

## MALVERN VILLAGE REGULAR COUNCIL MEETING

January 20, 2021

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Barb Burgess, Morena, Thompson, Wackerly, and Hubbard were in attendance. Brittany Burgess was absent. Kaltenbaugh and Neading were also in attendance.

Motion by Morena, second by Wackerly to approve the minutes from the regular meeting of January 4, 2021. All council members approved.

### CITIZEN COMMENTS:

#### PARK:

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the RITA report, fund status, receipts, and payments as of 1/20/2020. She included a final COVID spending report which summarized the spending of COVID funds. She reported that the 1099 NEC forms were completed and mailed. She updated the Tax Tables in the UAN system, and highlighted that there might be slight differences in pays due to the update. She ordered new 2021 labor law posters. Neading discussed the router in the park and explained that it would be comparable to a home router. Council agreed for the additional costs, it wouldn't be a great benefit due to the proximity limitations. Neading noted she and Kaltenbaugh met with Murdock regarding updating the employee handbook. Murdock will be working on a handbook for the Village in the upcoming weeks. She also discussed that she had worked on appropriations and met with the Finance committee to discuss the financial information for 2021. Neading received a request for Census information regarding permits, she completed the request.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that the service department has been working on removing trees and stumps in the park. Also, they continue to work on painting projects at the Water Plant. He noted the plowing has been going much better, since the first winter storm. Kaltenbaugh met with Engineering Associates and an RCAP financial advisor who specializes in grants, to discuss water line projects for the Village. He also noted that testing ports were installed on the current water wells.

Thompson discussed that a property owner is having issues with cars being parked in an alley off of Porter. Kaltenbaugh said he would look into the issue.

Morena asked if the new plow truck was working out well. Kaltenbaugh said it was a good truck and was running well.

Thompson asked how much salt has been used this winter. Kaltenbaugh didn't have exact numbers, but approximately six (6) truck loads had been used on the roads this season.

**MAYOR:** DeLong discussed that Wackerly had decided to fill the seat on the Ambulance Board. Thompson asked if Wackerly could contact Vince Slabaugh to let him know. Also, she noted that the next meeting would be next Wednesday at Brown Township at 7:00, and they would be electing positions at the meeting. It was also discussed that Chad Browning would like to be on the board also. Morena made a motion for Chad Browning and Jan Wackerly to be on the Ambulance Board, second by Hubbard. Morena, Hubbard, Barb Burgess, and Thompson voted yes, Wackerly abstained.

DeLong noted that the new chairs were very nice. He also discussed that the Village continues to receive thanks for the COVID bags. DeLong discussed the Village Hall hours for Teri Foster. It has been a discussion of making employees hours consistent, and align Foster's hours with the Service Department. Barb Burgess made a motion to change Foster's hours from 8:00-4:00 to 7:00-3:00 starting January 25, 2021, second by Morena. All council members approved. Kaltenbaugh suggested that Foster can put the updated hours on the water bills.

**MALVERN VILLAGE REGULAR COUNCIL MEETING**

**January 20, 2021**

**Page 2 of 2**

**COUNCIL:** Thompson was contacted by Karen Wackerly regarding Vi Gordon, who will be turning 100 years old on February 24<sup>th</sup>. Wackerly is wanting to organize a drive-by to celebrate her birthday. Wackerly discussed making a proclamation to make it Vi Gordon day on February 24<sup>th</sup>.

Morena noted that they were going to hold off on having a street meeting at this time.

Hubbard made a motion for Doug Wackerly to be the Fire Board Citizen Representative, second by Barb Burgess. All council members approved.

**LEGISLATURE:**

**FINANCE:** Motion by Barb Burgess second by Morena to pay the village bills from the appropriate funds for \$12,947.58 pre-approved by the Finance Committee 1/20/21; and payroll pre-approved by the Finance Committee for \$7,300.89 paid on 1/21/21. All council members approved.

**QUESTIONS:**

**ADJOURNMENT:** Motion by Thompson, second Morena to adjourn. All council members approved.

**Next regular council meeting will be Monday, February 1, 2021 @ 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer