





ZOOM Meeting Tuesday, April 27, 2021, at 1:00 PM Coming to you from somewhere in California Logon at 12:55 PM – Call Mike if you need help

Mother Lode Chapter ZOOM Meeting!

Tuesday April 27, 2021 at 1:00 PM

Mother Lode Chapter Members To

Gentlemen of the Mother Lode Chapter, SAR

A reminder of the Chapter ZOOM meeting Tuesday April 27, 2021 at 1:00 PM. The schedule for the remainder of the year, Meeting ID and Passcode are included below in an email from CASSAR President, Don Littlefield to Mike Muetz. Mother Lode Chapter President.

Don set up all meetings for the next year. Thank you, Don.

ZOOM Mother Lode Chapter Meeting March 23, 2021 AGENDA ITEMS

- 1. Kevin Tierney gave the Youth Activities Report. There were two local schools entered into the Brochure Contest: Camerado Springs and Rolling Hills. The winning brochure came from Rolling Hills Middle School which became our Chapter entry into the State Contest.
- 2. Kevin Tierney, who is also the Brochure Contest State Chairman gave us a sneak preview: Only one other Chapter had an entry into the State Competition: Orange County Chapter. And the California State Winner that will be entered into the National Brochure Contest this year will be the entry from the Mother Lode Chapter!
- 3. Kevin Tierney pointed out that he has made repeated requests for checks from the Brochure Contest Winners from Bob Conover, Treasure.

Kevin informed me in early April that <u>he has since</u> <u>established communications with Bob</u>. (Using Bob's cell phone!) Doug had cautioned Kevin that he needs 'cashiers' checks, not Chapter checks for the youth winners – as they probably don't have bank accounts – which Kevin said he will do.

ZOOM Mother Lode Chapter Meeting March 23, 2021 AGENDA ITEMS (Continued)

- 1. Doug Drake led the discussion on the 2021 Community Awards Banquet, where the Chapter spent most of meeting. He presented his Subcommittee list The following decisions were made, or were implied:
 - **1.** Russ Kaiser agreed to serve as MC.
 - 2. Tom Adams agreed to author the Program
 - 3. The Banquet will be held **October 9**th in the Post Hall.
 - **4. Mike** will secure our reservation of the Post Hall.
 - 5. Once the Awardees are identified, **Tom Douglas** with secure the metals, certificates w/ frames
 - Once all Dignitaries are identified, Tom Douglas with secure appropriate coins, certificates w/frames
 - 7. It is implied / understood we will again use the catering services of the **Spaghetti Factory**
 - 8. Doug Drake will secure a food service bid from S.F.

ZOOM Mother Lode Chapter Meeting COMMENTS AND TIPS

Added By Doug Before April Meeting

We need to divide up the work so no one person is overwhelmed.

Suggested Chairpersons:

- 1. Overall Chairperson-ensures that sub-chairpersons complete their assigned tasks timely; selects awardees, writes letters of invitation and explanation of banquet, Arranges Venue and Date (Items 1-4), selects guest speaker and communicates with him/her as to venue, date and time. This person would also arrange for invitations to be sent to special guests who do business with MLC. e.g. our banker at Umpqua.
- 2. Meal Chairperson- in 2018 the meal was okay, but there was a lack of interconnection between the venue host and the caterer. The caterer prepared an okay meal, but portions were not hot and some tables didn't receive all their food. The hot dishes should be served on hot plates and the salads on cold or room temperature plates. This chairperson would ensure the caterer has seen the kitchen at the venue, knows the venue. This person could also be the Maitre'D
- 3. Venue Chairperson-in 2018 Mike Muetz stepped up and saved the day arranging for the venue, parking, open bar, locating colorguards, storage of flags, etc., pending the function. These would be the duties of the Venue Chairperson. Mike's offering of the venue and arranging for an open bar, with the proceeds of bar sales going to the American Legion Hall was a win-win for all.

ZOOM Mother Lode Chapter Meeting COMMENTS AND TIPS

Added By Doug Before April Meeting

We need to divide up the work so no one person is overwhelmed. Suggested Chairpersons:

- 4. Maitre'd-in 2018, there were several people who did not obtain all the food we paid for, specifically, several tables did not receive starches and got only salad, a piece of meat and a vegetable. Some missed dessert. The Maitre'd would be responsible for the servers making certain the tables are properly served. As this requires duties during the dinner portion of the banquet, this person should arrange to eat first and then supervise the servers. This person would also be responsible for initial contact with the servers, communication with time and place, and meets them at the door and helps them get oriented to the venue at the banquet.
- 5. Colorguard Chair arranges for the invitation of the Colorguard (in 2018, the Youth CAP), meets them at the door and helps them get oriented to the venue. Could be the Maitre'D

ZOOM Mother Lode Chapter Meeting APRIL Plan Proposed by Doug Drake

Pri- or- ity	Item	Person Responsible	(Initial When DONE)	Follow-up
1	Arrange Venue	Mike		
2	Arrange Date	Oct 9, 2021	DONE	
3	Decide awardee Agency 1			
	Decide awardee Agency 2			
	Decide awardee Agency 3			
	Decide awardee Agency 4			
4	Appoint Meal Chairperson			
6	Appoint Venue Chairperson	Mike		
8	Appoint Maitre'D			
9	Select Servers (Explorers?)			
10	Appoint Colorguard Chair			
11	Appoint Ticket designer/orderer			
12	Appoint Invitor of Agencies			
13	Appoint gatherer of photos and bios of awardees			
14	Table Decorations/pre- seating cards			
15	Hall Setup			
16	Co-ordinator Soliciting donations			
17	Ticket collector at door			
18	COVID vaccination checker			
19	Appoint Master of Ceremonies	Russ	DONE	

Stay Connected Go to CASSAR Websites to learn about our next State & National Society Meetings

Date/Time	Event		
Apr 17, 2021 9:00 am - 12:00 pm	146th Annual Meeting of the California Society		
Jul 10, 2021 - Jul 15, 2021	SAR 131st National Congress Hyatt Regency Lake Washington, Renton WA		
Nov 04, 2021 - Nov 07, 2021	146th Fall Board of Managers Meeting Mission Inn, Riverside CA		



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