

MALVERN VILLAGE REGULAR COUNCIL MEETING

May 17, 2021

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Brittany Burgess, Thompson, Hubbard, Craig DeLong, and Wackerly were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Hubbard to approve the minutes from the regular meeting of May 3, 2021. All council members approved.

CITIZEN COMMENTS: Members from the Brown Township Trustees were in attendance. Mike McCort spoke on behalf of the group. He presented the 2014 annexation agreement to the council members for maintenance of Sycamore Road. The annexation agreement was approved when the new school was being built. According to the township, they understand the agreement to put responsibility onto the Village. Sycamore Road is in need of repairs in the near future. Council will review the agreement with Murdock and will further discuss with the Township Trustees.

PARK: Hubbard discussed that Shoemaker will be posting the CDC Guidance at each of the pavilions now that rentals are permitted. The next park meeting will be June 14th at 6:30 in the park. Wackerly asked if there was an issue with the mowing of the Park. Kaltenbaugh explained that Envirosapes was off schedule due to scheduling and weather. They mowed on Saturday instead of through the week.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA report, Fund Status, Receipts, Payments reports as of 5/17/2021. Neading discussed that she spoke with Michael Ruffin from the State Auditors Office. They discussed the upcoming audit and it was determined that the Village could be eligible for an Agreed Upon Procedure Review. The auditors will still review all of the audit areas, but would not be as in-depth and the sample size would be reduced. They also anticipate the audit to be in late summer or early fall. Barb Burgess made a motion to proceed with the Agreed Upon Procedures Review with the State of Ohio, second by Hubbard. All council members approved. Neading reported that she is working with Whitaker on the insurance renewal. She has completed the application and returned the information back to Whitaker Myers Group. Joel Bender intends to be at the July 19th meeting to discuss the renewal. Neading noted she would be working on the budget for June. She also discussed that she had sent out the updates to the handbook for Councils review.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that the service department has been mowing and working on alleys. They have purchased paint to repaint the fire hydrants in town. Kaltenbaugh noted that he would contact Murdock on the Sycamore Road agreement. It was further discussed that letters for high grass and weeds will be left on property owners doors moving forward. Council members discussed various properties with high grass issues throughout the Village. Hubbard asked if Kaltenbaugh had been contacted by a property owner regarding painting their own hydrant. Kaltenbaugh spoke with the property owner and they are planning on completing they painting.

MAYOR: DeLong discussed a request from the American Legion to donate \$100 for the purchase of flags. Barb Burgess made a motion to donate \$100 to the American Legion to purchase flags, second by Hubbard. All council members approved. DeLong asked if the winter road salt order was placed. Neading confirmed the order was submitted. He further discussed the school lease. The lease was discussed last year, but has not been finalized yet. DeLong thanked Cliff Burwell and his team for their help with cleanup day. He also thanked the Village Council members and employees who helped with the day. DeLong discussed the small dump truck. It has been repaired by Ruegg, but continues to be an issue. Council discussed selling both the small dump truck and the water utility truck to be replaced by one vehicle, such as a pickup truck with the work body and plow ability. Kaltenbaugh will start working on pricing and options. DeLong asked Neading about the US Bank fees. Neading explained that with the interest rates as low as they are, the bank fees have increased. Most commercial accounts are experiencing the higher services charges, and reduced interest income to help offset the costs due to the current economy. Thompson asked DeLong if he has heard anything back regarding the Boy Scout project in the park. DeLong has not been contacted, but will discuss with Ernie Hole.

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COUNCIL: Thompson asked if anyone knew why there were surveyors on Citrus Road. Kaltenbaugh explained that they were there working on the plans for the Waterline Project.

Barb Burgess asked if it was possible to look into fixing the edges on Carrolton Street by Daystar. Kaltenbaugh will make a plan to repair the road.

Brittany Burgess was asked by Nancy when the press would be permitted to return to Council Meetings. It was determined that the press would be able to return after June 2nd when the State order is lifted.

Wackerly discussed the Crowl Car Lot. The weeds and grass are getting very high again.

Barb Burgess made a motion to enter into executive session for the Employment of a Public Employee or Official, second by Thompson. All council members approved. At 8:03 DeLong, all council members, Kaltenbaugh and Neading entered into executive session. The meeting resumed at 8:11 with no action taken.

LEGISLATURE:

Motion by Barb Burgess, second by Wackerly for the second reading of Resolution 2021-10, A Resolution authorizing the Village Fiscal Officer to “opt-in” to the UAN eServices as recommended by the Auditor of State for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Barb Burgess, second by Wackerly to adopt Resolution 2021-10. All council members approved.

Motion by Wackerly, second by Hubbard for the third reading of Resolution 2021-11, A Resolution authorizing the Village Administrator to proceed with the removal of the unsalvageable portion of the Perfect Products building, owned by the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Wackerly second by DeLong to adopt Resolution 2021-11. All council members approved.

FINANCE: Motion by Barb Burgess second by Thompson to pay the village bills from the appropriate funds for \$6,076.20 pre-approved by the Finance Committee 5/17/21. Also, payroll pre-approved by the Finance Committee for \$6,571.30 paid on 5/13/21. All council members approved.

QUESTIONS:

DeLong discussed a special meeting would be held via Zoom on May 28th at 6:00 pm to discuss any applications that have been received for the Seasonal/Part-time opening.

ADJOURNMENT: Motion by Brittany Burgess, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, June 7, 2021 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer