

## MALVERN VILLAGE REGULAR COUNCIL MEETING

**January 18, 2023**

**Page 1 of 2**

Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Thompson, Hubbard, and Wackerly were in attendance. Holmes was absent. Murdock was in attendance via Zoom. Kaltenbaugh and Neading were also in attendance.

Motion by Burgess, second by Hubbard to approve the minutes from the regular meeting of January 4, 2023. Burgess, Hubbard, Craig DeLong, and Thompson voted yes, Wackerly abstained.

### **CITIZEN COMMENTS:**

#### **PARK:**

**LEGISLATURE:** Motion by Burgess, second by Hubbard for the first reading of Ordinance 1-2023, An Ordinance adding a “hook-on” fee to the water rates for inside and outside the corporate limits of the Village of Malvern, Carroll County, Ohio. All council members approved.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the RITA, Fund Status, Receipts and Payments reports as of 1/18/2023. Neading reported that she had completed the Census reports for Permits for New Homes and also the Boundary and Annexation Survey. She has also prepared an application for an EPA grant to purchase a new leak detector for \$2,850 from National Road Utility Supply. The grant will be submitted this week. She also discussed that Softline, the software company for the water billing system has been purchased by GWorks. Teri has completed the webinar training on the new software, so she will be prepared for the conversion. Neading has updated the tax tables for payroll for 2023. The 2022 Annual Credit Card Report has been completed and included for review. Neading is working with the OWDA on the reimbursements for payments made to EA for Phase 1 and 2.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that supplies are being moved in for the waterline project that will start mid-February. He also discussed EOG, a well pad company had a violation when setting a pad, and asked if they could send the Village a donation. We received \$16,500 to be used in any manner. Kaltenbaugh is working to obtain an additional quote for two mowers. The service department continues to work on the leaf vac and have been able to rebuild some parts and are now working on painting it.

Wackerly discussed the parking lot near the Firehouse from the last meeting. It was discussed that a load of limestone was put in the lot, and it will need another load.

**MAYOR:** DeLong discussed that the air purification system installed during COVID needs the bulbs replaced, which they are good for two years. The cost will be approximately \$870.00. Burgess made a motion to replace the bulbs not to exceed \$870.00, second by Hubbard. All council members approved. DeLong also discussed that the Fire Board was in need of a citizen representative. Alan Artzner was interested in the position and will serve as the citizen member. He also discussed the E. Grant Street property that had caught fire recently. The contractor has been hired and is going to start work on the cleanup of the property soon. DeLong reached out to Nathan Huffman who had been interested in leasing the Perfect Products building. He is no longer in need of the space.

### **COUNCIL:**

**FINANCE:** Motion by Burgess, second by Thompson to pay the village bills from the appropriate funds for \$35,479.62 pre-approved by the Finance Committee 1/18/2023. Also, \$8,969.97 in payroll pre-approved by the Finance Committee and paid 1/19/2023

### **QUESTIONS:**

**ADJOURNMENT:** Motion by Thompson, second by Craig DeLong to adjourn. All council members approved.

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**Page 2 of 2**

**Next regular council meeting will be Monday, February 6, 2023 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer