

Cornerstone Christian Academy  
Board of Directors  
June 7, 2023

Members present: Sophia Bishop, Paul Buckley, Elinor Casoni, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Smith

Also present: Lisa Goodwin, Pierre-Luc Rivard

Visitors: Mr. and Mrs. Gerald Ciccarone (6:15-6:30), Darrin Forehand (6:30-7:15), Bob LeClair (8:10-8:15)

Notification of Approval: Minutes of the May 9, 2023 Board meeting

Unanimous approval of motion by Ms. Hyatt seconded by Mrs. Casoni to award Michael Christensen with paid leave of absence from June 13-30, 2023.

Unanimous approval of motion by Mrs. Casoni seconded by Mr. Colcord to invite Sophia Bishop to join the Board.

Unanimous approval of motion by Mr. Smith seconded by Mr. Buckley to allot an additional \$12,000 to complete apartment repairs.

No response to motion by Ms. Hyatt seconded by Ms. Casoni to renew the realtor contract for sale of the Tamworth property.

The meeting was called to order at 6:05 with a prayer by Mrs. Casoni. Mr. Helgerson provided a devotional based on Proverbs 16:33 – God always determines the outcome; our goal is to glorify God.

Mr. Ciccarone shared his family's commitment to their son's positive participation at Cornerstone. The Board acknowledged a failure in communication; both parties committed to better communication and response in the future.

Mr. Forehand shared his thoughts, priorities, and concerns about the headmaster position followed by discussion with the Board. After his departure and further discussion, Mrs. Casoni made a motion seconded by Mrs. Bishop to extend an offer to Darrin Forehand for the parttime headmaster at Cornerstone Christian Academy. Unanimous vote.

Mr. LeClair joined the meeting briefly to share his intention to retire from his full-time position with the US Postal Service and his interest in increasing his hours at Cornerstone.

Preschool Issues: Sandy Brown has notified Mr. Rivard that she would be on leave indefinitely as she cares for her mother. The lack of available substitutes results in significant stress. The PK class is full with a wait list. Mr. Rivard will advertise for a fulltime preschool teacher immediately. All will seek substitutes to meet the short-term need.

Enrollment: Current enrollment for 2023-2024 is Preschool 14 and K-8, 43. K-8 is significantly below the number projected in the budget.

Curriculum: Mrs. Goodwin reported that she is recommending Abeka as the curriculum going forward. She has been negotiating prices and will continue to do so. Because of funding limitation, she is pursuing elementary (K-4) and Middle School social studies and science as the priorities.

Budget: Mr. Rivard expressed concerns about cashflow for June and July. He will provide more specific information. Current income projections based on enrollment will not support both salary for the headmaster and curriculum. After extended discussion, Mr. Forehand will be informed of our desire to hire him but with a delay due to fiscal projections.

Property Management: Mrs. Casoni made a motion seconded by Mr. Colcord to reduce the asking price on the Tamworth property to \$77,000. Motion passed unanimously. Apartment 2 will be ready for occupancy in mid-June; Apartment 1 by July 1.

The next Board meeting is scheduled for July 12 at 6 PM.

The meeting was adjourned at 10:03 with prayer by Mr. Rivard.

Respectfully submitted,

Cynthia L Hyatt  
Secretary