

MALVERN VILLAGE REGULAR COUNCIL MEETING

January 4, 2021

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Barb Burgess, Brittany Burgess, Morena, Thompson, Wackerly, and Hubbard were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Morena, second by Barb Burgess to approve the minutes from the regular meeting of December 21, 2020. All council members approved.

Motion by Barb Burgess, second by Hubbard to approve the Standing Rules of Council. All council members approved.

Motion by Morena, second by Thompson to nominate Barb Burgess as Council President. Morena, Thompson, Wackerly, Hubbard and Brittany Burgess voted yes, Barb Burgess abstained. Barb Burgess accepted the nomination for Council President.

CITIZEN COMMENTS:

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the appropriations, revenue, fund status, receipts, and payments as of 12/31/2020. Neading discussed that employee tax forms were completed, all end of year tax filings were completed, BWC reports were completed for payroll true up and annual injury reporting, and the 2020 financials were completed and submitted to the State. She also noted that she contacted the paper to place an ad to notify that the Annual Financial Report is available and will be available at the February 1st meeting. She sent the copy of the Certification for Sources Available for Expenditures to the county and will start working on the final appropriations for 2021. She also submitted the annual certification of exemption for the CPIM with the State verifying that the Village does not hold any investments, only a checking account. Neading reported that she had contacted Verizon regarding the idea of a hotspot in the park, it would cost \$318 to purchase a router and would be an additional \$40 per month for unlimited data. Council asked if Neading could determine what contract would be required and what the coverage of the hotspot would be.

Wackerly asked if the Village was looking into permanent restrooms in the park. Kaltenbaugh noted that he would like to have a plan in place if funding would become available.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that there were plow issues when the snow storm hit and he is working to improve the process. There was also an issue with one truck getting stuck in a ditch and losing a tire and rim as they were plowing. The service department has been cleaning up the garage area and completing routine maintenance on the trucks. The Christmas decorations were taken down on January 4th. Kaltenbaugh is planning to meet with the engineers to discuss waterline projects and grant funding to upgrade lines.

Barb Burgess asked what the paving intentions were for 2021. Kaltenbaugh intends to pave Carrollton Street, and will evaluate the paving budget once the final appropriations are complete.

Thompson asked what the plans were for the Perfect Products building. Kaltenbaugh has been talking with the county about grant money that could be used to tear down the center portion where the roof has come in. He explained that it is necessary to start with that section prior to moving forward with anything else.

Barb Burgess discussed the need to look into the Porter Street house again, if there is grant money for the demolition of the property, maybe it would be with the Village assuming and clearing as the property continues to deteriorate. She also discussed a parking issue with a homeowner, they are parking across the sidewalk. Kaltenbaugh will send the property owner a letter.

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MAYOR:

COUNCIL: Barb Burgess scheduled a Finance Meeting to be held prior to the January 20th meeting, starting at 6:30 to discuss appropriations.

Hubbard discussed the December 28th Fire Board Meeting. They have had eleven (11) calls since the previous meeting. They hosted a drive-thru Santa on December 16th, they had a better turn out than they have had in the past. She also discussed that the board needs a citizen member for the Ambulance Board. It was suggested that the individual also be a member of council to increase communication between the board and the Village. DeLong and Wackerly will consider and let Hubbard know at the next council meeting.

Wackerly asked if there had been a response from Colfor regarding the letter Murdock had sent. Neading noted that Murdock had not heard anything, nor had the Village received a response. He also asked if there had been further discussion regarding the sidewalk at the baseball dugout. DeLong has not heard anything further about the project.

LEGISLATURE:

FINANCE: Motion by Barb Burgess second by Brittany Burgess to pay the village bills from the appropriate funds for \$7,345.41 pre-approved by the Finance Committee 12/31/20; and payroll pre-approved by the Finance Committee for \$8,173.30 paid on 1/7/21. All council members approved.

QUESTIONS: Thompson asked if park reservations would be the same as last year. It was agreed that with no new guidance from the State, we would continue in the same manner with reservations as we did in 2020.

ADJOURNMENT: Motion by Thompson, second Wackerly to adjourn. All council members approved.

Next regular council meeting will be Wednesday, January 20, 2021 @ 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer