

APCO Chapter Meeting
November 16, 2007
Waynesville, NC

Present

Mike Reitz
Marsha Withrow
Susan Waddell
Judy Capparelli
Beth Smith
Delbert Edwards
Randy Surratt

Absent

Jeryl Brown
Frank Thomason
Ed Conran
Glen Parnell
Grayson Gusa
Ben Adams

President Reitz called the meeting to order. He welcomed everyone and introduced the board. He welcomed 1st time attendees and recognized past presidents. He thanked Haywood County for hosting the meeting and Positron and Embarq for sponsoring lunch.

Delbert Edwards made a motion to dispense with the reading of the minutes. The motion was seconded by David Dodd. Motion carried.

Treasurer's Report

Regular Checking	\$2,109.57
Money Market	\$62,470.28
TC Conference	\$2,668.71
TOTAL	\$67,248.56

On November 1st there was an audit – Don Mabe, Jimmy Jones and Craig Blackwood – overall everything was great with a few recommendations.

There are a few APCO shirts for sale. There is a raffle for Susan Fulton with High Point who has been diagnosed with cancer – each ticket is \$10 and you do not need to be present to win.

Committee Reports

Resolution and Bylaws – in the NC Chapter bylaws we pay for the president to go to National APCO – since the president is outgoing, we are looking at changing the bylaws to send the 1st vice president so they can use the training and things they learn for their upcoming year.

Nominating - January 2008 the nomination ballots will go out.

CJIN – Steve – Board has met twice since our last meeting. See attached report.

Legislative – Delbert reported that APCO and NENA have had one joint meeting and plan to work together this year. The main topic is HB 1755. The committee is looking for input on what things people want to see as an allowable expense so they can get firm answers from the board. There has also been talk about getting TC's on the firefighter/rescue squad fund – he is going to work on that this year as well. President Reitz advised the board voted to send Delbert to 9-1-1 goes to Washington and the chapter will pay for his airfare and registration, totaling \$583.00.

Training – Kevin Medlin from Orange County will be the training coordinator. He could not make it today but should have training on the website soon. If you have any class requests, please contact him.

PSAP News – We have stopped the print copy edition but are looking at doing an electronic issue.

Member at Large Reports

Region A – nothing to report

Region B – Orange County is building a new center and they hope to be in it sometime in June.

Region C – Reported in NENA. Delbert is going to work with Deborah in NENA to split the district up. This will prevent duplication of work while still allowing both APCO and NENA reps to get to know their region.

Region D – Rockingham Co – new Emergency operations center in the town of Wentworth with the 911 center in the center of the building. Randy McDonald with Wake Forest Police University reports doing multiple upgrades. They have also entered into several local agreements to help with interoperability with the city and county. They are also researching a mass notification system after the VA Tech incident.

Region E – Watauga County Sheriff's Office staff has been trained in using Pro-QA software for EMD. They hope to implement the program shortly. Charlotte Fire Department is installing Locution as a backup method of station alerting. They are also working on installing emergency call boxes at their stations as well as setting up a backup communications center. Cabarrus County Sheriff's Office now has 6 civilian positions – they were previously all sworn positions. The county is also in the process of building a new sheriff's office and detention center, which will have a new 16 console communications center. John Martin from Rowan County retired after 20 years of service. Shift Supervisor Robin Foster has been diagnosed with a very rare type of bone

marrow cancer and will have to have a full bone marrow transplant. Rowan County has also hired four new positions adding room for another telecommunicator on each shift.

Region F – nothing to report

Executive Council report – There will be a meeting in January. We will be eligible for the international conference in 2015 and Frank is going to campaign for us on the national level. Marsha is working with the Charlotte visitor's bureau to get a packet together.

Wireless – David Dodd – Met last Friday as the last meeting as the “Wireless 911 Board”. They will be starting with the new board with a meeting on January 18th with most of the members transferring to the new board. Bill Willis is the new chairman of the board. He replaces Steve Stoneman. Sheriff Alan Cloninger of Gaston Co has joined the board as the sheriff's representative. Representatives from Scotland County came before the board regarding a recent denial of funds regarding a phone upgrade. There was a problem with the paperwork only showing one PSAP where there are actually two. The board did find in favor of the appeal. Scotland also filed paperwork to recognize Launenburg as a primary PSAP in Scotland County. The board voted to recognize this PSAP.

There was some discussion about HB 1755 and the effects on budgets. The chairman has instructed Richard Taylor to draft a letter to give some basic guidelines with what we know is going on at this time. Glen Roach from Intrado gave an overview of the comprehensive statewide 911 plan. The project team will start gathering information from PSAP's in the near future. They will probably start with phone calls and/or e-mail surveys. Final report findings should be reading in July or August of 2008.

Budget

The board approved an operating budget when they met on November 2nd. The PSAP news was taken out of the budget. We were very conservative on revenue. The TC conference will be held May 27th -30th. We are going to try and buy some APCO items for sale – we've had several requests for t-shirts, hats, etc. Beth is looking at getting the board bonded. East Coast Regional is scheduled to come here in 2010. We have minimal funds allotted for this but we are starting to look at locations at this time. The two old laptops will be sold and one to be purchased for the treasurer's position.

Income – membership dues, state conference and TC conference are the main line items.

Old Business

SC Conference – Marsha and Susan attended the conference. We feel the same as NENA and plan to continue conversations at this time but nothing is concrete. South Carolina is booked until 2009.

New Business

Project Retains has started a next generation project. Project Retains has come out saying there is a 17% turnover rate. APCO has joined up with George Mason University and will be doing a phone survey across the country. Please help with the survey if contacted. There is a lot of information on the website.

There is a possibility of having a national conference in North Carolina in 2015.

There is a scholarship program with APCO Institute and a lot of the money was not used last year. Everyone is encouraged to pass along information regarding these scholarships.

David Dodd mentioned the RPL (Registered Public Safety Leader) program. There should be another class starting in January. It's a very good program. It's a 12 month program and goes through the American Management Association with on-line classes.

Meeting notices – we are looking at mailing out one meeting notice per year with all the dates to save on time and expense.

The next meeting is scheduled for January 11th in Elizabeth City.

David Dodd made a motion to adjourn the meeting. The motion was seconded by Marsha Withrow. Meeting adjourned.

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, September 13, 2007 9:00 AM
NC Department of Correction
Enterprise Conference Room
Raleigh, North Carolina**

CJIN Governing Board Members Present:

Glen Allen	Tommy Allen	Robert Brinson, Chair
Barker French	Donnie Holt	Harold T. Jarrell, Jr.
Cliff Layman	Robert Lee	Steve Lingerfelt
Douglas Logan	Michael McArthur	Jerry Ratley
Woody Sandy	Leslie Stanfield	Larry G. Ware
Albert Williams	William Willis	

CJIN Staff:

Eugene Vardaman	Jennifer Edmonds	Lars Nance
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Guests:

Linda Hayes	David Jones	Gary Kearney
Jon Williams	Ben Comer	Janet Greene
Nancy Kiesenhofer	Larry Cureton	Wendy Brinkley
Rebecca Troutman	Bob Likaszewski	Rodney Spell
Alan Melvin	Wellington Scott	Navin Puri
Bill Carter	Wyatt Pettengill	

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:07 AM.

Welcome and Introductions

Chairman Brinson welcomed back three re-appointments to the Board: Magistrate Larry Ware of Cleveland County, Chief Glen Allen with Clayton Police Department and Sheriff Tommy Allen from Anson County.

Chairman Brinson introduced and welcomed the new appointments to the Board: Donnie Holt from Forsyth County, Barker French from Durham County, Albert Williams an Assistant District Attorney from Buncombe County, Tom Jarrell, Jr. a District Court Judge from Guilford County and Mike McArthur a Clerk from Chowan County. The new appointments shared their background with the Board.

Chairman Brinson introduced Jennifer Edmonds who filled the vacancy of the Board's Administrative Assistant.

Ethics Awareness

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and

refrain from any undue participation in the particular matter involved". He also discussed the Statement of Economic Interest forms, including filing dates, requirements, and penalties for late filing, not filing and non-disclosure. Chairman Brinson indicated that mandatory training is required prior to December 31. Tommy Allen brought up that the ethics training classes are mostly offered in Raleigh. Chairman Brinson stated that he would check into having a training session at an upcoming meeting, possibly at the next meeting on November 8.

Chairman Brinson informed the Board that the CJIN staff assembled a handbook and if there were any questions then please contact Gene or Jennifer. He pointed out that tab four in the CJIN Handbook was the 2007 General Assembly Report which is a good summary of the projects as of April 2007.

Guest Speaker – Chair of the Governor's Crime Commission

The Board was honored to have Linda Hayes, Chair of the Governor's Crime Commission. Chair Hayes told the Board that there was a long history between the Crime Commission and CJIN in regards to working together and funding projects. She discussed the long list of accomplishments and how it took the efforts of both groups in order to successfully implement statewide projects.

Chair Hayes also shared an e-mail from George Ake with the Board – George stressed teamwork and how we must redefine ourselves so that we change with the times especially after the events of 9/11.

Presentation – Information Sharing and Analysis Center (ISAAC)

Dirk German with the NC Department of Justice provided the Board with an overview of the new ISAAC Center. Their mission "is to serve as the focal point for collection, analysis and dissemination of information relative to threats or attacks, of terrorist or organized crime nature, within and against the State of North Carolina, its citizens, or infrastructure." ISAAC partners with US Attorney's Office, FBI, SBI, SHP, ALE, National Guard, Chief's Association, Sheriff's Association, Public Health, Department of Agriculture, and Emergency Management. Mr. German left brochures/materials for the Board members.

Board members Steve Lingerfelt, Bob Brinson, Tommy Allen, and Billy Willis participated in a discussion regarding ISAAC. Supporting and assisting Dirk within the discussions were Jerry Ratley and Bill Carter, both from the NC Department of Justice.

Break

After the break, Chairman Brinson announced that Vice Chairman Richard Little had relinquished his seat on the Board. He recognized Cliff Layman, the Chief Information Officer for the Administrative Office of the Courts and indicated that Mr. Layman would fill Mr. Little's seat on the Board.

Presentation – North Carolina Warrant Repository (NCAWARE)

Cliff Layman provided the Board with an overview of the project and shared some of challenges in developing a system as large as NCAWARE – A statewide warrant repository that will be widely accessible to all North Carolina court officials and law enforcement officers. Cliff introduced Ben Comer, NCAWARE Project Manager. Ben Comer gave the Board a detailed project update along with discussing the goals,

benefits, and the new features recently added to the project. Ben discussed the pilot project which is scheduled for rollout during the fourth quarter of 2007. The pilot will include three counties: Johnston, Harnett, and Lee.

The general rollout of the remaining 97 counties is set to follow three months after the successful completion of the pilot. The NCAWARE training team includes 11 and their goal is to train four counties a week.

Participating in a discussion of the details of the project were Barker French, Tom Jarrell, Tommy Allen, Rebecca Troutman, Leslie Stanfield, Jerry Ratley, and Woody Sandy.

Presentation – Statewide Automated Fingerprint Identification System (SAFIS)

Jerry Ratley provided the Board with an overview of the project and introduced Wyatt Pettengill, Project Manager. Wyatt distributed to the Board members a written update of the project prior to starting his presentation. He stated that the SAFIS project has been segmented into two phases; Phase I - SAFIS Replacement Project and Phase II – Live-Scan Replacement.

Wyatt provided the Board with details of Phase I and Phase II along with discussing the completion of the hardcard conversion portion that took nine months and included cards from 1937 to 1999. Wyatt said that the project was on schedule and on budget.

Participating in a discussion regarding the capacity of the system to handle misdemeanors along with other items were Tommy Allen, Barker French, and Donnie Holt.

Presentation – Voice Interoperability Plan for Emergency Responders (VIPER)

Woody Sandy gave the Board an overview of the VIPER project and introduced Alan Melvin, Project Manger. Alan provided the Board with a detailed update of the project including the background and history for the new members.

Alan stated that the State Highway Patrol does not own VIPER, they manage the 22,000 users on the VIPER network. He said that the VIPER initiative is a team effort and that the Patrol have been good stewards of the money allocated for this project. He also shared with the Board that it is less expensive for the state to manage the system in-house.

Alan talked about mobile towers that can be set-up and used on a short or long term basis. He gave some examples of their successful deployment.

Alan along with his team of engineers and technicians successfully demonstrated to the Board the functionality of the system by connecting a radio located in the western part of the state to a radio on the coastline.

Members of the Board including Woody Sandy, Leslie Stanfield, Tommy Allen, and Bob Brinson discussed several items with the project team.

Presentation – DMV Photos

Rodney Spell with the NC State Highway Patrol discussed DMV photos. He gave a live demonstration of a NC Drivers License's check in which he received back a DMV photo. North Carolina is among the first states to work with photo recognition along with Virginia and South Carolina. Facial recognition is important because it is positive identification, enhances officer safety, improves officer efficiency, and improves highway safety. A current challenge for X-FILES is that the current technologies are nearing their end and it is important not to degrade the original system.

A project discussion took place that included the potential ability to set a flag that identifies outstanding warrants from the NCAWARE database – participating in the discussion were Tom Jarrell, Bob Brinson, Leslie Stanfield, Wellington Scott and Glen Alan.

Lunch

Presentation – 2008 Grants

David Jones the Executive Director of the Governor's Crime Commission updated the Board on grant funding. He indicated that funding had been cut severely. He stated that on October 1 grant solicitation will begin and information would be available online. The website is: www.ncgccd.org. A brochure entitled A Resource Guide was given to the members.

Presentation – GangNet

Donald Ladd with the Durham County Sheriff's Office gave the Board an update on GangNet. This is a statewide database system that monitors and evaluates gang members and activity. The Governor's Crime Commission's 2006 Grant Awards included the Durham County Sheriff's Office, the implementing agency, received \$568,036.00 for the NC GangNet – Replication. Mr. Ladd updated the Board with information on how to identify potential gang members.

The technical side of GangNet was explained by Project Manager Larry Cureton. He presented the capability of the system utilizing screen displays.

Gary Kearney and Donnie Holt participated in a discussion with the representatives from the Durham County Sheriff's Office.

Presentation – E911 Challenges

Richard Taylor, Executive Director of the North Carolina E911 Wireless Board with the Office of Information Technology Services provided the Board with an update of the challenges facing Enhanced 911. The last time he visited the Board was in 2002 and a lot has changed since that time. Mr. Taylor indicated that one of the challenges we face today is that the public is communicating in ways that 911 isn't. He went on to say that text messaging is a newer method of exchanging information with 911 and often times better information is received through text messages than via phone. He stressed that time sensitive situations should be called into 911 rather than text messaged. Mr. Taylor discussed House Bill 1755/S.L. 2007-383 entitled Coordinate Statewide Enhanced 911 System. He stated that in the new law there is a monthly 911 service charge of seventy cents imposed on each active voice communications service connection that is capable of accessing the 911 system.

New Business

Chairman Brinson stated that he had been advised by Lars Nance, CJIN Counsel that the Board shall have a Vice Chairman for compliance with statutory requirements. Nominations for a Vice Chairman will be taken at the next Board meeting.

Chairman Brinson announced that the next meeting will be held on November 8 and the meeting location is to be announced. He hoped to have the Bureau of Justice available at the upcoming Board meeting. The CJIN staff is working on a report that outlines the criminal justice initiatives in other states.

Adjournment

The meeting was adjourned at 2:51PM.