

Cornerstone Christian Academy
Approval Board of Directors
September 13, 2023

Members present: Sophia Bishop, Paul Buckley, Elinor Casoni, James Colcord, Dan Helgerson, Darrin Forehand

Also present: Lisa Goodwin and Pierre-Luc Rivard

Notification of Approval: Minutes of the August 9, 2023 Board meeting

Approval to replace the apartment boiler at a cost of \$20,354 on a motion by Mrs. Casoni seconded by Mr. Buckley

Approval of scholarships recommended by the Administration in the amount of \$4,400 on a motion by Mr. Colcord seconded by Mrs. Bishop.

Pierre opened in prayer. Devotions were given by Ellie Casoni on Statement of Faith #2, the Trinity.

Pierre indicated that the parent(s) who were going to come to the meeting about the Harvest Event changed their minds. The event is a usual happening. Questions and discussion had arisen as to whether the public was to be invited, or just the CCA family by word of mouth. A concern about safety was expressed, and the concern of the neighbor's parking lot (Gretchen) was discussed.

Pastor Darrin will contact the neighbor and try to improve relations. Ingrid, of WBC works there. He will speak with her also.

Second vote was taken on the Handbook revision, Sophia B made the motion to approve the change, Paul Buckley seconded it, passed unanimously.

Pierre updated us on enrollment: 19 in Pre-K, one will be leaving = 18

Elementary: 55 (2 more may be moving during the year = 53)

Pre-K – some will be starting in a few months. Good to have a second class. 4-5's are packed. 3's have openings, which should fill up in the next months.

Sandy wants her hours upped by 4 hrs/wk. Discussion of needs, issues, budget. Question as to whether Sandy's contract needs to be amended.

Discussion re: Pre-K Aide, 3 hours a day/10-1. Pastor Darrin is addressing issues in Pre-K with teachers. He mentioned the necessity to keep current and up to date on any issues that arise.

Lisa G mentioned the need of the VLACS students to assist in the Pre-K for the afternoon. Staff need a break from time to time.

Pierre – Homeschoolers declare their intention to the State of NH if they formerly attended CCA.

Discussion – the After School program - \$10 per class per student for walking in the door.

Music \$25 to the teacher, \$5 to CCA for ½ hour instruction, e.g. music.

Paul B – he is checking in re: insurance and waiting for a call back re: coverages.

Directors and Officers are not currently insured. Question re: volunteers and tutors insurance.

Thomas D came to the meeting and brought his tri-fold brochure, View Finder, for the After School activities. Well done thus far, needs fleshing out with actual classes, details.

Pierre indicated that tutors and other instructors would need to be included in the CCA payroll to be covered by insurance. Discussion that those after school programs could occur elsewhere than CCA.

Lisa G – Sept 24 the Ukulele Club will be meeting at 7:30 a.m. That can be the first class in the View Finder.

Dan H. will continue to vet volunteers and tutors. Background checks will also be done.

Highlights is NOT a part of the After School View Finder program.

Discussion on plowing and all quotes received. Sophia B made the Motion seconded by Paul B to ask Nate Edmunds to reevaluate his quote, if possible, and then grant him the contract for up to \$11K for plowing. Note was made of being grateful that the Edmunds family is in the CCA community.

Pierre – no word on the Security Grant, on Hold.

Fund Raising: There are pledges of \$80K, \$22K more needed to meet the Budget.

Need more enrollment and fundraising. Pastor Darrin noted that we should be looking to have capital funds raised in addition to other funds or we will end up in the same situation year after year.

- Lisa G. – Christmas Concert, FCCO, Spring play “Tom Sawyer”, sponsor tables, per plate fee, DVD of the show.
- Alumni resource – Tim Goodwin was very involved in the alumni base of Brookwoods as a Donor Base to establish a scholarship fund.
- Lisa G – Fox News recently did a piece on the cost of school per student. Our cost is \$6,900 per student. Idaho is \$9,052, NY \$26,971.
- We need to fill the gap with the resource of Alumni.
- Need a database of Alumni (FileMaker) with birthdays, send a card, establish contact etc. Cindy has info in an e-mail re: same. We, the Board, must assist with this and not let it be passed to Pierre to do.
- Pastor Darrin will form a fundraising team with the PTO.

Lisa G – Thinkware software for grading and keeping parents up to date on progress and status of students. **Cost \$795.00. MOTION by James C. to purchase the software for this year and get started on it, seconded by Sophia B. Motion carried, unanimously.** Pierre will not be expected to create the database for Thinkware, Paul, Sophia, Ellie will do data input.

Lisa G – Ron Scovill is in the planning stages of getting Hot Lunch for the school.

Lisa G – Christmas Parade in Wolfeboro, participation of the CCA students to sing Christmas Carols discussed.

Pastor Darrin closed in prayer 8:30ish.

Respectfully submitted,

Ellie Casoni

Board Member