

**CITY COUNCIL  
AGENDA  
December 13, 2022  
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation by Pastor Lloyd Nivens.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
  - A. Disposition of Minutes of the November 8, 2022 Regular Meeting.**
  - B. Tax Collector's Report. (See Pages 4-8)**

**Informational Items:**

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of November 30, 2022**

**Action Items:**

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- C. Approval of Annual Certification of Firemen Roster (enclosed separately)**
- 5. Business by Planning Board.**
  - A. Set Public Hearings.**

**Request for Right-of-way Abandonment: Set public hearing for a request to abandon the 60-foot-wide unimproved right-of-way located between 509 and 517 Dewese Avenue. (See Pages 9-11 & Map Insert)**
  - B. Hold Public Hearings: (None)**
  - C. Minutes from Various Boards. (None)**

- 6. Consideration of Bid Award to Alliance Integrated Solutions NC, Inc. for the Hitchcock Creek Debris Removal Project in the amount of \$220,000.**
- 7. Presentation of the FY 2021-22 Audit by Ken Anderson, CPA of Anderson, Smith & Wike, PLLC. (enclosed separately)**
- 8. Business by Visitors.**
- 9. Business by City Clerk.**
- 10. Business by City Manager.**
- 11. Items of discussion by City Council Members.**
- 12. Business by Mayor**
- 13. Adjournment.**

*Merry Christmas & Happy New Year!*



**Rockingham, NC**

**City Council Agenda**

**SUPPORT DOCUMENTS**

CITY OF ROCKINGHAM  
MONTHLY TAX COLLECTION REPORT

MONTH: NOVEMBER YEAR: 2022

YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	PRIOR YEAR RECORD	
						SAME MONTH COLLECTIONS	PERCENT OF TOTAL
2023	153.00		153.00		931.55	153.00	
2022	712,222.70	-	712,222.70	50.00%	1,815,571.69	726,098.95	51.14%
2021	2,117.00	308.94	2,425.94	99+%	19,163.65	859.39	99+%
2020	7.69	-	7.69	99+%	2,177.83	-	99+%
2019	18.27	5.13	23.40	99+%	242.48	12.96	99+%
2018	2.81	47.19	50.00	99+%	106.36	-	99+%
2017	-	-	-	99+%	98.98	57.53	99+%
2016	-	-	-	99+%	58.42	56.44	99+%
2015	-	24.02	24.02	99+%	64.31	36.96	99+%
2014	-	-	-	99+%	64.31	-	99+%
2013	-	-	-	99+%	64.31	-	99+%
2012	-	-	-	99+%	174.56	-	99+%
	714,521.47	385.28	714,906.75		1,838,718.45	727,275.23	

**UNCOLLECTED TAXES**

<b>YEAR</b>	<b>AMOUNT</b>	<b>Nov-22</b>
2022	1,816,520.88	
2021	23,946.21	
2020	10,169.51	
2019	6,736.89	
2018	5,664.32	
2017	4,885.99	
2016	4,662.06	
2015	4,967.89	
2014	5,176.58	
2013	7,027.35	
2012	5,233.78	
	1,816,520.88	Total Current Year
	78,470.58	Total Past Years
	1,894,991.46	Total All Years

CITY OF ROCKINGHAM  
 MONTHLY DISCOVERIES REGISTER  
 NOVEMBER 30, 2022

<u>ACCT #</u>	<u>NAME</u>	<u>BILL #</u>	<u>TAX RATE</u>	<u>YEAR OF DISCOVERY</u>	<u>DESCRIPTION</u>	<u>VALUE</u>	<u>CITY TAX</u>	<u>CITY LATE</u>	<u>INTEREST</u>	<u>TOTAL AMOUNT</u>
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
TOTALS						0	0.00	0.00	0.00	\$0.00



CITY OF ROCKINGHAM  
MONTHLY REFUNDS REGISTER  
NOVEMBER 30, 2022

	A	B	C	D	E	F	G	H	I	J	K
	DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
1	11/10/22	7538000	CORELOGIC/GRIFFIN, LEE	MTG CO OVERPMT	2022	389.18				389.18	82922
2	11/10/22	5942304	NS, JAMES CORELOGIC/CLEMMO	MTG CO OVERPMT	2022	35.81				35.81	82922
3	11/10/22	5942305	NS, JAMES CORELOGIC/CLEMMO	MTG CO OVERPMT	2022	73.45				73.45	82922
4	11/10/22	40142301	NICHOLAS	MTG CO OVERPMT	2022	847.02				847.02	82923
5	11/17/22	113727302	SECU/DAISY BRANNICK	MTG CO OVERPMT	2022	33.18				33.18	82958
6	11/30/22	58575312	HOLZ, ERIC G	VEH TAX REFUND	2022			43.88		43.88	83013
7	11/30/22	19046663	WATTS, REBECCA L	VEH TAX REFUND	2022			30.07		30.07	83031
8										0.00	
9										0.00	
10										0.00	
11										0.00	
12										0.00	
13										0.00	
14			TOTALS			\$1,378.64	\$0.00	\$73.95	\$0.00	\$1,452.59	



## MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: December 6, 2022

Re: Hitchcock Creek Debris Removal Project – Bid Award

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The City applied for and received a \$250,000 grant from the NC Department of Agriculture Streamflow Rehabilitation Program (StRAP) this past spring to be used for the removal of storm debris along Hitchcock Creek. The project scope is to remove storm debris along 6.5 miles of Hitchcock Creek between Steele Street and the Pee Dee River confluence. After advertising and distributing the bid package and project manual to interested bidders, the City received only one bidder – **Alliance Integrated Solutions NC, Inc.** with a bid amount of **\$220,000**.

Alliance has considerable experience performing debris removal in aquatic environments and has specialized equipment to perform the required work. Letters of recommendation were provided by Alliance from previous and current clients and are on file with City staff. Alliance is actively working on other StRAP projects in southeastern NC.

The bid amount is less than the project budget and the bid process, even with only one bidder, complies with the requirements for informal bidding set forth in NCGS 143-131. Therefore, City staff recommends the City Council award the Hitchcock Creek Debris Removal Project to Alliance Integrated Solutions NC, Inc. with the bid amount of \$220,000. This project will be fully funded by grant funds from the NC Department of Agriculture on a reimbursement basis.

**Staff Report to Planning and Zoning Board**  
**Agenda Item: IV.A**  
**January 3, 2023**

**Issue:**

Request for Right-of-way Abandonment: Ellyn Brannick has requested the abandonment of the 60-foot-wide unimproved right-of-way located between 509 and 517 Deweese Avenue.

**Background:**

On November 28, 2022, Ellyn Brannick submitted a written request for the City Council to abandon the 60-foot-wide unimproved right-of-way located between 509 and 517 Deweese Avenue. Ms. Brannick owns the property and residence at 509 Deweese Avenue. The right-of-way is 60 feet in width and approximately 130 feet in length.

**Staff Comments:**

1. A map illustrating the location of the right-of-way requested for abandonment is included in the agenda packet.
2. The right-of-way is used as the driveway to the residence at 509 Deweese Avenue. The City has no water or sewer infrastructure located on the right-of-way.
3. Ms. Brannick placed a storage building on the right-of-way without obtaining a building permit. The City Building Inspector issued a Notice of Code Violation and directed the owner to obtain a building permit. During the permitting process, it was determined the storage building is located on the right-of-way. To obtain a building permit for the storage building in its present location, the right-of-way must be abandoned.
4. Pursuant to NCGS 160A-299, the right-of-way will be divided equally between all adjoining property owners if abandoned by the City Council.

**Staff Recommendation:**

City staff recommends the Board review the request and recommend the City Council abandon the right-of-way as requested.

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**Planning Board Recommendation:**

The Planning Board will review the request at their January 3, 2023 meeting and provide a recommendation to the City Council prior to the public hearing.





# Right-of-way Abandonment

Between 509 and 517 Deweese Avenue



Scale:  
1" = 100'

-  Proposed ROW Abandonment
-  Property Lines
- Street Names



Requested Abandonment (Pink)



**RESOLUTION OF INTENT**

**A RESOLUTION DECLARING THE INTENTION OF THE ROCKINGHAM CITY COUNCIL TO  
CONSIDER THE ABANDONMENT OF THE UNIMPROVED 60-FOOT-WIDE RIGHT-OF-WAY  
LOCATED BETWEEN 509 AND 517 DEWEESE AVENUE**

**WHEREAS**, the City Council of Rockingham has received a written request from an adjacent property owner to abandon the unimproved 60-foot-wide right-of-way located between 509 and 517 Deweese Avenue; and

**WHEREAS**, the Planning and Zoning Board will review the request and provide a recommendation to the City Council prior to the public hearing; and

**WHEREAS**, North Carolina General Statute 160A-299 authorizes the City Council to close public streets and alleys; and

**WHEREAS**, the Rockingham City Council considers it is advisable to conduct a public hearing for the purpose of giving consideration to abandon the unimproved 60-foot-wide right-of-way located between 509 and 517 Deweese Avenue.

**THEREFORE, BE IT RESOLVED**, by the Rockingham City Council that:

1. A public hearing will be held at 6:30 p.m. on the 10<sup>th</sup> day of January, 2022, in the City Hall Council Chambers to consider a resolution abandoning the right-of-way described above;
2. The City Clerk is hereby directed to publish this Resolution of Intent once a week for four consecutive weeks in the Richmond County Daily Journal;
3. The City Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent; and
4. The City Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by G.S. 160A-299.

ATTEST:

\_\_\_\_\_  
Sabrina Y. McDonald, CMC  
City Clerk

\_\_\_\_\_  
Mayor John P. Hutchinson

**DEPARTMENTAL  
ACTIVITY REPORTS  
for  
COUNCIL'S INFORMATION**

**To:** Monty Crump, City Manager

**From:** Dave Davis, Parks and Recreation Director

**Date:** December 7, 2022

**Subject:** Activity Report

The following is an update of recent and current recreation activities.

**Flag Football** – Our first season of fall football concluded Monday, December 5<sup>th</sup> with three championship games being played at Civitan Park. This program has exceeded all of our expectations and appears to be positioned for increased growth in the coming years.

**Youth Volleyball** – Our ninth season came to a close on Friday, December 2<sup>nd</sup>. From number of participants to quality of play it has been fun to watch and we look forward to what next season may bring.

**Youth Basketball** – Registration concluded Monday, November 28<sup>th</sup> with approximately 190 children signed up to participate. Try-outs were held Saturday, December 3<sup>rd</sup> and practices and league play will begin Monday, December 12<sup>th</sup>.

**Park Maintenance** – Although a great deal of our activities have moved inside our maintenance staff continues to perform various refurbishing and renovation work to Hinson Lake, Browder, and Civitan Park.

On behalf of staff and myself we wish each of you a  
Merry Christmas and Happy New Year.



To: Monty Crump

From: G.C. Gillenwater  
Chief of Police

Date: December 5, 2022

Ref: November Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

<b>Total Calls for the Month:</b>	<b><u>1112</u></b>
<b>Public Service Calls - INCLUDES</b>	<b><u>265</u></b>
<i>(Alarms, Escorts)</i>	

<b>Charges Generating Arrest:</b>	
<b>Felonies:</b>	<b><u>18</u></b>
<b>Misdemeanors:</b>	<b><u>29</u></b>
<b>Drug Violations:</b>	<b><u>01</u></b>
<b>Juvenile:</b>	<b><u>04</u></b>
<b>Warrants Served:</b>	<b><u>49</u></b>
<b>Citations:</b>	<b><u>18</u></b>

**Accidents Reported/Investigated:**

<b>Property Damage only:</b>	<b><u>62</u></b>
<b>Personal Injury:</b>	<b><u>03</u></b>

<b>Officer Hours Spent in Court:</b>	<b><u>06</u></b>
<b>Officer Training Hours Logged</b>	<b><u>230</u></b>



FIRE CHIEF  
HAROLD ISLER  
ADMIN. ASST.  
KRISTY PLAYER

**November**

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of November 2022.

Total Alarms:	<u>59</u>	In Town:	<u>59</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>58</u>	Structure fire:	<u>1</u>
Wrecks:	<u>22</u>	Alarm Malf:	<u>15</u>	Good Intent:	<u>5</u>
Service Call:	<u>5</u>	Assist Police:	<u>0</u>	Trash/outside fire:	<u>4</u>
Power line down:	<u>1</u>	Assist Ems:	<u>0</u>	Unauthorized burn:	<u>2</u>
Smoke scare:	<u>1</u>	Cooking fire:	<u>2</u>	Vehicle fire:	<u>0</u>
Electrical:	<u>0</u>	Bomb Threat:	<u>0</u>	Spill/Leak:	<u>1</u>

**Hours Spent on Calls: 11 hours 18 minutes**

Total Property Exposed to Fire:	<u>\$63,500.00</u>
Total Property Damaged by Fire:	<u><u>\$34,000.00</u></u>
Total Property Saved:	<u>\$29,500.00</u>

During the month of November members of the fire department averaged 22 training hours per person; part-paid members averaged 4 hours per person for the month.

**Respectfully Submitted,**

**Harold Isler  
Fire Chief**