

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 5, 2021

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Thompson, Wackerly, Hubbard, Craig DeLong, and Brittany Burgess were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Barb Burgess, second by Thompson to approve the minutes from the regular meeting of March 15, 2021, with the correction to add the swearing in of Craig DeLong. All council members approved.

CITIZEN COMMENTS:

PARK: Hubbard discussed that she had spoken with Carol Brawley regarding weeding and cleaning the bank in the park near Dairy Queen. She was looking for volunteers to help with the project and asked if they could use some of the mulch from the Village pile. Kaltenbaugh noted that he would have a truck load at the park and they could also load the truck with the weeds and they would be removed. It was further discussed that the Park Advisory Committee is looking for volunteers from the community for the committee.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Appropriations, Revenue, Fund Status, Receipts, Payments and RITA report as of 4/5/2021. Neading highlighted that she submitted the Salary Survey through the Ohio Municipal League. She further discussed the she and Kaltenbaugh met with Murdock regarding the handbook. She provided council with a printed copy for their review. Murdock recommended that Council hold a work session prior to the May 3rd Council Meeting to discuss any issues or concerns. Council will meet at 6:00 PM prior to the Council Meeting on May 3rd to have a work session regarding the updated Employee Handbook. Neading and Kaltenbaugh are registered for the Local Governments Conference that will be held virtually. She has filed all quarterly reports. She also submitted the final close out report of COVID funds to the State. Neading discussed that the American Rescue Plan Funding information has been released and Malvern is expected to receive approximately \$221,000. Information will continue to be made available as it is released. Neading further discussed that the State would like entities to opt in to a notification system through UAN that would report if a Bank Reconciliation is past due by 60 days. Council agreed that it would be beneficial to receive the notification, which would allow them to know if the reconciliations were not being completed in a timely manner.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that the service department has been flushing hydrants, painting curbs, and working on alleys. He has been working with Pam Ewing regarding refinancing the Water Treatment Plant loan through the OWDA. The new rate for 20 years would be 1.52%. The refinance would save the Village approximately \$290,000 in interest over the remaining life of the loan. Barb Burgess made a motion to proceed with refinancing the USDA loan for 20 years at a rate of 1.52%, second by Wackerly. All council members approved. Kaltenbaugh has also been working with Engineer Associates on an agreement for the water line project, and the Village will need to sign the agreement to keep moving forward with the possible grants and water projects. The State has a grant for the Restroom Project that we will look into next February. Kaltebaugh received a quote for \$28,000 to tear down and remove the unsalvageable portion of the Perfect Products Building. Barb Burgess made a motion to proceed with removing the unsalvageable portion of the Perfect Products Building not to exceed \$30,000, second Brittany Burgess. All council members approved. Kaltenbaugh discussed that he is running into some issues with the grants due to the water rates. He explained that the rates had not changed since 2014, but the costs to maintain and improve lines has continued to increase. Wackerly made a motion to increase water rates by \$1.00 per month, for the next three (3) years, for a total increase of \$3.00 by 2024, with the first increase being January 1, 2022, second Brittany Burgess. All council members approved.

MAYOR: DeLong discussed that he received a letter from Colfor, currently they have 95 employees still working, but they will be completely done on June 15th. DeLong reported that he received a letter from Kenny Campbell, Campbell is resigning from his position in the Service Department effective April 16th. Barb Burgess made a motion to place an ad to hire a full time Service employee to run April 15 and April 22 to close on April 29. The position will be advertised at \$12.50 per hour. Second by Hubbard. All council members approved.

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 5, 2021

Page 2 of 2

COUNCIL: Thompson discussed Cleanup Day for the Village. It will be held May 15th from 8:00 AM to 12:00 PM. No paint, tires, or tanks can be accepted.

Hubbard reported she attended the Fire Board meeting on March 22nd. March 24th was the Statewide tornado test. She reminded everyone that there are three (3) thirty (30) second sirens. She also highlighted that the Pancake Breakfast will be from 8-12 on April 11th.

LEGISLATURE:

Motion by Wackerly, second by Thompson for the first reading of Resolution 2021-7, A Resolution declaring the part-time employment of Linda Clapper, laborer, to perform certain cleaning jobs for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Barb Burgess for the second reading of Ordinance 2-2021, An Ordinance amending the regulations pertaining to parking within an alley in the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Brittany Burgess to suspend rule 731.17. All council members approved. Motion by Wackerly, second by Barb Burgess to adopt Resolution 2021-8, a Resolution to enter into an agreement between the Village and Engineering Associates, Inc for Waterline Replacement Projects. All council members approved.

FINANCE: Motion by Barb Burgess second by Brittany Burgess to pay the village bills from the appropriate funds for \$5,759.66 pre-approved by the Finance Committee 3/31/21 and \$2,143.05 on 4/5/21. Also, payroll pre-approved by the Finance Committee for \$7,124.54 paid on 4/1/21. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Brittany Burgess, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, April 19, 2021 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer