

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 15, 2021

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Hubbard, Craig DeLong, and Wackerly were in attendance. Brittany Burgess and Thompson were absent. Kaltenbaugh and Neading were also in attendance.

Motion by Barb Burgess, second by Hubbard to approve the minutes from the regular meeting of November 1, 2021. All council members approved.

CITIZEN COMMENTS:

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, fund status, receipts, and payments reports as of 11/15/2021. She discussed that Ryan Lawson was added as a driver to insurance. She discussed that she received a message from Jamie Roten, Pastor from Damascus Friends Church, and they are looking to remove the recycle center from the church after complaints from neighbors. He noted they are working with Carroll County Environmental Services. Neading completed the tax certification process for the State of Ohio for the municipal income tax rates. She also discussed that Carroll County will be moving to electronic deposits for money sent to the Village which will speed up deposits, help with missing checks and save on time and mailing costs. Neading reported that Murdock had asked if council would approve renewal of his Ohio Municipal Attorneys Association dues for \$350, they have been by the Village the past several years. She reported that she spoke with the auditors and the report is in the finalization process. Michael Ruffin asked if council wanted a meetings to discuss the issues. Neading explained that there were three (3), with one (1) being corrected prior to the audit. The first issue was that Neading had an ethics training that was completed after her first term and it should have been done within her first four (4) years, she thought it was covered by the Local Governments Conference, but once she determined it was not covered, she completed the course. The second issue was the records custodian, Teri Foster, needs to sign off that she was provided the public records policy and the documentation needs to be retained with the file. The final issue was in the documentation of the completion of the Sunshine Law Training. Neading elected that she was taking the course on behalf of all council members, but it was not formally documented within the minutes. Neading also noted that 100 tons of road salt has been ordered from Morton and the remaining 50 ton will be ordered when needed or at the end of the year to restock the shed. Mayor DeLong reported that the salt had been delivered earlier in the day.

Barb Burgess made a motion to approve paying the Ohio Municipal Attorney's Association dues for \$350, second by Hubbard. All council members approved.

Barb Burgess made a motion to enter into executive session for a conference with the public body's attorney concerning pending or imminent court action, second by Craig DeLong. All council members approved. At 7:12 all council members, Mayor DeLong, Kaltenbaugh and Neading entered into executive session. The meeting resumed at 7:18 with no action taken.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the down section of fencing at the tennis courts has been removed. He is working on obtaining two (2) quotes to replace the fence. He also discussed a section on Coral Road between the road and sidewalk that had large ruts. It has been filled with grindings from the Village. The service department has been busy with leaf cleanup. Kaltenbaugh received notice from Malvern Restaurant Management (the new Mexican Restaurant that is going in down town) for the transfer of the liquor license. Wackerly made a motion to approve the liquor license for Malvern Restaurant Management, second by Hubbard. All council members approved.

MAYOR: DeLong reported the salt was delivered today. He also discussed that weather permitting, the service department was going to attempt to complete some patch work.

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COUNCIL: Wackerly thanked the service department for fastening the memorial bench to the base.

LEGISLATURE:

Motion by Barb Burgess, second by Wackerly for the second reading of Resolution 2021-27, A Resolution authorizing a Lease Agreement with Brown Local School District allowing the District to use a portion of the Village Park and authorizing the Mayor to sign the Agreement on behalf of the Village of Malvern, Carroll County, Ohio. All council members approved.

FINANCE: Motion by Barb Burgess, second by Wackerly to pay the village bills from the appropriate funds for \$8,825.16 in vendor invoices, pre-approved by the Finance Committee 11/15/21. Also, \$7,926.00 in payroll pre-approved by the Finance Committee and paid 11/10/2021. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Hubbard, second Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, December 6, 2021 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer