5-2023 – A Resolution of the Town of Trappe authorizing the renewal of a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$100,000.00, of which funds were drawn and borrowed for various Town expenses pursuant to prior Legislative Acts of the Council of Trappe. *(available for adoption)*

Resolution 6-2023 - A Resolution of the Town of Trappe authorizing the renewal of a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$200,000.00, of

which funds were drawn and borrowed for various Town expenses pursuant to prior Legislative Acts of the Council of Trappe. *(available for adoption)*

Ordinance 8-2023 – An Ordinance of the Council of Trappe amending the Trappe Subdivision Regulations to establish a schedule of fees, charges and expenses, and a collection procedure for application and review of Land Subdivisions and Site Plans. *(available for introduction)*

MDE Application for WWTP Funding

Public Questions/Comments - Please state your name for the record.

Executive Session – An executive session is requested to obtain legal advice and discuss a personnel matter.

ADJOURNMENT – (When an executive session is convened during a public meeting of The Council of Trappe, the public meeting will adjourn following the executive session if there is no more business to come before the council.)