

NC APCO MEETING

Asheboro, NC

March 12, 2004

Call to Order – Harold Oakley called the meeting to order.

President Oakley welcomed the group to the meeting.

President – Harold Oakley

1st Vice President - Craig Blackwood

2nd Vice President – Robbie Robinson

Secretary – Susan Waddell

Treasurer – Beth Smith

Executive Council – Frank Thomason

Region A – Franklin Jackson

Region B – Judy Capparelli

Region C – Delbert Edwards ABSENT

Region D – Wesley Reid ABSENT

Region E – Chris Ridgell ABSENT

Region F – Stephanie Wiseman

New Members – Two present

Secretary's Report – Motion to waive reading by Judy Capparelli, Seconded by Jim Carr, motion carried.

Treasures Report	-	Checking \$7,773.13
	-	Savings \$62,222.30

Grand Total	-	\$69,995.43
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Advised donation was made to a charity on behalf of Martha Hasty Father.

Received notification back that everything checked out on the books. Only issue was question of some receipts from the Conference that APCO needed copies of.

Executive Council Representative Report – Frank Thomason

Overview of the 2004 executive Council Mid-year Meeting (Summary)

- Automated Frequency Coordination (AFC)
No other agency is providing the range of services currently being offered by the AFC.
- Association Management System
Progress continues – system scheduled to go live between July and September 2004

- Financial Report
Mid year FY2004 is \$1.3 Mil. Net income. Comparison to same period last year net income of \$410K. One of the prime reasons for this drastic increase was the additional revenue from the 2003 Conference in comparison to previous years.

2004/2005 Budget Proposal: Projected Revenue \$9.0 mil. Increase from \$7.9 mil last year. Although the budget appears to be balanced, each year the association ends with a surplus of several hundred thousand dollars

- Legal & Governmental Affairs

Major Spectrum Issues

800 Mhz

- Consensus Plan – proactive solution to interference problem
- Requires retuning of many Public Safety pvt wireless and Nextel radios
- Nextel has committed to \$850 million to pay costs
FCC may require Nextel to pay all costs – even if higher
- FCC action expected in 2-4 months
- All major public safety agencies and 100's of others support the Plan
- Opposition being led by CTIA, Cingular and UTC aka “Balanced Approach”

Narrow banding VHF/UHF

- FCC rule change would have forced new systems and mods of existing systems to use 12.5 KHz after 1/13/2004
- FCC granted “stay” pending reconsideration
- Petition for reconsideration seeks single date of 2013
- Projected that FCC will not look at reconsideration proposals late 2004

700 Mhz Band Clearing

- Most major metro channels blocked by TV 63,64,68,69
- Current law, vacation required by 2006 or 85% of market penetration
- Major date to revise law to create a firm date for availability

4.9 Ghz

- 50 Mhz of spectrum for broadband communications
- Issues over standard
- Issues over technical requirements

Spectrum Leasing

- “Secondary Markets” proceedings asks whether P/S should be allowed to lease excess spectrum capacity.
- “Cognitive Radio” proceedings asks about technologies to facilitate leasing and “ruthless reclamation” for emergencies
- Also addresses software defined radios

FCC/NTIA Jurisdiction Question

- Some in Administration wants state/local spectrum management moved from FCC to NTIA
- ALL major p/s organizations strongly oppose Executive Branch spectrum management

E911 Legislative/Regulatory Issues

- Funding Legislation
 - House passed \$100 mil authorization
 - Withholding funding from states that divert 911 fees
 - Some degree of state coordination
 - Senate passage expected (more\$\$)
- Administration
- Appropriations still needed

VoIP

- FCC established forum
- Rule Making notice expected soon
- Potential for legislation
- Separate 911 from larger questions of VoIP regulation – many other issues beyond just 911 delivery issues
- Not just a US National issue but also an international issue as well.

MLTS (PBX's)

- FCC declined to adopt rules in 911-scope proceeding
- BUT left open further notices
- Technical and legal issues

Executive Director Search

- President Stile noted search narrowed down to 3 candidates – various issues brought out the need to readvertise – new additional sets of candidates are now being reviewed.

Committee Reports

- New national reward created for: “Award for Excellence in Public Safety Communications Innovation”.
- Commercial Advisory Committee: CAC developing a “Best Practices Guide” to assist chapters in improving their individual conferences. CAC Scholarship – began putting together in 2003 with a pool of \$35,000 in contributions toward the fund. Guidelines are being developed.
- Discussed the proposal to establish the APCO Heritage Foundation. To provide on going funding and support for APCO Historical efforts undertaken by all Chapters.

-Public Safety Foundation of America: Received report shows a total of 115 grants awarded with 3 from North Carolina. A total of \$12.5mil has been received by the PSFA from Nextel PSAP readiness fund for grant awards. A delay from December to March – April 2004 was implemented for the next grant award cycle due to the Nextel \$25 mil total being exhausted with the exception of a remaining \$1.5mil.

-Project RETAINS: Reviewed process of receiving grant funding of \$200K for study for retention of telecommunication employee's b the Denver Institute. Additionally, APCO was awarded \$200K for a total of \$400K.

The project RETAINS committee met on 1/25 to begin process of setting the project in motion. A group of several hundred PSAP's will be named to participate in the study. A workshop on the data received will be held at the Annual Conference to review the status of the project.

Future Cities

-2010 Orlando / Houston / Tampa – recommended Orlando

Houston awarded

-2011 Philadelphia / Baltimore / Charlotte – Recommended

Philadelphia awarded

Regional Training Plan

-Working on plan for several years

-Looks to establish a formal partnership between APCO and individual agencies by becoming a “regional Training site”.

-Many debates on how to deliver

-Does not replace existing training offered by the Institute

-Let the chapters coordinate classes with local instructors at a lower cost

-Update issued at this executive council by the Institute AdComm

-States it's a work in progress

-Concept covers any class the institute currently offers EXCEPT EMD.

-Arbitrary tuition fee for these classes \$200.00 per student with 25% going back to the individual chapter hosting the event.

-Feedback from the North Carolina chapter needed.

Training Committee Report

Tonya Pearce advised there were four slots left in the NC NENA Leadership and Management Symposium in Salemburg March 29th through April 2nd. Need to apply ASAP. If no one else is going to apply for the whole course she would be opening up those last four slots to individuals who want only one section of the course.

Jeryl Brown talked about the upcoming training:

-April 30-May 2, 2004 APCO Communications Supervisor course. (Rescheduled twice due to inclement weather) One or two slots are open. Contact Lisa Martin if interested.

-Orange County training was successful, classes full. Pointed out that with these classes you would receive a Certificate. This training could apply toward EMD, and the State Telecommunicator certificate Program.

-APCO Fire training being held in Charlotte this month. Class is full.

-April 16 Telecommunicator N-Sanity Retreat at the Lake Lure Inn.

Still have a few slots open. This retreat will feature Team building, empowerment, and stress. Participants will receive a certificate. Hotel rates are \$57.00 single and \$79.00 double. Contact Lisa Martin.

-May 24-26, 2004 APCO Communications Training Officer in Rocky Mount

-June 2 & 3, 2004 NC APCO Critical Incident Stress Management Team Certification Training at the Edneyville Justice Academy. Instructors are Dr. Griggs and Sgt Waddell. An application must be completed with a letter from their agency head. Limit 2 people per agency. This team will serve all of NC in the event of a Critical Incident Stress Debriefing request.

-August 24 or 31, 2004 EOC activated . . . Now What?

Orange County Emergency Management with Steve Newton. Plenty of room left.

-September 12, 2004 APCO Customer Service Class

This will be held at the Fall Conference.

Robbie Robinson advised that Bill and Darlene are working on an incident command class for Telecommunicators. Class will be two to four hours long.

Regional Members at Large Reports:

- A. Franklin Jackson: Area still recovering from Hurricane Isabel. Moving into Center soon
- B. Judy Capparelli: Wake County completed their back up center and has started training in it. Durham's 911 Director's position is open.
- C. Delbert Edwards: Absent Information was brought out that David Carter, Emergency Services Director of Robeson County was air lifted to Duke. Keep him in your prayers.
- D. Wesley Reid: Absent
- E. Chris Ridgell: Absent
- F. Stephanie Wiseman: Yancey County has completed the New Center. Also getting ready for Phrase II providers.

Newsletter Committee Report – Jennifer Merkle

Jennifer encouraged everyone to send in anything for the Newsletter. Pointed out April 11th through the 17th is Telecommunicator's Week. Time to recognize the people in the Communication Centers. Polled the group to see who were vendors, managers, directors, supervisors and actual telecommunicators. Advised everyone that they need to share the information that they receive at these meetings so the telecommunicators will actually know what is going on.

Next issue of the PSAP News will be fourth coming. It has some great articles, what people are doing, volunteering, training opportunities and a lot more.

Robbie Robinson thanked all the vendors for their support. Spoke about the Ad sizes. Feedback received has been all positive.

Old Business:

-Jason Barbour advised that NENA would be having another Golf Tournament sometime in the first two weeks of October. Time, etc... should be set by the next meeting in May.

-Issue with ProPay (Way to accept Credit Cards). Beth Smith advised upon checking out ProPay everything checked out, however the company would not accept APCO federal ID number. Was unable to reach anyone on the phone. ProPay expects one person to be responsible for the account in using that persons ID information. Belinda Gurkins advised that NENA had run into the same problem. Jason Barbour advised that NENA would not be using them. It was discussed what other methods business use.

Robbie Robinson made the motion to abandon ProPay and to look at other ways to do this. Seconded by Frank Thomason. Motion carried.

New Business:

-Robbie Robinson advised meeting notices would be sent out about three weeks in advance. Office Max would be printing these on a 3X5 card. NC APCO bulk mailing permit will be used. Cost of mailing the PSAP News was \$323.00. Mailing of the cards would be a lot less.

Robbie then made the motion to use the same mailing list as the PSAP News on sending out meeting notices. Seconded by Judy Capparelli. Motion carried.

-Member James Neese raised the issue of member's information not being correct on the Web site. Frank Thompson explained that updates were done periodically using the Excel spread sheets from National. He had just recently done an update. Would work on trying to get it straighten out.

Motion to adjourn made by Robbie Robinson and seconded by Jim Carr

Respectfully Submitted: Susan Waddell, Secretary
NC Chapter of APCO