

Oregon Capacity System

Link to Oregon Capacity System
apprise.oregoncapacity.com

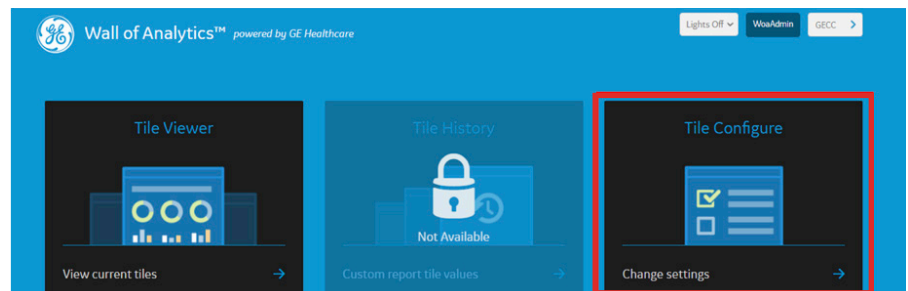
Surge Bed Configurator

Use the Surge Bed configurator in Oregon Capacity System to mark surge beds as active or inactive. Do so by selecting the icon labeled 'Tile Configurator' and then the 'Surge Configurator'. From there users can filter down to relevant hospitals and units. Click the blue pencil (edit) icon and toggle the icon on or off to have OCS use the Surge Bed Configurator. If turning on the configurator, users can then select if surge beds are active surge or inactive. This can be done for all beds or at the bed level.

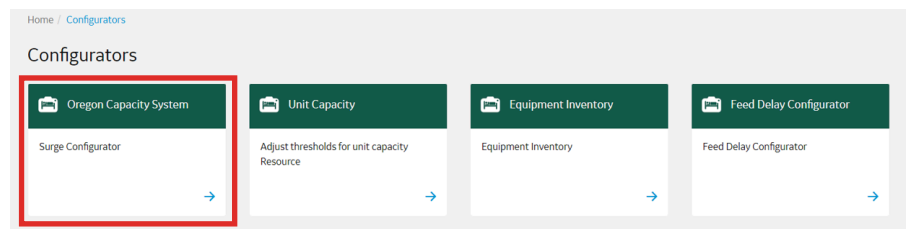
REMINDER

Active surge beds are included in designated level of care capacity and in active surge capacity. Inactive surge beds appear in inactive surge capacity only.

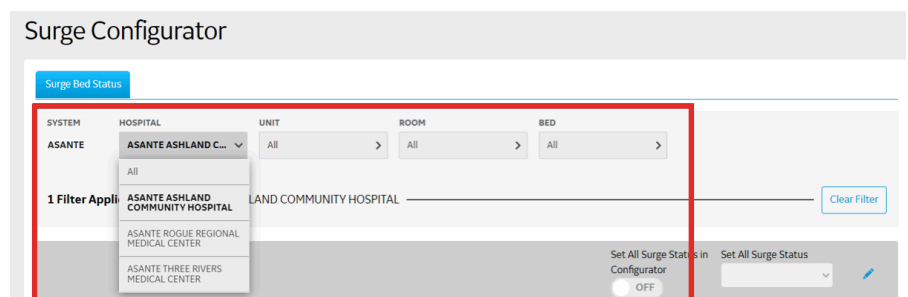
1. Select **Tile Configure** from Home Page



2. Select **Surge Configurator**

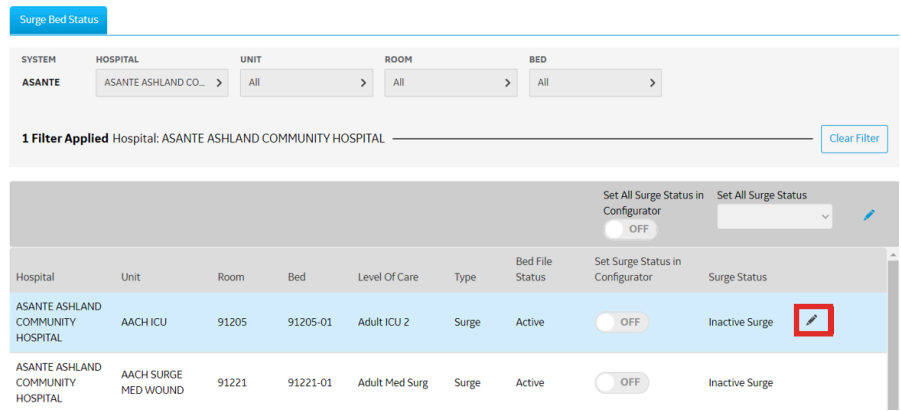


3. Filter to relevant facility or unit using the drop down menus.



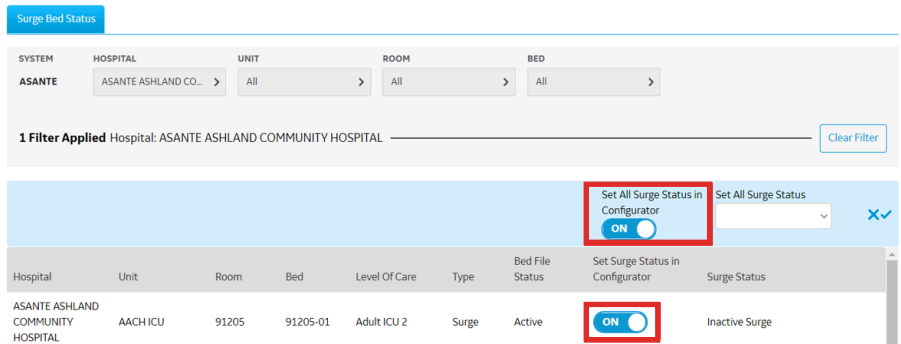
4.

Either select the pencil on the top blue bar to set the status for all surge beds in current filter selection, or hover over a specific bed and select the pencil icon to edit individual beds



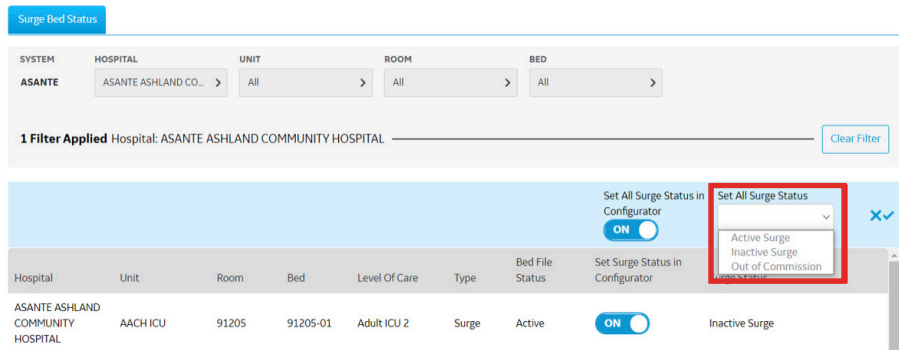
5.

Set the **Set Surge Status in Configurator** to **ON** to control the status for the selected bed (or all beds) through the configurator instead of the extracts.



6.

Select intended surge status.



7.

Select the **check mark** to save your selection.

