

MALVERN VILLAGE REGULAR COUNCIL MEETING

February 5, 2024

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of January 17, 2024. All council members approved.

CITIZEN COMMENTS: Michael Walter and Matt Chiurco were in attendance for youth baseball and softball. Chiurco discussed that Falon Jones would be overseeing youth softball and Michael Walter would oversee youth baseball. They will still be operating under the Carroll County Youth League, with some of the baseball teams participating in the Stark County League and some of the Softball teams participating in the Tuscarawas County League. They asked for permission to use the field by the Sewer Plant for softball, Field 1 and the small field near the State Highway for baseball. They were unsure if they would need to use the Pit field until they were done with signups. Hubbard asked when they would be starting and need access to the fields. Chiurco said softball starts in late March and runs into early July and baseball typically starts in April and ends around mid-June. Craig DeLong discussed that the portable restrooms could be brought in April 1st. Craig DeLong made a motion to allow the Malvern Youth Baseball and Softball teams to utilize the fields in the Park, second by Holmes. All council members approved. Neading was provided proof of insurance covering both baseball and softball.

LEGISLATURE: Motion by Burgess, second by Holmes to suspend rule 731.17 for Ordinance 1-2024. All council members approved.

Motion by Burgess, second by Holmes to adopt Ordinance 1-2024, An Ordinance appropriating various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2024, and declaring an emergency. All council members approved.

PARK: Hubbard asked about the status of the lights in the park. Kaltenbaugh explained that they had been looked at and were in process of being fixed. She also asked about the exercise equipment. Kaltenbaugh reported that the Service Department started to remove the equipment.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided Council with Revenue, Appropriations, Fund Status, Receipts, and Payment reports as of 2/5/2024. She reported that she submitted the record request submitted by Smart Procure regarding Purchase Order and Vendor Information. She also discussed that the Chiurco alley vacation was recorded and should be complete. She has been working on collecting information for Josh Besancon from Engineering Associates and Pam Ewing from RCAP for Phase 2 grants. She also has been working with Chad Murdock and Jan Oprean on the Vendor Agreement for the Farmers Market in the Park. Jan Oprean provided a letter stating what the fees would be used for, which is primarily advertising of the Farmers Market and also provided an update agreement for review which had a lower fee for those wishing to attend for the season. Murdock reviewed the information and reported that everything looked good to proceed.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the Service Department patched three (3) days last week and also worked on grading alleys. They also started to pull the exercise equipment in the park and have found that it is in poor condition and believes we would need to replace a lot of the wood. He asked what Council wanted to do. Council discussed and decided to further discuss the options with Malvern Community Development as they were the ones who provided the equipment for the Park. Kaltenbaugh also discussed that the lights for the Bridge came in. Sheets/Eick Electric will be in town for a full day to install the lights on the bridge and continue work on the lights in the Park. He thinks the lights in the park might need to be updated. Kaltenbaugh also presented Council with the pricing on the larger, dual tire, mower for the Park. The cost will be \$7,736. Craig DeLong made a motion to proceed with purchasing the larger mower not to exceed \$7,800, second by Holmes. All council members approved. Kaltenbaugh highlighted that the Service Department has been working hard the last week and he has heard a lot of positive feedback.

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MAYOR: DeLong discussed the Circus. They would like to return to Malvern on June 14th. Craig DeLong made a motion to allow the Circus to setup in the Park on June 14th, second by Hubbard. All council members approved. He further discussed that he periodically receives a call from Fat Daddy Meats about setting up in at the Park to sell their meat. He asked Council if they were ok with the setup. Council agreed that as long as they were notifying the Village prior to setup that it would be acceptable.

COUNCIL: Burgess made a motion to enter into executive session for the discipline of a public employee or official, second by Holmes. All council members approved. All Council Members, Mayor DeLong, Kaltenbaugh and Neading entered into executive session at 7:27. The meeting resumed at 7:38. No action was taken.

Holmes discussed a semi-truck being parked at Perfect Products. Wadsworth included that he heard the owner lived on Gween Drive and had been parking there. Mayor DeLong noted that he had received a call over a year ago regarding parking a semi in town, he had told the individual that he needed to attend a Council meeting to ask for permission.

Hubbard discussed the positive feedback on the road patching by the Service Department. She asked if they could address a few spots going up the hill on North Reed. Kaltenbaugh explained that they would be patching again this week and he would let them know to address that area.

Craig DeLong reported there had been nine (9) incidents since the last Fire Board Meeting. He also reported that Castellucci has created a planning committee for the new station.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$7,929.02 pre-approved by the Finance Committee 1/31 and \$4,893.69 on 2/5. Also, \$10,546.49 in payroll pre-approved by the Finance Committee and paid 2/1/24. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Wednesday, February 21, 2024 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer