

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 3, 2023

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Wackerly, Thompson, Hubbard, and Holmes were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Hubbard to approve the minutes from the regular meeting of March 20, 2023. All council members approved.

CITIZEN COMMENTS: Members of the Great Trail Fire District and Association were in attendance to discuss the lease agreement and use of the building. Michael McCort, President of the Great Trail Fire District asked for clarification on why the Village wanted to cancel the lease agreement. Barb Burgess explained that the Village has asked Castellucci to use the building for community events and was unable to use the facility. Also, she highlighted that the Fire District has access to other buildings. McCort discussed that the Colfor building is not ready for use and at this time they estimate the renovation project to take 2-3 years to complete. Additionally, McCort discussed that the other building they have access to is the Township building and they do utilize that building for storage, but at this time they also need to Village building to house additional equipment. Corey Clark highlighted that the building within the Village is utilized for trainings. It was further discussed that the Fire District has not been invoiced for the lease agreement at any point in time, and that they are unable to issue a payment without an invoice. It was discussed that Castellucci had been sent a certified letter approximately six (6) months ago regarding the lease, but the Village had not heard back from Castellucci. It was discussed that the Village should be sending requests to the Board, not to Castellucci. Members of the Fire District stated their frustrations of learning about the lease issue from the newspaper. They also discussed that the building was built with funds and labor of the Village Fire Department. McCort stated that the fire board is not prepared to return the building to the Village until they are ready to move to the renovated Colfor Building. Holmes asked why the Colfor building is not ready for use. It was explained that the building suffered a great deal of damage from the fire and will need significant renovations prior to being useable space. Holmes also explained that the Village is wanting use of the space primarily to store Village equipment that is being stored outside. Mayor DeLong asked McCort if a meeting could be set to further discuss the issue with a smaller group from each board. McCort expressed that the Fire Board is not willing to vacate the building.

Burgess made a motion to enter into executive session for the employment of a public employee or official, second by Holmes. All council members approved. At 7:15 all council members, Mayor DeLong, Kaltenbaugh and Neading entered into executive session. At 7:22 the meeting resumed. Mayor DeLong reported he received a letter of resignation from service employee Brad Clendenin effective April 21st. Burgess made a motion to accept the resignation of Brad Clendenin effective April 21st, second Craig DeLong. All council members approved.

LEGISLATURE: Motion by Burgess, second by Wackerly to suspend rule 731.17 for Resolutions 2023-4, 2023-5, 2023-6, 2023-7. All council members approved.

Motion by Burgess, second by Craig DeLong to adopt Resolution 2023-4, a resolution to participate in the ODOT Road Salt Contracts Awarded in 2023. All council members approved.

Motion by Burgess, second by Wackerly to adopt Resolution 2023-5, A Resolution authorizing the Village Administrator to purchase one (1) lawnmower for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Thompson to adopt Resolution 2023-6, A Resolution declaring the Village of Malvern's intent to donate \$100.00 to the American Legion for the purchase of American Flags. All council members approved.

Motion by Craig DeLong, second by Burgess to adopt Resolution 2023-7, A Resolution accepting the resignation of Jamie Shoemaker and promoting Ryan Lawson to the position of Superintendent of Village Services in the Service Department, the Village of Malvern, Carroll County, Ohio. Craig DeLong, Burgess, Wackerly, and Hubbard voted yes. Thompson and Holmes voted no.

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PARK: Craig DeLong spoke with Matt Chiurco regarding the use of fields for youth baseball and softball. The league asked for permission to bring in sand for the fields and would like to put in new benches at the field in the hole. The league is through Carrollton. Games will be finished by the end of June. Neading will call for portable restrooms to be moved into the park. Burgess made a motion to allow for the use of the Malvern fields as presented, second by Holmes. All council members approved.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Appropriations, Revenue, Fund Status, Receipts, and Payments reports as of 4/3/2023. Neading reported that the reimbursement from OWDA, for the large Tucson payment, has been receipted back into the Water Fund. She also noted that she has completed the records request for Smart Procure for information on purchasing.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed the Legion Pavilion, there was damage to the roof from the recent high winds. He is going to obtain pricing on a steel roof. He also noted the walk behind mowers are in. The service department repaired two (2) water leaks. They also fixed the traffic light. They have replaced the stop signs that were blown over in the wind storm. He discussed the service department will be completing the hydrant flushing the week of April 10th. They will also be hanging the graduation banners for the school. Kaltenbaugh also discussed that hot patch will be available starting April 10th, it holds much better than the cold patch.

Wackerly asked what the status was on the decorative light that was hit. Neading is contacting the insurance company.

Holmes asked if Tucson could try to keep the project cleaned up a little better than they have.

Thompson asked if Kaltenbaugh had determined who is living in the trailer. He has not.

MAYOR: DeLong received a letter from the school thanking council for the approval of the batting cage project. They also asked for permission to put dirt in at the baseball and softball fields. They are going to be upgrading the locker room area at the football stadium in the near future.

Thompson asked about the lighting on the route to the school. Kaltenbaugh explained that there is a light on every pole, but it will improve when AEP upgrades to LED light fixtures, but we are on their time frames to complete the upgrades.

It was discussed that the First Christian Church will be having an outdoor service on June 4th at the Church. They will have music and a service. They will be performing sound checks on the 3rd and wanted to make the community aware of the service.

DeLong was contacted about bringing a circus to town. Kaltenbaugh will try to get more details. DeLong also discussed that Shoemaker did not work out his two weeks notice and was done on March 27th and at this time Ryan Lawson took over as the Street Superintendent, two weeks earlier than anticipated. Burgess made a motion to increase Lawsons pay to \$17.50 effective March 27th, second by Craig DeLong. Burgess, Craig DeLong, Wackerly and Hubbard voted yes. Thompson and Holmes voted no.

DeLong reminded council that May 13th from 8-12 will be cleanup day.

COUNCIL: Thompson asked if anyone had been to the new businesses in town to welcome them. There is a new trading post and tattoo shop. She also asked if no parking signs could be put up in the alley. Grant and Porter are the noticeable issues.

Holmes discussed that the backhoe had been used to take new signs around town with the posts on the side of traffic. It was discussed that there would have been a better method to transport the signs. It was also discussed that there is a basketball hoop in the curb line on 3rd Street.

Craig DeLong reported for the Fire Board that had been 22 incidents since the last meeting.

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FINANCE: Motion by Burgess, second by Wackerly to pay the village bills from the appropriate funds for \$3,965.93 pre-approved by the Finance Committee 4/3/2023 and \$4,125.53 approved 4/3/2023.. Also, \$9,134.47 in payroll pre-approved by the Finance Committee and paid 3/30/2023.

QUESTIONS:

ADJOURNMENT: Motion by Thompson, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, April 17, 2023 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer