

## MALVERN VILLAGE REGULAR COUNCIL MEETING

June 6, 2022

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Wackerly, Craig DeLong, Burgess, Hubbard, Thompson, and Holmes were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Holmes to approve the minutes from the regular meeting of May 16, 2022. All council members approved.

### **CITIZEN COMMENTS:**

**PARK:** Hubbard provided council with notes from the walk through that took place on Saturday May 21<sup>st</sup>. Burgess, Craig DeLong, Hubbard, Shirley Columbo and Kaltenbaugh were present for the walk through. They discussed removing the pine bushes by the Village sign and thinning the flowers that are planted underneath. They also discussed removing the old poles that had been used in the past for badminton. The chains on the swings need to be replaced. The exercise area signs and the swing poles need painted. Around the equipment needs weeded. They also discussed that grindings are needed near the main park entrance. It was discussed the need to remove and possibly replace the large metal slides. It was further discussed that the sand volleyball court poles could possibly be removed, it does not appear as though they are being used regularly. Council agreed that the posts would be left for now, but would be considered for removal in the future if the court is not used. The group further discussed the possibility of replacing the poles around the park with flowering shrubs in the future. It was discussed that the dead tree could possibly be carved into a hornet depending on the cost.

Hubbard and Neading discussed the Swift Farms Farmers Market. Jan Oprean reached out to Neading with a list of questions. She clarified the space to use would be the large grass area between the two entrances. They also asked for approval to be open until 7:30pm as there was interest in being open later. Council agreed that the time could be extended without any issues. They inquired about having an entertainer and if they could perform on stage. Council did not have an issue, but wanted advance notice if electricity would be needed. They also asked if the large pavilion could be utilized if there was rain, and what the cost would be. Council did not have an issue with the pavilion being used, as long as it was not previously rented. They also determined that it would be fair if the group would pay the \$55 rental fee if the pavilion is used. Council also reviewed the agreement provided by Murdock. The rental fee would be \$1.00. Neading would update the agreement to include the \$55 rental fee if the pavilion was used. Council also included that they will need to approve the vendors. Neading will update the agreement and send to Swift Farms along with answers to their questions.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Appropriations, Revenue, Fund Status, Receipts, and Payments reports as of 6/6/2022. She is currently working on the insurance renewal with Whitaker Myers and also is obtaining a second quote from USI Insurance. Neading received notice that the Village has been pulled for a Bureau of Workers Comp audit. They will be reviewing payroll records to ensure that accurate information was reported as premiums are based on payroll. Neading will be working on the budget which is due in July. She will run an ad the week of June 23<sup>rd</sup> for the budget hearing that will take place prior to the July 6<sup>th</sup> council meeting. Neading also noted that the Village received information from OPERS for the Board of Trustees election and she had information if anyone was interested.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported that street sweeping has been completed. The service department is working on painting the curbs. They have also cleaned the concrete in the pavilions, they were covered in mud from flooding. There were chlorine issues at the Water Plant, but they have been corrected. The Water Tower had an issue with a sensor which has also been repaired. Kaltenbaugh met with AEP regarding the lights going to the school. They are planning on installing the lights in the next month. The lights will be upgraded to LED fixtures when they become available. He noted the lines had been installed for the Habitat house.

## MALVERN VILLAGE REGULAR COUNCIL MEETING

June 6, 2022

Page 2 of 2

Thompson asked about the high grass at the Church Street property. Kaltenbaugh reported that it was mowed earlier in the day. She also discussed that the truck has been moved up and out of the road by Kishmans. She noted that the 242 Porter Street house that had been an issue in the past has been sold. There is a property on Grant Street with a camper that appears to have people living out of. She was approached by a resident asking if the park could be mowed an additional month at the end of the season and asked if it could be presented to community development as a project they could pay for. She inquired if the disc golf course was used regularly and it was discussed that it was used often. She also asked if the service department would be grading alleys soon. Kaltenbaugh wants the curbs to be completed prior to starting a new project, but they will be addressed soon.

Wackerly noted that the Malvern sign near his house had been hit and now the poles were a hazard. He also said the Wood/Easton sign had been hit and needed addressed. He asked if there was a paving project planned for 2022. Kaltenbaugh discussed that it is difficult to even get bids for projects as prices are changing daily.

**MAYOR:** DeLong received a letter from the American Legion to donate for flags. Wackerly made a motion to donate \$100 to the American Legion to be used to purchase flags, second by Thompson. All council members approved.

**COUNCIL:** Barb Burgess thanked West End Pizza for their donation of a party pizza for cleanup day. She also thanked Cliff Burwell and his employees for their help with cleanup day.

Hubbard discussed the possibly of obtaining information and pricing to have a shredding company come to cleanup day in the future.

Wackerly discussed that he heard the Fire Department was going to be able to lease the Colfor building, and if it does happen, could the recycling center could be put there. Craig DeLong explained that the deal did not go through.

DeLong discussed the recent Fire Board meeting. There had been nine (9) incidents since the previous meeting. DeLong inquired about the emergency sirens, but Ralph did not have an answer at this time.

**LEGISLATURE:** Motion by Wackerly, second by Hubbard for the second reading of Ordinance 2-2022, An Ordinance regulating barking and howling dogs and declaring such dogs kept within the Village of Malvern, Carroll County, Ohio, to be a public nuisance subject to penalty or abatement by removal. All council members approved.

**FINANCE:** Motion by Burgess, second by Thompson to pay the village bills from the appropriate funds for \$1,818.75 pre-approved by the Finance Committee 5/31/22 and \$12,910.18 on 6/6/22. Also, \$8,161.11 in payroll pre-approved by the Finance Committee and paid 5/26/2022 and \$8,300.49 paid 6/9/22. All council members approved.

**QUESTIONS:** Barb Burgess made a motion to enter into executive session for a conference with the public body's attorney concerning pending or imminent court action, second by Holmes. All council members approved. Council, Mayor DeLong, Kaltenbaugh and Neading entered into executive session at 7:37. The meeting resumed at 7:52 with no action taken.

**ADJOURNMENT:** Motion by Thompson, second Hubbard to adjourn. All council members approved.

**Next regular council meeting will be Wednesday, June 22, 2022 at 7:00 p.m. at the Malvern Village Hall.**

---

Mayor

---

Fiscal Officer