

**CAMBRIDGE CONDOMINIUM OWNERS ASSOCIATION**

**5204 Village Creek, Suite 202, Plano, Texas 75093**

**214-368-3388 214-739-5566 Fax**

**2019 Updated Occupancy Form**  
**Unit \_\_\_\_\_**

Name \_\_\_\_\_

Mailing address \_\_\_\_\_

Phone \_\_\_\_\_ Emergency contact \_\_\_\_\_

Is the unit owner occupied or occupied by a blood relative? YES \_\_\_\_\_ NO \_\_\_\_\_

Is the unit leased? YES \_\_\_\_\_ NO \_\_\_\_\_

*If the unit is leased, please provide the Association with an updated copy of the lease, criminal background check, and copies of ID for each individual living in the unit that is over 18; before the tenant occupies the unit. If the tenant has already moved in, please send required copies to the address about or fax to the number above.*

Tenant(s) name \_\_\_\_\_

Management Company \_\_\_\_\_

*By signing this form, you acknowledge notification that you are required to provide the Association copies of the required lease documents and are also required to provide your tenants/occupants with a copy of the Association Rules and Regulations. Rules and Regulation can be accessed 24/7 at [www.cambridgeownersassociation.com](http://www.cambridgeownersassociation.com)*

Signature

Date

**Please return this form completed with any additional required documents to the address or fax number listed above, no later than February 1, 2019.**