

MALVERN VILLAGE REGULAR COUNCIL MEETING

October 16, 2023

Page 1 of 3

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Wackerly, Thompson, Hubbard and Holmes were in attendance. Kaltenbaugh and Neading were in attendance and Murdock attended via Zoom.

Motion by Burgess, second by Hubbard to approve the minutes from the regular meeting of October 2, 2023. All council members approved.

Mayor DeLong introduced Drake DeLong, new Service Department employee.

CITIZEN COMMENTS:

LEGISLATURE:

Motion by Burgess second by Wackerly for the second reading of Ordinance 7-2023, An Ordinance amending the Personnel Policy and Procedure Manual by adding Section 5.15 addressing petit jury duty of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly second by Burgess for the first reading of Ordinance 8-2023, An Ordinance increasing the compensation for the office of councilperson for the term beginning January 1, 2024, the Village of Malvern, Carroll County, Ohio. Wackerly, Thompson, Hubbard, and Holmes voted yes; Burgess and Craig DeLong voted no.

Motion by Burgess, second by Hubbard to revise Resolution 2023-22 to include the two new employees and to purchase four (4) additional gift cards totaling an additional \$400.00. Burgess, Hubbard, Wackerly voted yes; Thompson and Holmes voted no; Craig DeLong abstained.

Motion by Burgess second by Hubbard for the second reading of Resolution 2023-22, A Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved. All council members approved.

Motion by Burgess second by Craig DeLong for the second reading of Resolution 2023-23, A Resolution recognizing the volunteer work of Justin Lucas in helping the Service Department for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Burgess second by Hubbard to suspend rule 731.17 for Resolution 2023-25 and 2023-26. Burgess, Hubbard, Wackerly and Thompson voted yes; Holmes voted no; Craig DeLong abstained.

Motion by Wackerly second by Burgess to adopt Resolution 2023-25, a Resolution declaring the employment of Joe Evans, fulltime laborer, and Drake DeLong, part-time laborer, in the Service Department, the Village of Malvern, Carroll County, Ohio. Wackerly, Burgess, Thompson, and Hubbard voted yes; Holmes voted no; Craig DeLong abstained.

Motion by Wackerly, second by Hubbard to adopt Resolution 2023-26, A Resolution authorizing the Village Administrator to contract with SCI, Inc. to supply and perform certain radio communication work at the Village water storage tank, Village of Malvern, Carroll County, Ohio. All council members approved.

PARK: Kaltenbaugh discussed a potential grant opportunity that the County Commissioners discussed with him. The funding would be for a splash pad in the park. Council discussed the idea in depth. Kaltenbaugh explained that Carrollton recently put one in at the 5th Street Park. Council raised concerns about vandalism and asked about chemicals that would be needed. Kaltenbaugh explained

MALVERN VILLAGE REGULAR COUNCIL MEETING

October 16, 2023

Page 2 of 3

that Carrollton did not use a water recycler, so the water used was delivered through the water system and had already been treated. Council asked Kaltenbaugh to obtain more information to discuss further. Mayor DeLong said he would also present the idea at the next Community Development meeting.

Thompson asked if a hose could be connected at the park to clean the picnic tables. Kaltenbaugh will look into a solution.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the RITA, Fund Status, Receipts, and Payment reports as of 10/16/2023. She noted that the Public Unit Attestation for the deposit account held with US Bank was completed through the Ohio Pooled Collateral System. She further discussed that the attestation is required to be completed annual and confirms the primary contact and the account details and balance verification. Neading reported that the ad was placed for the Public Hearing on November 20th at 6:45 for the alley. She submitted the required documentation for the potential Phase 2 Waterline grant. She provided a copy of the lease for the jail and use of the park to Pixie Furbee. She also asked Council to review the information and make any changes that are needed. She reported that Foster completed the 2023 Sunshine Training on behalf of Council and the Mayor.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that Smith's was contacted to winterize the bottle fill station in the park. He noted the Service Department is continuing to work on leaf cleanup and patching holes. The lights were reconnected downtown and a new light pole has been ordered. He is working on updated pricing for the lights on the bridge. Sheets discussed updating the lighting to LED. Kaltenbaugh discussed the area on East Main that has had issues with washout from Hydrant Flushing. He talked with Greens and Things and they were able to complete the necessary work and make the repairs to prevent the washout in the future. He discussed that Drake DeLong and Joe Evans had started work for the Service Department. He contacted the Commissioners regarding the Nichols property on E. Porter Street that has been an ongoing issue. The property has been sold. Kaltenbaugh discussed that Phase 1 is complete except for one (1) tap and the final walkthrough. If anyone sees or hears of any issues he asked to be notified. The project is guaranteed for one (1) year.

Thompson asked why they were marking for Phase 2. Kaltenbaugh explained it was for the drawing phase. She also asked that the Grant Street sign next to Gordon's be fixed. It was bent and needed straightened back out.

Burgess discussed the property at the corner of Porter and Carrollton and noted that it needed cleaned up.

Thompson discussed the 316 Grant Street property and raised concerns about the four (4) campers on the property with one (1) blocking the alley. She also discussed 416 Clay Street and concerns that the trailer is blocking the alley.

MAYOR: DeLong discussed the leaf vac and reported it was working better than prior years. He also discussed a bridge issue by Perfect Products. There were concerns that the road and bridge were separating. He noted that the county came out to check the bridge.

COUNCIL: Wackerly discussed the response time for the ambulance call for the Cintas employee at the service garage over the summer. He explained that the slow response time was due to the ambulance service being on two other calls at the same time. They had to have a team come from Carrollton and it took 24 minutes from the time the call was received by the Carrollton department until they made it to the garage. Council discussed the possibility of looking into a contingency plan for when there are multiple calls at once. Wackerly also reported that there were 101 calls in the last month. Wackerly asked who oversees the building that the officials change in at the football stadium. Craig DeLong explained that one side is controlled by Football and the other side has equipment for youth baseball stored. Wackerly was inquiring if the Village had access to utilize the space for storage. Kaltenbaugh noted that it was part of the schools lease and that they had the right to the access of that building.

MALVERN VILLAGE REGULAR COUNCIL MEETING

October 16, 2023

Page 3 of 3

FINANCE: Motion by Burgess, second by Thompson to pay the village bills from the appropriate funds for \$8,857.37 pre-approved by the Finance Committee 10/16/23. Also, \$8,975.11 in payroll pre-approved by the Finance Committee and paid 10/12/2023. All council members approved.

QUESTIONS: Clapper asked for clarification of the gift card amount. It was explained that each employee receives a \$100 gift card for Thanksgiving and another \$100 gift card for Christmas.

ADJOURNMENT: Motion by Thompson, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, November 6, 2023 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer