

## MALVERN VILLAGE REGULAR COUNCIL MEETING

August 2, 2021

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Barb Burgess, Hubbard, Thompson, Craig DeLong, Brittany Burgess and Wackerly were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Craig DeLong to approve the minutes from the regular meeting of July 19, 2021. All council members approved.

**CITIZEN COMMENTS:** Tom Holmes was in attendance, he attended to observe since he will be running for council in the upcoming election.

**PARK:** Hubbard discussed that Dancing on the Bridge would be on September 11<sup>th</sup> and there was a concert in the park scheduled for August 14<sup>th</sup>, both events are being hosted by Malvern Community Development Fund.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the RITA, Appropriations, Revenue, Fund Status, Receipt Listing, and Payment Listing as of August 2nd. She discussed that the website had been updated with information for the Columbia Gas/Miller Pipeline project and the minutes are up to date. She has continued to work with the State Auditors and the current review is progressing. She provided information to Whitaker Myers for the traffic light and truck accessories. Neading received the notice of the Salt Contract, the Village will be purchasing through Morton Salt at \$59.63 per ton. She issued a purchase order for the 150 tons requested and provided Kaltenbaugh with the details to order when ready. Neading asked if the portable restrooms in the park needed moved for Dancing on the Bridge, it was determined that they would, but they would decide on a location soon. It was further discussed that after Dancing on the Bridge, the extra restrooms could be removed from the park. Neading discussed the school lease for the park, she provided council with the multiple previous leases worked into one with the notes and changes that council had discussed during previous conversations. She asked council to review the document and they could further discuss at the next meeting. Wackerly discussed that road safety needs to be considered, he explained that during baseball and softball games in the park, possibly the road could be closed, Barb Burgess suggested that signs could be posted. Neading discussed the American Rescue Funds, she submitted all of the paperwork to the state through the Grant Portal and had uploaded the legislation from the previous meeting. Everything has been accepted and she received notice that the first portion is set to be distributed within 10 business days, with the Village receiving \$59,184.35.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed the Service Department has been busy cutting dead trees in the park, they repaired a water line break, cement work was completed at the Pryor property from a previous repair, and they resumed painting curbs as time and weather permit. Carrollton Street repairs have been completed. Kaltenbaugh was contacted by Miller Pipeline regarding renting the north portion of the Perfect Products building to store supplies, they are working on a proposal and agreement. Kaltenbaugh has been working to contact the owners of the Porter Street property, but has not received a return call. He will be meeting with AEP regarding lighting for the Safe Route to School Project. He noted that AEP would put lights in and the Village will be responsible for the ongoing electricity generations cost of the lighting. He also met with AEP on the new electrical service in the park. Kaltenbaugh discussed OMEGA is doing another round of grants, he is working with Pam Ewing on the application and anticipates applying for funds that would be used for the south side of the Village for waterline replacement.

Thompson asked if the Village was responsible for the sidewalk maintenance to the school. Wackerly noted that the school has been taking care of the sidewalk to Kopp Road and the Church has taken care of their section, leaving very little that the Village would need to maintain. Thompson further discussed a limb on Porter that is hanging low and blocking the view from the alley. Kaltenbaugh will check on it. She also noted that the same alley needs grading. She also received a call regarding getting stone for an alley and referred the citizen to Village Hall to further discuss.

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**MAYOR:** DeLong discussed that he received a call on Saturday regarding a pavilion in the park. One of the rentals had left the pavilion extremely dirty with trash and food. He discussed that the rental agreement does not have any conditions regarding additional cleaning fees if the pavilion is left in poor conditions. Council agreed that that the new legislation for park should include an additional \$100 deposit for cleaning that will be refunded after the rental. He also discussed that a hose connection needs to be added near the pavilions for additional cleaning. Kaltenbaugh will work on a connection. DeLong also asked council to review the lease agreement so it can be finalized.

**COUNCIL:** Hubbard noted that the Robertsville Road property looks much better since the Service Department mowed the property. She also discussed the July 26<sup>th</sup> Fire Board meeting and reported that they had twelve (12) incidents since the prior meeting. She also discussed that the board had approved employees to travel to Indianapolis for training.

Wackerly discussed an issue with delivery trucks leaving Crowl Lumber and turning down the smaller residential streets and driving through the corner of properties when making the turns. He noted that Crowl has told the trucks to turn on Cabin Road and go by Kishmans, but they continue to turn down the smaller roads. Kaltenbaugh will further discuss with Crowl.

### LEGISLATURE:

Motion by Barb Burgess, second by Brittany Burgess for the third reading of Ordinance 3-2021, An Ordinance adopting the 2021 Personnel Policy & Procedure Manual for employees of the Village of Malvern, Carroll County, Ohio. All council members voted yes. Motion by Wackerly, second by Barb Burgess to adopt Ordinance 3-2021. All council members approved.

Motion by Wackerly, second by Hubbard for the first reading of Resolution 2021-18, A Resolution amending the rental policy for reserving a pavilion at the Malvern Park, Village of Malvern, Carroll County, Ohio, with the additional of charging a refundable deposit of \$100. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Thompson to pay the village bills from the appropriate funds for \$4,308.30 in vendor invoices, pre-approved by the Finance Committee 7/31/21 and \$15,856.95 on 8/2/21, and \$8,129.04 in payroll pre-approved by the Finance Committee and paid 8/5/2021. All council members approved.

### QUESTIONS:

**ADJOURNMENT:** Motion by Brittany Burgess, second Thompson to adjourn. All council members approved.

**Next regular council meeting will be Monday, August 16, 2021 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer