

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 20, 2021

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Hubbard, Thompson, Craig DeLong, and Wackerly were in attendance. Brittany Burgess was absent. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Hubbard to approve the minutes from the regular meeting of September 8, 2021. All council members approved.

CITIZEN COMMENTS: Vincent Osborn was in attendance. He inquired about leaf cleanup and trick or treat dates. Mayor DeLong noted they were on the agenda to be discussed during the meeting. Osborn also discussed concerns from residents and the Pastor of the Methodist Church, that there is speeding near the church and it was suggested that better signage might help. Wackerly said he would clarify where the speeding issues were with the Pastor. Osborn further noted that there are older kids misusing the playground equipment in the park.

PARK: Hubbard thanked everyone who assisted with Dancing on the Bridge and specifically thanked the Service Department. She also discussed the park rules sign and discussed that the placement of the sign was very good and visible.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the fund status, receipts, and payments reports as of 9/20/2021. Neading discussed possible trick or treat times and dates. Council agreed that trick or treat will be Thursday, October 28th from 5:30 to 7:00. DeLong will contact the sheriffs department to notify them of the time. Neading discussed the website was updated with the job posting, including an application, and the minutes are up to date. She also submitted informational financial reports to OMAC.

Wackerly asked if the Village had received any applications. Kaltenbaugh reported that one (1) application has been received. Mayor DeLong asked how the audit was progressing. Neading reported that there were two (2) current issues, one with balancing to the RITA report, which Brian Thunberg from RITA was going to reach out to the auditors to further discuss, and the other issue is regarding adjustments on water accounts. Neading further explained that an adjustment could be due to waiving a late charge and discussed that it might be beneficial to create a form to approve waiving fees that Kaltenbaugh or DeLong could sign off on. She believes the audit should be close to being done and will move on to the report review in the upcoming weeks.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed the service department has been working with Miller Pipeline on the gas line project and expects the project to be a long process. They have repaired a few water leaks since the previous meeting. He expects it will be another two (2) weeks before hearing about the current grants. He has inquired about various properties to the county and has not heard any updates yet.

Thompson discussed a large pothole in the alley by Rocky's. Kaltenbaugh noted the service department will be using the hot box in the next week and anticipates getting several necessary repairs done.

MAYOR: DeLong discussed the service department will be working on flushing hydrants as time permits. DeLong thanked Eick Electric for the work in the park and the timely completion of the work for Dancing on the Bridge. DeLong discussed Dancing on the Bridge and reported the event went very well, there was a lot space, and it was well attended. He also discussed that recently there has been an issue with the traffic light and one of the mechanisms is going bad in the control box. Pathmaster will be completing the repair at no cost due to it being so new.

COUNCIL: Thompson asked if the Brown Township proposal was going to be addressed. DeLong said it would be discussed prior to the end of the meeting.

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Barb Burgess made a motion to enter into executive session for conferences with the public body's attorney concerning pending or imminent court action by division, second by Thompson. All council members approved. At 7:15 all council members, Kaltenbaugh and Neading entered into executive session. The meeting resumed at 7:22. Barb Burgess made a motion for the Village to pay half of the cost, not to exceed \$9,500.00, for the resurfacing of Sycamore Road as a joint project with Brown Township, and to pay no tax money for the ongoing costs for maintenance to the road, second by Thompson. All council members approved.

Barb Burgess thought Dancing on the Bridge was very nice in the park. She also thanked Craig DeLong for his help with the basket raffle.

Hubbard asked if leaf pickup was scheduled. DeLong discussed that there was not an official start date and it would depend on how soon the leaves started dropping, but he believes it will be around the second week of October.

Wackerly discussed that sections of the sidewalk going towards the school had been removed with the gas line project and filled in with stone. He is having issues getting his wheelchair through the stone. It was agreed that the sidewalk would be repaired once the project was completed, but Kaltenbaugh said he would ask if a steel plate could be placed over the section. Wackerly noted that Dancing on the Bridge was a great success. Thompson asked when the next ambulance board meeting was and asked Wackerly to discuss the ambulance siren as it is not working properly. Wackerly said he would discuss at the October meeting that will be the second Wednesday.

Craig DeLong made a motion to purchase \$50 gift cards for the seven (7) village employees for both Thanksgiving and Christmas, second by Wackerly. All council members approved.

LEGISLATURE:

Motion by Wackerly, second by Barb Burgess for the third reading of Ordinance 4-2021,- An Ordinance adjusting the water rate for inside and outside the corporate limits of the village of Malvern, Carroll County, Ohio. All council members approved. Motion by Wackerly, second by Craig DeLong to adopt Ordinance 4-2021.

FINANCE: Motion by Barb Burgess, second by Thompson to pay the village bills from the appropriate funds for \$1,778.01 in vendor invoices, pre-approved by the Finance Committee 9/20, and \$ 8,452.49 in payroll pre-approved by the Finance Committee and paid 9/16/2021.

QUESTIONS:

Clapper asked to clarify if the amount for the resurfacing of Sycamore Rd. was \$9,500. DeLong confirmed that it was and that covers half of the cost of the project.

ADJOURNMENT: Motion by Thompson, second Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, October 4, 2021 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer