

## MALVERN VILLAGE REGULAR COUNCIL MEETING

July 3, 2023

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Wackerly, Thompson, Hubbard and Holmes were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Wackerly to approve the minutes from the regular meeting of June 20, 2023. All council members approved.

**CITIZEN COMMENTS:** Skeeter Richards and Traci LeBeau were in attendance to discuss East Wood Street. They discussed concerns with traffic not understanding that Robertsville Road follows the turn down the hill. They have witnessed several cars going straight through to East Wood Street which turns from pavement to gravel and is also a dead end. They asked if Council would consider additional signage to make the area safer. Mayor DeLong said we could put up additional signage such as “No Outlet” or “Not a Thru Street.” They also asked that Council look into the hillside to determine if it is the Village’s responsibility to maintain the area where the stone wall is, due to the understanding that the stones are from the original school and were part of the Village. Richards also asked Council to remember the Street is part of the Village when it comes to maintenance and upkeep and that it is an actual street, not an alley.

### **LEGISLATURE:**

Motion by Wackerly, second by Burgess for the second reading of Ordinance 4-2023, An Ordinance regulating and conditionally prohibiting certain signs within the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion to suspend rule 731.17 by Holmes, second by Wackerly for Resolution 2023-17. All council members approved.

Motion by Holmes, second by Wackerly to adopt Resolution 2023-17, A Resolution adopting a budget for 2024 for the Village of Malvern, Carroll County, Ohio and declaring an emergency. All council members approved.

**PARK:** Neading asked if the portable restrooms were good to remove. Craig DeLong reported that the three used for baseball fields in the hole, near the sewer plant, and near the highway were good for removal. It was discussed that the restroom located at field #1 be relocated to near the brown building to be central to the pavilions, basketball, and tennis courts. Neading will contact Ace to make the necessary adjustments.

Hubbard asked if Mayor DeLong had an update on the potential Scout project. Mayor DeLong met with Greg from the Boy Scouts and they explored the various projects in the park. They have limited funds for projects. They looked at the exercise signs, current benches which need some boards replaced, and discussed other possible options. The Scouts will discuss the options and be in contact.

Holmes discussed a vehicle that was parked near the pavilions over the weekend. They had driven a large truck across the walking track. He expressed his concerns and suggested that if they had rented the pavilion that they should not get their deposit back.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Income Tax, Appropriations, Revenue, Fund Status, Revenue, and Payment reports as of 7/3/2023. She discussed that RITA no longer provides the report she had been giving Council, she created a spreadsheet with relevant information including monthly collections, monthly retainer costs, refunds paid, and year to date information comparing year to year. She told Council if they would like additional information it could be easily added. Neading reported she completed a records request to Smart Procure for Purchase Order information. Neading has filed all quarterly reports for the second quarter. She and Foster are working on completing the OWDA annual financial report. She also noted that she has provided Whitaker with the information necessary to complete the annual renewal.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that Pathmaster came to look at the lighting downtown and is going to provide a quote. He also noted that there has been additional overtime to the Service employees due to an issue with the sensors on the Water Tank. The replacement part has been ordered, but the plant is being checked in the evenings to ensure water levels are

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accurate. He also discussed the Phase 1 project. He explained that it is progressing, but many issues have been found when completing the tie-ins and are being fixed when they are discovered, so it is taking a little more time than anticipated.

**MAYOR:** DeLong discussed that Pathmaster also updated the timing on the traffic light when they were in town to look at the lighting. He also reported that Dancing in the Park will be held on September 9<sup>th</sup> and Malvern Community Development will be having two (2) concerts in the park this summer on July 29<sup>th</sup> and August 19<sup>th</sup>.

**COUNCIL:** Holmes asked how the Circus was. Mayor DeLong reported that the Village made approximately \$780 on ticket sales and there was a lot of positive feedback. Holmes discussed a parking issue for Resurrection Lutheran Church on Sunday mornings. They have a parishioner who is in a wheelchair and at times has an issue with parking. They asked if it was possible to place a few cones in front of the church for approximately an hour, to allow the parishioner to access parking to attend Sunday services. Holmes made a motion to allow Resurrection Lutheran Church to place cones in front of the Church on Sunday mornings to accommodate parking for a disabled parishioner, second by Burgess. All council members approved.

Craig DeLong reported that he attended the recent Fire Board meeting. There had been 13 incidents since the previous meeting. He also noted that they have started looking for an architect to start working on the Colfor renovations for the new Station.

**FINANCE:** Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$126,483.08 pre-approved by the Finance Committee 6/30/2023 and \$21,121.38 on 7/3/2023. Also, \$9,435.93 in payroll pre-approved by the Finance Committee and paid 7/6/2023. All council members approved.

**QUESTIONS:** Scharr confirmed that the next meeting would not be until August 7<sup>th</sup>. Mayor DeLong confirmed that it was the next meeting.

**ADJOURNMENT:** Motion by Holmes, second by Wackerly to adjourn. All council members approved.

**Next regular council meeting will be Monday, August 7, 2023 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer