

**CAMBRIDGE CONDOMINIUM OWNERS ASSOCIATION**

**5204 Village Creek, Suite 202, Plano, Texas 75093**

**214-368-3388 214-739-5566 Fax**

**DRYER VENT CLEANING NOTICE**

June 5, 2018

Dear Owner:

Please walk outside the unit and inspect your dryer vent, is it clogged? Is your clothes dryer taking longer than normal to dry your clothes? These are both indications you need to have your dryer vent cleaned. To ensure the property is properly maintained, and to help assure the safety of the common elements and individual units, the Association requires that each unit owner has their dryer vent professionally cleaned. FEMA recommends at least once a year.

Please provide written proof (paid invoice or written statement by a professional) to our office no later than August 1, 2018 that your vent has been properly cleaned. You may use the vendor of your choice, however, if roof access is needed, the vendor will need to contact Veracity to provide proof of liability insurance.

Failure to comply with this request will result in a violation and fine. We hope this isn't necessary.

Please see the enclosed Maintenance Responsibility Chart if needed. You may also access the Rules and Regulations of the Association at [www.cambridgeownersassociation.com/resources](http://www.cambridgeownersassociation.com/resources).

Thank you,

Managing Agent