

RESOLUTION NO. 2-2023

A RESOLUTION OF THE COUNCIL OF TRAPPE ADOPTING A COMPREHENSIVE TOWN FEE SCHEDULE FOR SERVICES PROVIDED BY THE TOWN AND REPEALING ALL PREVIOUS FEE SCHEDULES

WHEREAS, the Town of Trappe Charter authorizes the Council to establish a schedule of fees, charges and expenses, and collection procedure for all licenses, permits, and applications; and

WHEREAS, the costs and expenses necessary to provide these services have been analyzed by the Council of Trappe; and

WHEREAS, the Council of Trappe have determined that it is desirable and in the public interest that the Town establish and adopt a comprehensive fee schedule for various Town services and administrative matters, including, but not limited to: the issuance of building permits, zoning and subdivision matters, property maintenance grass cutting, the issuance of town licenses and permits, copy charges and water and sewer connection fees.

NOW, THEREFORE, BE IT RESOLVED by the Council of Trappe that the attached fee schedule for the Town of Trappe dated April 5, 2023 be, and is hereby adopted.

ADOPTED this 5th day of April, 2023.

COUNCIL OF TRAPPE

absent
Nicholas Newnam

Walter Chase
Walter Chase

Tonya Pritchett
Tonya Pritchett

Brian Schmidt
Brian Schmidt

Michael Sullivan
Michael Sullivan

I HEREBY CERTIFY that Resolution 2-2023 was adopted on April 5, 2023.

Attest: Erin Braband
Erin Braband, Town Administrator/Town Clerk

TOWN OF TRAPPE

FEE SCHEDULE

BUILDING PERMITS

Under 3,500 sq ft	\$100 + \$210 (MDIA fee)	
Over 3,500 sq ft	\$210 + \$210 + .12 each sq ft over 3,500 sq ft (MDIA fee)	
Garage		
Under 500 sq ft	\$75 + \$125 (MDIA fee)	
Over 500 sq ft	\$100 + \$125 (MDIA fee)	
Swimming Pool		
Above ground	\$25	
In ground	\$25 + \$90 (MDIA fee)	
Subdivision Review	\$2,500 (major)	\$75 per lot (minor – 3 lots or less)
Subdivision Amendments	\$1,000 (major)	\$75 per lot (minor – 3 lots or less)
Subdivision Additional Phases	\$1,000	
Shed	\$25	
Fence	\$25	
Deck/porch	\$25 + \$75 (MDIA fee)	
Fireplace/woodstove	\$25 + \$60 (MDIA fee) – not over 2 flues \$13.50 per additional flue	
Solar panels	\$30 + #kilowatts x .20 (MDIA fee – min. fee of \$75)	
Signs		
Unlit under 12 sq ft	No charge but require permit	
Internally lit under 12 sq ft	\$25	
Over 12 sq ft	\$30	
Renovations/alterations (less than 150 sq ft increase in gross floor area of all above ground floors combined)	\$50 + MDIA fee schedule	
Demolition/Removal	\$50 + MDIA fee schedule	
Sprinkler fee	\$100 + MDIA fee schedule	
Certificate of occupancy	\$25 + MDIA fee schedule if applicable	
Minimum permit fee	\$25 + MDIA fee schedule	
Appeals hearing request	\$750	

*Construction without approved permit is double regular fees.
This does not include any violation charges from local or state departments.*

Above permits and fees do not include or waive any required County, State or Federal permitting or associated charges.

All fees include in house reviews, when Professional review is required or requested by Town Administrator/Clerk, all Professional fees will be charged to property owner for which permit is requested.

OTHER PERMITS AND FEES

PROPERTY MAINTENANCE

Mowing (per 1 acre or less) \$250

LICENSES

Rental - per unit/per year \$30
Peddlers \$500
Animal registration
 Neutered/spayed \$5
 Not neutered/spayed \$25

MISCELLANEOUS

Rental Inspection Fee \$20 + MDIA fee schedule
Bulk trash pick-up \$10 per small pickup truck load
Notary \$4 per notary signature
Fax \$1 1st sheet, \$.50 per additional
Copies
 Black/White \$.25 per copy
 Color \$.50 per copy
Copies – Non-Profit organizations
 Black/White \$.15 per copy
 Color \$.30 per copy

All fees are minimum fees; additional charges may be applied per the Town Administrator/Clerk

****** Fees for any services not listed here, will be set by Town Administrator/Clerk as needed******