

## MALVERN VILLAGE REGULAR COUNCIL MEETING

December 4, 2023

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Wackerly, Hubbard and Holmes were in attendance. Thompson was absent. Neading was in attendance and Murdock attended via Zoom. Kaltenbaugh was absent.

Motion by Wackerly, second by Craig DeLong to approve the minutes from the regular meeting of November 20, 2023. All council members approved.

### **CITIZEN COMMENTS:**

**LEGISLATURE:** Motion by Holmes, second by Burgess to suspend rule 731.17 for Ordinance 9-2023 for the compensation for the Mayor and Ordinance 10-2023 for Temporary Appropriations. All council members approved.

Motion by Holmes second by Burgess to adopt Ordinance 9-2023, An Ordinance increasing the compensation for the office of Mayor for the term beginning January 1, 2024, the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes second by Burgess to adopt Ordinance 10-2023, An Ordinance temporarily amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2024 and to expire on March 31, 2024. All council members approved.

**PARK:** Neading asked if the exercise equipment signs were purchased with funds from MCDF. It was confirmed that they were. Neading will pay for any updated out of the MCDF funds. Holmes asked if the benches at the basketball court had been stored for winter. Mayor DeLong reported the service department stored them until spring.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided Council with the Appropriations, Revenue, RITA, Fund Status, Receipts, and Payment reports as of 12/4/2023. Neading reported that she completed a Smart Procure Records Request for a detailed employee listing report. She continues to work with Carroll County on the alley vacation. She explained that a survey is needed, then approval from the Map Office, the Auditors Office, and then it can be recorded. Murdock explained to Neading that she should request a Paper Survey and they can use the Original Plat and update the map, it is typically a cheaper option if the Surveyor can do it. Neading reported that she is finishing up the final paperwork and payments for Phase 1 and expects everything to be final by year end. She also noted that the January Council meetings would both fall on Wednesday due to holidays.

### **VILLAGE ADMINISTRATOR:**

**MAYOR:** DeLong reported on behalf of the Service Department. The new light pole for downtown should ship on 12/13. He discussed that the mowers were cleaned and stored for the winter. The LED lights for the bridge have been delivered, but we are still waiting on the globes. He also discussed that the fire hydrant extender should be delivered within the week. He also noted that the trucks are ready for plow season.

DeLong discussed the indigent burials again. The Village was contacted by the County regarding a resident who passed away and did not have funds for a burial. Murdock explained that the Village can establish a fund, but then will need to do their part to ensure that the individual is truly indigent and has no assets. DeLong also discussed the old Gorrell property outside of town and explained the new owner is seeking access to water and the Service Department has been looking for the line, but are having difficulties with the locate. DeLong spoke with Chris Rotondo from Brown Township regarding Lee Road. The Village owns the first 900 feet of the road and the township has the remainder. Rotondo asked if the Village would consider plowing Sycamore Road and the Township would plow Lee Road. The roads are about the same length. Rotondo discussed sending over an agreement. DeLong asked Council to think about what they would want to do.

**COUNCIL:** Wackerly asked about the signage for the Municipal Lot. Mayor DeLong reported they had been ordered, but are not in.

**MALVERN VILLAGE REGULAR COUNCIL MEETING**

**December 4, 2023**

**Page 2 of 2**

Craig DeLong reported that he attended the Fire Board Meeting and there had been nine (9) incidents since the last meeting. There has been no new changes or progress on the Colfor building since the last Fire Board meeting.

**FINANCE:** Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$9,420.58 pre-approved by the Finance Committee 11/30 and \$6,827.07 on 12/4. Also, \$10,395.23 in payroll pre-approved by the Finance Committee and paid 12/7/23. All council members approved.

**QUESTIONS:.**

**ADJOURNMENT:** Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

**Next regular council meeting will be Monday, December 18, 2023 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer