

## MALVERN VILLAGE REGULAR COUNCIL MEETING

July 18, 2022

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Wackerly, Burgess, Craig DeLong, Thompson, and Holmes were in attendance. Hubbard was absent. Kaltenbaugh and Neading were also in attendance.

Motion by Burgess, second by Holmes to approve the minutes from the regular meeting of July 6, 2022. All council members approved.

**CITIZEN COMMENTS:** Joel Bender from Whitaker Myers Insurance Group was in attendance to discuss the insurance renewal. He explained changes since the last renewal, which included the requested increase in coverage for the traffic lights and crosswalk, the truck accessories, and the significant increase to the water tower coverage. Overall, the premium increased \$2,000 since the previous renewal, but the primary increase was due to modifying the water tower coverage to \$1,250,000.

**PARK:** Neading asked if the extra portable restrooms at the ball fields could be pulled from the park. Craig DeLong said the two at the back fields could be removed. Burgess asked if the restroom at field #1 could be moved near the tennis court. Neading will contact Ace Portable Restrooms.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the RITA, Fund Status, Receipts, and Payments reports as of 7/18/22. She discussed the salt awards are in and Morton Salt will be the provider again this year. They quoted \$61.90 per ton, the total cost will be \$9,285 to fill the 150 tons ordered, up slightly from last years cost of \$59.63 per ton. Neading updated email accounts for Derik, Bob, and herself. GoDaddy migrated emails to Microsoft 360 and she updated computers and iPad credentials to access emails. She is starting to discuss energy rate renewals that will be coming due next year. Neading explained they are anticipating higher costs at the time of renewal. She noted the Village has been locked into a fixed rate for the last 2 years that has been very low compared to the rates today. Neading reported the second distribution of American Rescue Funds have been received. Barb Burgess made a motion to transfer \$59,420.63 to the General Fund under the "Loss Revenue" provision, second by Holmes. All council members approved. She reminded council of the BWC Payroll Audit occurring on the 27<sup>th</sup>. Neading asked if there was a project the Village would be interested in for the Carroll County Community Fund Grant. It was determined that the chains on the swings need replaced. Neading will submit the proper paperwork and apply for the funding.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported the tractor had a leak and was taken to Vernon Dell for repair. He discussed the service department will be working on patching for the remainder of the week. They anticipate working on curbs again next week. The service department was able to mow down the areas near the Campbell property that had been too wet to access. There was a set of Subaru Outback keys found in the park last week and are at Village Hall. The new fencing at the tennis and basketball courts should be going up before the end of the month. Kaltenbaugh has a meeting with Albers & Albers regarding Sycamore Road. He will also be meeting with RCAP this week. In preparation for Phase 1 of the waterline project, they will be testing lines for lead. They will be focusing on Carrollton and Porter Streets first. They might need access to homes as they have to test the line where it enters the meter. If lead is detected, the lines will be replaced at no cost with EPA funding. If the property owner does not allow access to the line to test, the property owner will be responsible for the replacement costs if the line needs replaced. Kaltenbaugh announced that the Village has received three (3) grants for Phase 1 of the water line replacement project and bids for the project will be posted this week. The Village received \$367,178 in principal forgiveness from the EPA, \$499,999 from the Ohio Public Works Commission, and \$150,000 from the Ohio Department of Development Water and Wastewater Infrastructure Program for the design phase. Kaltenbaugh also discussed the Hornets Nest, the grant has been officially received and the building will be removed in the coming months.

Barb Burgess made a motion to accept the \$367,178 in principal forgiveness from the EPA, and \$499,999 from the Ohio Public Works Commission, second by Craig DeLong. All council members approved.

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Barb Burgess made a motion to sign the agreement for Engineering Associates to oversee the Phase 1 Waterline project and prepare the final engineering documents for the Village, second by Craig DeLong. All council members approved.

Barb Burgess made a motion to approve entering into a revolving loan with the EPA for the Phase 2 Waterline Design, second by Craig DeLong. All council members approved.

Wackerly asked if there was legislation for parking a boat on the street. It was discussed that there was nothing specific to a boat, only “junk vehicles”.

**MAYOR:**

**COUNCIL:** Thompson asked if Council was still considering additional raises at the end of the year, or if everything was factored in at the previous meeting. It was discussed that everything was taken into account and will not need addressed at year end.

Holmes noted that the grass near the Campbell property looks much better. He also reported that he will not be at the next Council meeting.

**LEGISLATURE:** Motion by Holmes, second by Wackerly to suspend rule 731.17 for Resolution 2022-9 and Ordinance 3-2022. All council members approved.

Motion by Holmes, second by Craig DeLong to adopt Resolution 2022-9, A Resolution authorizing a pay increase for employees within the Service and Water Departments of the Village of Malvern, Carroll County, Ohio. (Teri (\$1.00), Jamie (\$0.50), Jeff (\$1.00), Ryan (\$1.00), Linda (\$0.50)). Holmes, DeLong, Wackerly, and Thompson approved. Burgess abstained.

Motion by Holmes, second by Craig DeLong to adopt Ordinance 3-2022, an Ordinance amending appropriations of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2022, and declaring an emergency. All council members approved.

**FINANCE:** Motion by Burgess, second by Thompson to pay the village bills from the appropriate funds for \$11,438.73 pre-approved by the Finance Committee 7/18/22. Also, \$8,015.05 in payroll pre-approved by the Finance Committee and paid 7/21/2022. All council members approved.

**QUESTIONS:**

**ADJOURNMENT:** Motion by Thompson, second DeLong to adjourn. All council members approved.

**Next regular council meeting will be Monday, August 1, 2022 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer