

COUNCIL OF TRAPPE  
SEPTEMBER 1, 2021

**Council of Trappe Meeting:** President Newnam called the meeting to order at 7:00 pm. Council members RD Diefenderfer, Tonya Pritchett, Brian Schmidt and Walter Chase were present. Attendees for the Town: Town Administrator Erin Braband

**Agenda:** Commissioner Diefenderfer made a motion to approve the September 1, 2021 agenda as presented. Commissioner Chase seconded the motion. All approved.

**Minutes:** Commissioner Diefenderfer made a motion to approve the August 4, 2021 Council minutes as presented. Commissioner Chase seconded the motion. All approved.

**Clerk's Report:** Administrator Braband stated that the Clerk's report, the General Fund and the Enterprise Fund budgets are in the Council's binders and filed in the records.

**Public Works Report:** President Newnam read Superintendent Callahan's report that is filed in the records.

**Planning & Zoning:** Commissioner Schmidt stated that the Planning Commission gave site plan approval for Lakeside's temporary sales office, gave preliminary approval for Phase 1C and final site plan approval for the wastewater treatment plant at their August 17<sup>th</sup> meeting.

**Communications:** None

**Attorney Updates:** None

**ORDER OF BUSINESS BEFORE THE COUNCIL**

**New Business:**

Wes Schuman – Concept Plan -

Mr. Schuman presented a concept plan that he is proposing for property across the street from Town Hall. Mr. Schuman would like to build 8-9 townhouses, similar to the ones that he is building behind the Maple Building. After discussion the Council stated that they like the concept and the Town does have the 4-5 additional water/sewer allocations that would be required for this project. Mr. Schuman will present his concept plan to the Planning Commission at their Sept. 21<sup>st</sup> meeting.

Lakeside/Paris Foods Sewer Easement –

Ryan Showalter stated that the Town has allocated 120 sewer connections to Lakeside and the developer has been working with GMB to determine what the most efficient way to make the connection would be. The route that has been settled on is using the pump station in Phase 1, running South across Piney Hill Road, behind Paris Foods and then West to Route 50 to tie into a manhole there. This route requires an easement from Paris Foods to Trappe East and the Town of Trappe for the force main. Mr. Showalter stated that he worked with Lyndsey Ryan to prepare an easement and is requesting approval and signature from the Council. The easement agreement has already been signed by Paris Foods and Trappe East. Commissioner Pritchett made a motion to authorize President Newnam to sign the easement. Commissioner Schmidt seconded the motion.

Town Council Minutes – Sept. 1, 2021

Page 1 of 2

VOTE:

Diefenderfer – Y      Newnam – Y      Schmidt – Y      Pritchett – Y      Chase – Y

Motion approved.

**Other Business:**

President Newnam asked what the Town's rights are in regards to dead trees and limbs that could damage Town owned property and/or neighboring properties if they fall. President Newnam asked what could be done with the trees that are hanging onto electric and/or utility lines. Administrator Braband stated that she contacted Verizon and they said they would only do something about the trees/limbs if they fall and take down the lines. Delmarva Power has done some tree trimming in Town within the last couple of years. Administrator Braband stated that she will ask Attorney Ryan if there is anything that the Town can do about these trees/limbs. Mr. Showalter stated that the Town can put the property owner on notice in writing regarding their dangerous tree and that they are liable should it fall and cause damage.

**Public Questions/Comments – None**

**Executive Session** – An executive session was requested to obtain legal advice. Commissioner Diefenderfer made a motion to enter into executive session at 7:30 pm. Commissioner Chase seconded the motion.

At the conclusion of the closed session at 9:04 pm the open meeting was reconvened.

There being no further business to discuss, Commissioner Schmidt made a motion at 9:04 pm to adjourn the meeting. Commissioner Chase seconded the motion and it was unanimously approved.

Respectfully submitted,

Erin Braband, Town Administrator/Clerk