

**CITY COUNCIL  
AGENDA  
January 10, 2023  
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation by Reverend Dian Griffin-Jackson Davis.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
  - A. Disposition of Minutes of the December 13, 2022 Regular Meeting.**
  - B. Tax Collector's Report. (See Pages 4-9)**

**Informational Items:**

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of December 31, 2022.**

**Action Items:**

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- C. Minutes of various boards.**

**5. Business by Planning Board.**

- A. Set Public Hearing. (none)**
- B. Hold Public Hearing.**

**Request for Right-of-way Abandonment: Hold public hearing for a request to abandon the 60-foot-wide unimproved right-of-way located between 509 and 517 Dewese Avenue. (See Pages 10-13 & Map Insert)**

- C. Minutes from Various Boards (Enclosed)**

**City Council Agenda  
January 10, 2023  
Page 2**

- 6. Consideration of Bid Award to SKC Inc. for the US Highway 74 East Business Sewer Improvements Project in the amount of \$477,084.75.  
(See Pages 14-15)**
- 7. Business by Visitors.**
- 8. Business by City Clerk.**
- 9. Business by City Manager.**
- 10. Items of discussion by City Council Members.**
- 11. Business by Mayor.  
A. Adopt Resolution Honoring Dr. Martin Luther King, Jr. (See Page 16)**
- 12. Adjournment.**

**Rockingham, NC**

**City Council Agenda**

**SUPPORT DOCUMENTS**

**CITY OF ROCKINGHAM  
MONTHLY TAX COLLECTION REPORT**

**MONTH: DECEMBER**      **YEAR: 2022**

YEAR	PRIOR YEAR RECORD						
	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
2023	350.92		350.92		1,282.47	113.00	
2022	932,704.01		932,704.01	75.67%	2,748,275.70	1,103,041.30	81.72%
2021	942.03	110.51	1,052.54	99+%	20,105.68	1,455.37	99+%
2020	98.16	11.99	110.15	99+%	2,275.99	-	99+%
2019	-	-	-	99+%	242.48	28.42	99+%
2018	48.14	1.86	50.00	99+%	154.50	-	99+%
2017	-	-	-	99+%	98.98	-	99+%
2016	-	-	-	99+%	58.42	90.98	99+%
2015	-	29.32	29.32	99+%	64.31	-	99+%
2014	-	-	-	99+%	64.31	-	99+%
2013	-	-	-	99+%	64.31	-	99+%
2012	-	-	-	99+%	174.56	-	99+%
	934,143.26	153.68	934,296.94		2,772,861.71	1,104,729.07	

**UNCOLLECTED TAXES**

<b>YEAR</b>	<b>AMOUNT</b>	<b>Dec-22</b>
2022	883,821.59	
2021	23,004.68	
2020	10,071.35	
2019	6,736.89	
2018	5,616.18	
2017	4,885.99	
2016	4,662.06	
2015	4,967.89	
2014	5,176.58	
2013	7,027.35	
2012	5,233.78	
	883,821.59	Total Current Year
	77,382.75	Total Past Years
	961,204.34	Total All Years

CITY OF ROCKINGHAM  
 MONTHLY DISCOVERIES REGISTER  
 DECEMBER 31, 2022

<u>ACCT #</u>	<u>NAME</u>	<u>BILL #</u>	<u>TAX RATE</u>	<u>YEAR OF DISCOVERY</u>	<u>DESCRIPTION</u>	<u>VALUE</u>	<u>CITY TAX</u>	<u>CITY LATE</u>	<u>INTEREST</u>	<u>TOTAL AMOUNT</u>
12045	CREATIVE HAIR DESIGNS	16460	0.58	2022	CORRECTION OF OWNER	5,163	29.95	3.00		32.95
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
	TOTALS					5,163	29.95	3.00	0.00	\$32.95

CITY OF ROCKINGHAM

MONTHLY RELEASES REGISTER

DECEMBER 31, 2022

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	BILL #	VALUE	CITY TAX	CITY LATE	INTEREST	DVERTISIN	SP. ASSESS.	RELEASED
12/14/22	2343101	CREATIVE HAIR DESIGNS	RELEASE TO CORRECT OWNER	2022	11361	5,163	29.95	3.00				32.95
12/27/22	21192302	MCDUGALD, KEVIN	BAL UNDER \$1.00	2022	13791		0.16					0.16
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
		TOTALS				5,163	30.11	3.00	0.00	0.00	0.00	33.11

CITY OF ROCKINGHAM

MONTHLY REFUNDS REGISTER

DECEMBER 31, 2022

	A	B	C	D	E	F	G	H	I	J	K
	DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
1											
2	12/13/22	114478332	T&N HOLDINGS LLC	OVERPMT	2022	419.52				419.52	83150
3	12/15/22	4890101	EXIT REALTY & HAYDEN CONSTR WILLOUGHBY,	SMALL OVERPMT < \$1.00	2022	0.10				0.10	
4	12/20/22	52681813	JOHNATHAN	VEH TAX REFUND	2022			84.00		84.00	83219
5	12/20/22	64920371	CARTER, JONNA	VEH TAX REFUND	2022			5.18		5.18	83186
6	12/20/22	68284998	DEANE, CHARLES III	VEH TAX REFUND	2022			8.96		8.96	83188
7	12/20/22	42492709	DIXON, JETZABEL	VEH TAX REFUND	2022			18.91		18.91	83189
8	12/20/22	61200886	MCNAIR, BEATRICE MORTON,	VEH TAX REFUND	2022			85.84		85.84	83201
9	12/20/22	48907987	JACQUELINE	VEH TAX REFUND	2022			60.77		60.77	83203
10	12/20/22	16302178	NORTON, RICKY	VEH TAX REFUND	2022			18.04		18.04	83204
11	12/27/22	15584305	HINSON, ROBIN	SMALL OVERPMT < \$1.00	2022	0.12				0.12	
12										0.00	
13										0.00	
14			TOTALS			\$419.74	\$0.00	\$281.70	\$0.00	\$701.44	



CITY OF ROCKINGHAM  
 PAYMENT REVERSAL REGISTER  
 DECEMBER 31, 2022

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	REVERSE PAYMENT	REVERSE INTEREST PMT	REVERSE LATE LIST	REVERSE RELEASE	TOTAL REVERSAL
12/27/22	15584305	HINSON, ROBIN	REV RELEASE/ CUST PAID TAX UNDER \$5.	2022				4.88	4.88
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
		TOTALS			\$0.00	0.00	0.00		\$4.88

**Staff Report to Planning and Zoning Board**  
**Agenda Item: IV.A**  
**January 3, 2023**

**Issue:**

Request for Right-of-way Abandonment: Ellyn Brannick has requested the abandonment of the 60-foot-wide unimproved right-of-way located between 509 and 517 Deweese Avenue.

**Background:**

On November 28, 2022, Ellyn Brannick submitted a written request for the City Council to abandon the 60-foot-wide unimproved right-of-way located between 509 and 517 Deweese Avenue. Ms. Brannick owns the property and residence at 509 Deweese Avenue. The right-of-way is 60 feet in width and approximately 130 feet in length.

**Staff Comments:**

1. A map illustrating the location of the right-of-way requested for abandonment is included in the agenda packet.
2. The right-of-way is used as the driveway to the residence at 509 Deweese Avenue. The City has no water or sewer infrastructure located on the right-of-way.
3. Ms. Brannick placed a storage building on the right-of-way without obtaining a building permit. The City Building Inspector issued a Notice of Code Violation and directed the owner to obtain a building permit. During the permitting process, it was determined the storage building is located on the right-of-way. To obtain a building permit for the storage building in its present location, the right-of-way must be abandoned.
4. Pursuant to NCGS 160A-299, the right-of-way will be divided equally between all adjoining property owners if abandoned by the City Council.

**Staff Recommendation:**

City staff recommends the Board review the request and recommend the City Council abandon the right-of-way as requested.

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**Planning Board Recommendation:**

The Planning Board reviewed the request at their January 3, 2023 meeting and recommended in a 5-1 vote for the City Council to abandon the right-of-way as requested by the applicant.

**NORTH CAROLINA**

**RESOLUTION**

**RICHMOND COUNTY**

**RESOLUTION CLOSING AN UNIMPROVED 60-FOOT-WIDE RIGHT-OF-WAY LOCATED BETWEEN 509 AND 517 DEWEESE AVENUE**

**WHEREAS**, on the 13<sup>th</sup> day of December, 2022, the City Council of the City of Rockingham directed the City Clerk to publish the following resolution entitled:

**A RESOLUTION DECLARING THE INTENTION OF THE ROCKINGHAM CITY COUNCIL TO CONSIDER THE ABANDONMENT OF THE UNIMPROVED 60-FOOT-WIDE RIGHT-OF-WAY LOCATED BETWEEN 509 AND 517 DEWEESE AVENUE; and**

**WHEREAS**, the City Council, on the 13<sup>th</sup> day of December 2022, ordered the City Clerk to send written notification to all persons owning property abutting on the undeveloped right-of-way to be closed hereafter described; and

**WHEREAS**, the City Clerk has advised the City Council that a notice was sent to each of the said abutting property owners, advising them of the day, time and place of meeting, and that the question as to the closing of said portion of the undeveloped alley hereinafter described would be acted upon; and

**WHEREAS**, the City Clerk has advised the City Council that none of the letters so sent have been returned undelivered; and

**WHEREAS**, after full and complete consideration of the matter, and after having granted full and complete opportunity for all interested persons to appear and register any objections that they might have with respect to the closing of said portion of the undeveloped alley; and

**WHEREAS**, it now appears to the satisfaction of the City Council that the closing of said portion of the undeveloped alley is not contrary to the public interest and that no individual owning property, either abutting said portion of the undeveloped ally or in the vicinity of said portion of the undeveloped alley will as a result of said closing be thereby deprived of reasonable means of ingress and egress to his property; and

**WHEREAS**, it appears to the satisfaction of the City Council that the closing of said portion of the undeveloped alley will be in the public interest;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of Rockingham, North Carolina, meeting in a regular session, that the unimproved right-of-way specifically described as a 60 feet wide and 130 feet in length located between 509 and 517 Deweese Avenue and illustrated on the attached map is hereby ordered closed, subject to the reservation of any easements to the City of Rockingham for utility purposes, and interest is hereby released and quitclaim to the abutting property owners under the provisions of North Carolina Statute 160A-299.

This the \_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Mayor John P. Hutchinson

Attest:

\_\_\_\_\_  
Sabrina Y. McDonald, CMC  
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

My Commission expires:

\_\_\_\_\_

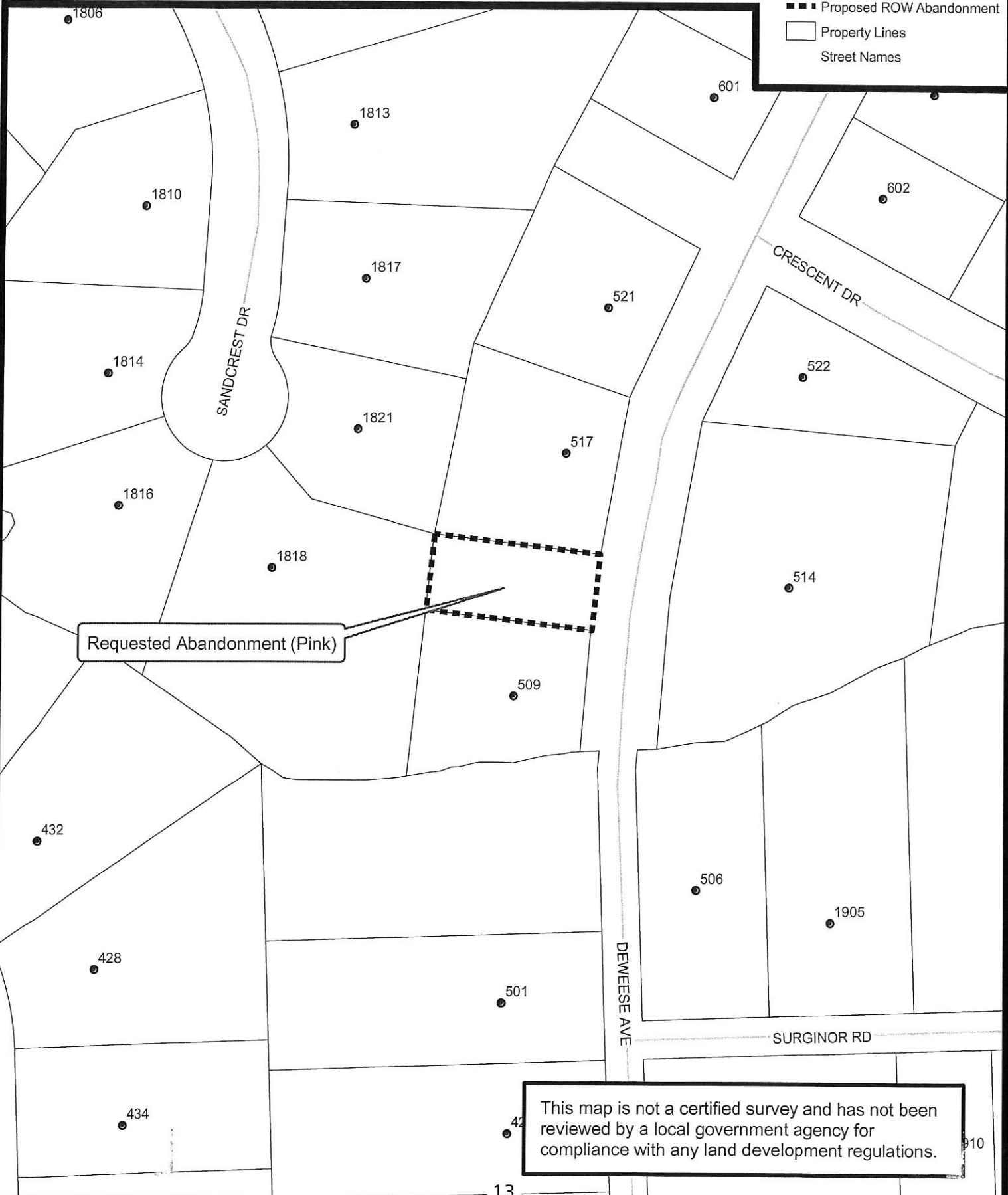
# Right-of-way Abandonment

Between 509 and 517 Deweese Avenue



Scale:  
1" = 100'

- Proposed ROW Abandonment
- Property Lines
- Street Names



Requested Abandonment (Pink)

This map is not a certified survey and has not been reviewed by a local government agency for compliance with any land development regulations.





# Right-of-way Abandonment

Between 509 and 517 Deweese Avenue



Scale:  
1" = 100'

-  Proposed ROW Abandonment
-  Property Lines
- Street Names





## MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: January 5, 2023

Re: US Highway 74 East Business Sewer Improvements – Bid Award

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The City contracted with D and L Engineering to prepare construction drawings and bid documents for the extension of a gravity sewer main to provide service to the property owned by Goshen Medical Center Inc., annexed by the City Council on May 10, 2022. The informal bidding process set forth in NCGS 143-131 was followed. Bids were opened on January 5, 2023 at 2:00 PM. A bid tabulation sheet with all bids submitted is attached for the Council's reference.

City staff recommends the project be awarded to the lowest bidder - SKC, Inc. with a bid amount of \$477,084.75. The project will be funded with ARP funds.

SEWER IMPROVEMENTS TO SERVE AN UN-SEWERED AREA OF US HWY 74(BUSINESS) EAST  
 CITY OF ROCKINGHAM  
 Project Bid Tab

Item	Item Description	Qty	Unit	SKC, Inc.		Columbus Utilities, Inc	
				Unit Price	Extended Price	Unit Price	Extended Price
1	8" SDR 35 PVC Sewer Main (0-6' Cut)	235	LF	\$80.00	\$18,800.00	\$158.00	\$37,130.00
2	8" DIP Restrained Joint Class 250 Sewer Main installed in bore	162	LF	\$150.00	\$24,300.00	\$180.00	\$29,160.00
3	8" SDR 35 PVC Sewer Main (6'-8' Cut)	526	LF	\$90.00	\$47,340.00	\$168.00	\$88,368.00
4	8" SDR 35 PVC Sewer Main (8'-10' Cut)	445	LF	\$95.00	\$42,275.00	\$178.00	\$79,210.00
5	8" SDR 35 PVC Sewer Main (10'-12' Cut)	20	LF	\$125.00	\$2,500.00	\$188.00	\$3,760.00
6	8" SDR 35 PVC Sewer Main Installed in Bore	125	LF	\$135.00	\$16,875.00	\$150.00	\$18,750.00
7	Stone for Bedding	380	TNS	\$50.00	\$19,000.00	\$48.00	\$18,240.00
8	4' Dia. Manhole (0'-6')	1	EA	\$5,000.00	\$5,000.00	\$7,650.00	\$7,650.00
9	4' Dia. Manhole (6'-8')	2	EA	\$5,500.00	\$11,000.00	\$8,450.00	\$16,900.00
10	4' Dia. Manhole (8'-10')	2	EA	\$6,500.00	\$13,000.00	\$9,350.00	\$18,700.00
11	4' Dia. Manhole (8'-10') with Outside Drop	1	EA	\$9,500.00	\$9,500.00	\$11,350.00	\$11,350.00
12	4' Dia. Manhole (10'-12')	1	EA	\$10,500.00	\$10,500.00	\$10,750.00	\$10,750.00
13	Tie to Existing Manhole	1	EA	\$3,500.00	\$3,500.00	\$29,000.00	\$29,000.00
14	16" Steel Casing Installed by Dry Bore and Jack	130	LF	\$525.00	\$68,250.00	\$980.00	\$127,400.00
15	16" Steel Casing Installed by Trench Installation	138	LF	\$275.00	\$37,950.00	\$540.00	\$74,520.00
16	Select Material	60	CY	\$30.00	\$1,800.00	\$38.00	\$2,280.00
17	Asphalt Removal and Replacement	190	SY	\$120.00	\$22,800.00	\$65.00	\$12,350.00
18	4" PVC Sewer Service	1	EA	\$2,500.00	\$2,500.00	\$1,550.00	\$1,550.00
19	Reconnect Existing 4" PVC Sewer Service	2	EA	\$1,500.00	\$3,000.00	\$1,900.00	\$3,800.00
20	Anti-Seep Collar	1	EA	\$1,500.00	\$1,500.00	\$3,800.00	\$3,800.00
21	Existing Pump Station Removal and Abandonment and coordination	1	LS	\$15,000.00	\$15,000.00	\$19,500.00	\$19,500.00
22	Temporary Silt fence	1340	LF	\$6.00	\$8,040.00	\$8.00	\$10,720.00
23	Double Straw Net Blanket	265	SY	\$7.50	\$1,987.50	\$9.50	\$2,517.50
24	Steel H Beam Piers	8	EA	\$9,500.00	\$76,000.00	\$8,500.00	\$68,000.00
25	Clearing Grubbing	0.3	AC	\$15,000.00	\$4,500.00	\$36,000.00	\$10,800.00
26	Rock Pipe Inlet Protection	1	EA	\$250.00	\$250.00	\$450.00	\$450.00
27	Seeding and Mulching	1	AC	\$5,000.00	\$5,000.00	\$18,000.00	\$18,000.00
28	Gravity Sewer Testing - Pressure testing all gravity sewer components to the standards described in the specifications.	1513	LF	\$3.25	\$4,917.25	\$8.00	\$12,104.00
					<b>\$477,084.75</b>		<b>\$736,759.50</b>



## PROCLAMATION

### Honoring Dr. Martin Luther King, Jr.

**WHEREAS**, the United States Congress, the North Carolina General Assembly and the Richmond County Commissioners have proclaimed January 16, 2023 as a legal holiday to commemorate the life and teachings of Dr. Martin Luther King, Jr., and

**WHEREAS**, the King Holiday is set aside as a day for peace and civil unity and building of understanding between races and cultures; and

**WHEREAS**, Dr. King showed courage, endurance and patience in the face of hostility, criticism and adversity working to promote freedom, justice and peace; and

**WHEREAS**, the local Steering Committee is holding a celebration in honor of Dr. Martin Luther King using the theme **"DREAM, BELIEVE, DO"** and

**WHEREAS**, the Federal Holiday Commission desires that the King Holiday inspire young people to embrace an alternative to violence for settling disputes, conflicts and to reject those influences that destroy rather than sustain life.

**NOW, THEREFORE**, I, John P. Hutchinson, Mayor and the Members of the Rockingham City Council do hereby proclaim that Monday, January 16, 2023 be set aside as a day to remember Dr. Martin Luther King, Jr. and to promote appropriate activities to further enhance the democratic ideals and concepts advanced by this great American.

This the 10<sup>th</sup> day of January, 2023.

Signed: \_\_\_\_\_  
John P. Hutchinson, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Y. McDonald, CMC  
City Clerk

**DEPARTMENTAL  
ACTIVITY REPORTS  
for  
COUNCIL'S INFORMATION**

**To:** Monty Crump, City Manager  
**From:** Dave Davis, Recreation Director  
**Date:** January 3, 2023  
**Subject:** Activity Report

The following are activities involving our department this month.

Youth Basketball - This program will tip off the 2023 season on Tuesday, January 3<sup>rd</sup>. We have twenty-two teams in four respective divisions and involves approximately 200 participants ranging in age from five to fourteen. If everything goes accordingly we should complete the season by the middle of February.

Youth (Indoor) Soccer – Registration will begin on Monday, January 9<sup>th</sup> and conclude Monday, January 30<sup>th</sup>.

Field Maintenance – Although our activities have moved inside for the next couple of months our maintenance staff has already begun some initial preparation to our baseball and softball fields. It's cold outside but spring will be here before we know it.



To: Monty Crump

From: G.C. Gillenwater  
Chief of Police

Date: January 4, 2023

Ref: December Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

<b>Total Calls for the Month:</b>	<b><u>1325</u></b>
<b>Public Service Calls - INCLUDES</b>	<b><u>311</u></b>
<i>(Alarms, Escorts)</i>	

<b>Charges Generating Arrest:</b>	
<b>Felonies:</b>	<b><u>39</u></b>
<b>Misdemeanors:</b>	<b><u>50</u></b>
<b>Drug Violations:</b>	<b><u>05</u></b>
<b>Juvenile:</b>	<b><u>11</u></b>
<b>Warrants Served:</b>	<b><u>87</u></b>
<b>Citations:</b>	<b><u>62</u></b>

**Accidents Reported/Investigated:**

<b>Property Damage only:</b>	<b><u>71</u></b>
<b>Personal Injury:</b>	<b><u>03</u></b>

<b>Officer Hours Spent in Court:</b>	<b><u>08</u></b>
<b>Officer Training Hours Logged</b>	<b><u>210</u></b>



FIRE CHIEF  
HAROLD ISLER  
ADMIN. ASST.  
KRISTY PLAYER

**December**

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of December 2022.

Total Alarms:	<u>51</u>	In Town:	<u>51</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>50</u>	Structure fire:	<u>3</u>
Wrecks:	<u>18</u>	Alarm Malf:	<u>15</u>	Good Intent:	<u>4</u>
Service Call:	<u>4</u>	Assist Police:	<u>0</u>	Trash/outside fire:	<u>1</u>
Power line down:	<u>0</u>	Assist Ems:	<u>0</u>	Unauthorized burn:	<u>1</u>
Smoke scare:	<u>1</u>	Cooking fire:	<u>1</u>	Vehicle fire:	<u>1</u>
Electrical:	<u>1</u>	Bomb Threat:	<u>0</u>	Spill/Leak:	<u>1</u>

**Hours Spent on Calls: 11 hours 16 minutes**

Total Property Exposed to Fire:	<u>\$4,787,500.00</u>	*Cascades and Shannon Drive Apartment*
Total Property Damaged by Fire:	<u>\$150,500.00</u>	
Total Property Saved:	<u>\$4,637,000.00</u>	

During the month of December members of the fire department averaged 18 training hours per person; part-paid members averaged 4 hours per person for the month.

Respectfully Submitted,

Harold Isler  
Fire Chief