

RESOLUTION NO. 1-2024

A RESOLUTION OF THE COUNCIL OF TRAPPE AMENDING THE TOWN OF TRAPPE FEE SCHEDULE FOR SERVICES PROVIDED BY THE TOWN TO ESTABLISH A FEE FOR SUBDIVISION AND SITE PLAN REVIEW AND TO ESTABLISH THAT AN APPLICANT SHALL REIMBURSE THE TOWN FOR REASONABLE COSTS INCURRED BY THE TOWN FOR SERVICES RENDERED TO AN APPLICANT

WHEREAS, the Town of Trappe Charter authorizes the Council to establish a schedule of fees, charges and expenses, and collection procedure for all licenses, permits, and applications; and

WHEREAS, the costs and expenses necessary to provide these services have been analyzed by the Council of Trappe; and

WHEREAS, by Ordinance 8-2023, the Council of Trappe amended the Trappe Subdivision Regulations to establish a schedule of fees, charges and expenses, and a collection procedure for applications and review for land subdivisions and site plans; and

WHEREAS, pursuant to Ordinance 8-2023, the Council of Trappe shall establish a schedule of fees for review of land subdivision and site plan applications; and

WHEREAS, the Council of Trappe has determined that it is desirable and in the public interest to adopt the revised schedule of fees, attached hereto, to include fees for subdivision and site plan review.

NOW, THEREFORE, BE IT RESOLVED by the Council of Trappe that the Town of Trappe Fee Schedule, which is attached hereto and incorporated by reference herein, is hereby ADOPTED.

RESOLVED, this 3rd day of January, 2024.



Nicholas Newnam



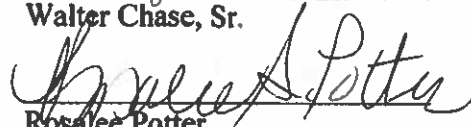
Brian Schmidt



Michael Sullivan



Walter Chase, Sr.



Rosalee Potter

I hereby certify that the foregoing Resolution 1-2024 of the Town of Trappe was duly read and enacted in accordance with the applicable provisions of the Charter of the Town of Trappe.

Attest: 
Erin Braband, Town Administrator
Town of Trappe

TOWN OF TRAPPE

FEE SCHEDULE

BUILDING PERMITS

Under 3,500 sq ft	\$100 + \$210 (MDIA fee)
Over 3,500 sq ft	\$210 + \$210 + .12 each sq ft over 3,500 sq ft (MDIA fee)
Garage	
Under 500 sq ft	\$75 + \$125 (MDIA fee)
Over 500 sq ft	\$100 + \$125 (MDIA fee)
Swimming Pool	
Above ground	\$25
In ground	\$25 + \$90 (MDIA fee)
Subdivision Review*	\$2,500 (major) \$150 per lot (minor – 3 lots or less)
Subdivision Amendments*	\$1,250 (major) \$ 75 per lot (minor – 3 lots or less)
Subdivision Additional Phases*	\$1,500
Shed	\$25
Fence	\$25
Deck/porch	\$25 + \$75 (MDIA fee)
Fireplace/woodstove	\$25 + \$60 (MDIA fee) – not over 2 flues \$13.50 per additional flue
Solar panels	\$30 + #kilowatts x .20 (MDIA fee – min. fee of \$75)
Signs	
Unlit under 12 sq ft	No charge but require permit
Internally lit under 12 sq ft	\$25
Over 12 sq ft	\$30
Renovations/alterations (less than 150 sq ft increase in gross floor area of all above ground floors combined)	\$50 + MDIA fee schedule
Demolition/Removal	\$50 + MDIA fee schedule
Sprinkler fee	\$100 + MDIA fee schedule
Certificate of occupancy	\$25 + MDIA fee schedule if applicable
Minimum permit fee	\$25 + MDIA fee schedule
Appeals hearing request	\$750
Lot Line Revision	\$150*
Annexation	\$1,500*
Zoning Map or Text Amendment	\$1,000*
Site Plan Review	\$250*

*Construction without approved permit is double regular fees.
This does not include any violation charges from local or state departments*

Above permits and fees do not include or waive any required County, State or Federal permitting or associated charges.

All fees include in house reviews, when Professional review is required or requested by Town Clerk, all Professional fees will be charged to property owner for which permit is requested.

**The fees designated with asterisks represent the minimum fees. The Applicant shall reimburse the Town for the reasonable costs incurred by the town from third parties who invoice the Town for their services rendered to the Town. All billing rates, fee, and out-of-pocket costs of all such third party costs shall be billed at their rates otherwise charged to the Town or as otherwise agreed upon by the Town and the entity providing the service. Third party costs include, but are not limited to, legal fees, engineering fees, consulting fees, inspections fees, court reporting fees, advertisement costs for publishing and posting of public notices, etc.*

OTHER PERMITS AND FEES

WATER AND SEWER

Water and Sewer hookup fees	\$14,000 (minimum)
Water connection fee - \$1,500 plus time & materials	
Sewer connection fee - \$1,500 plus time & materials	
Water capacity charge - \$5,000	
Sewer capacity charge - \$6,000	
Water turn off fee & turn on fee	\$50 each
Account open fee & close fee	\$50 each
Fire sprinkler capacity charge	\$100
Irrigation capacity charge	\$500

PROPERTY MAINTENANCE

Mowing (per 1 acre of less)	\$250
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LICENSES

Rental - per unit/per year	\$30
Peddlers	\$500
Animal registration	
Neutered/spayed	\$5
Not neutered/spayed	\$25

MISCELLANEOUS

Rental Inspection Fee	\$20 + MDIA fee schedule
Bulk trash pick-up	\$10 per small pickup truck load
Notary	\$4 per notary signature
Fax	\$1 1 st sheet, \$.50 per additional
Copies	
Black/White	\$.25 per copy
Color	\$.50 per copy
Copies – Non-Profit organizations	
Black/White	\$.15 per copy
Color	\$.30 per copy

****** All fees are minimum fees; additional charges may be applied per the Town Clerk******
******Fees for any services not listed here, will be set by Town Clerk as needed******

Last updated 1/3/24

