

## MALVERN VILLAGE REGULAR COUNCIL MEETING

November 6, 2023

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Wackerly, Hubbard and Holmes were in attendance. Thompson was absent. Kaltenbaugh and Neading were in attendance and Murdock attended via Zoom.

Motion by Wackerly, second by Craig DeLong to approve the minutes from the regular meeting of October 16, 2023. All council members approved.

### **CITIZEN COMMENTS:**

**LEGISLATURE:** Motion by Wackerly second by Holmes for the third reading of Ordinance 7-2023, An Ordinance amending the Personnel Policy and Procedure Manual by adding Section 5.15 addressing petit jury duty of the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Wackerly second by Holmes to adopt Ordinance 7-2023. All council members approved.

Motion by Wackerly second by Hubbard for the second reading of Ordinance 8-2023, An Ordinance increasing the compensation for the office of councilperson for the term beginning January 1, 2024, the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly second by Hubbard for the third reading of Resolution 2023-22, A Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Wackerly second by Hubbard to adopt Resolution 2023-22. All council members approved.

Motion by Wackerly second by Hubbard for the third reading of Resolution 2023-23, A Resolution recognizing the volunteer work of Justin Lucas in helping the Service Department for the Village of Malvern, Carroll County, Ohio All council members approved.

Motion by Wackerly second by Hubbard to adopt Resolution 2023-23. All council members approved.

**PARK:** Hubbard asked if the bottle fill station in the Park had been winterized. Kaltenbaugh confirmed the work was completed. DeLong discussed the spigot near the pavilion that leaks and explained that it will need replaced in the Spring. Holmes asked if “Fat Daddy Meats” had permission to be selling meat in the park. Mayor DeLong confirmed that they had contacted Village Hall and that he and Kaltenbaugh had given permission.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the Appropriations, Revenue, Fund Status, Receipts, and Payments reports as of 11/6/2023. Neading discussed that she has been looking into CD options with US Bank to invest some extra funds to generate additional interest income. She is waiting on more information from US Bank. Neading also discussed that Cintas brought their mobile boot truck in for the Service Department to try on and purchase boots and cold weather gear. Neading discussed the process went well and they were able to get boots in under an hour. Neading also discussed that the hearing for the alley will be held prior to the next council meeting at 6:45 and reminded council that they should all be present for the hearing.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that leaf pickup has continued and will be complete the week of Thanksgiving. He noted that the Christmas lights will be going up the week of November 13<sup>th</sup>. He reported that the fire hydrants came in and the Service Department will be replacing the damaged hydrant. They will continue patching as long as the weather permits. The Service Department will be flushing hydrants the week of November 20<sup>th</sup>. It was reported that the tank and generator were filled with diesel fuel prior to winter. Kaltenbaugh discussed the signage for the Municipal Parking. It was determined that three (3) signs were needed and they should have “Municipal Parking” with a directional arrow and they should be placed at the alley near US Bank. Kaltenbaugh had the final walk-thru for Phase 1 with the engineers and Tucson. They were going to fix a few things, such

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as sealing the cracks on Porter and then the project would be done. He has been working on the Phase 2 funding options. He met with Engineering Associates regarding the OWPC Funding. It was clarified that Phase 2 includes all side streets on the South side of town. Kaltenbaugh has been working on pricing for the lights on the bridge.

Holmes discussed paving for next year and suggested paving the bridge. Kaltenbaugh agreed and will look into the project. He also discussed the possibility of looking into paving Porter in 2024.

**MAYOR:** DeLong went to Braces' to discuss the walk behind mower being used for the canals. They are going to look into a heavier mower and will bring it out to demo to see if it will be able to hold the bank. Options can be discussed at that time. He also went to Vernon Dell to look into plow options for the tractor to be used to plow the alleys. They recommended a push plow and estimated a cost of \$5,350 for the blade and hydraulics. He is waiting for the cost estimate for a brush attachment. DeLong asked that no grass clippings be mixed in with leaf piles, the leaf vac is not able to suck up the grass and it will get clogged and cause issues. If grass is in the leaf piles, they will not be picked up.

**COUNCIL:** Holmes asked if leaf vac could pick up on North Canton Street. He also noted that Joe Evans, the new service employee, was doing well. He saw him mowing in the park and it looked like he was doing very well.

Wackerly attended the Fire Board meeting to ask about using a bay in the garage to store mowers in the winter. They discussed that they didn't have a lot of extra room. They did take the issue to a vote and voted no. Wackerly would like to see all of the Village groups able to get along as we move forward and be able to work together. He also asked about a "No Outlet" sign for Wood Street where it turns into Easton. They have had a few semi-trucks get stuck in that area.

Craig DeLong also attended the Fire Board meeting. There had been nine (9) incidents since the last meeting. They also have held three (3) interviews with potential architects, but have not hired anyone yet.

**FINANCE:** Motion by Burgess, second by Wackerly to pay the village bills from the appropriate funds for \$21,883.10 pre-approved by the Finance Committee 10/31/23 and \$5,090.85 on 11/6/23. Also, \$10,551.87 in payroll pre-approved by the Finance Committee and paid 11/9/2023. All council members approved.

**QUESTIONS:.**

**ADJOURNMENT:** Motion by Holmes, second by Hubbard to adjourn. All council members approved.

**Next regular council meeting will be Monday, November 20, 2023 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer