



**CITY COUNCIL  
AGENDA  
August 10, 2021  
6:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Mayor Steve Morris.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
  - A. Disposition of Minutes of the July 13, 2021 Regular Meeting.**
  - B. Tax Collector's Report. (See Pages 4-8)**

**Informational Items:**

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of July 31, 2021**

**Action Items:**

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- 5. Business by Planning Board.**
  - A. Set Public Hearing. (none)**
  - B. Hold Public Hearing. (none)**
  - C. Minutes from Various Boards. (none)**

- 6. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 104 Aslington Street and identified as Richmond County PIN#7463-08-099-1533. (See Pages 9 -11 & insert)**
- 7. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 412 Bickett Street and identified as Richmond County PIN# 7463-12-85-2364. (See Pages 12 -14 & insert)**
- 8. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 430 Curtis Drive and identified as Richmond County PIN# 7473-06-48-4159. (See Pages 15 -17 & insert)**
- 9. Consideration of City Staff recommendations regarding Board Appointments. ( See Page 18)**
- 10. Business by Visitors.**
- 11. Business by City Clerk.**
- 12. Business by City Manager.**
- 13. Business by City Attorney.**
- 14. Items of discussion by City Council Members.**
- 15. Business by Mayor.**
- 16. Adjournment.**

**Rockingham, NC**

**City Council Agenda**

**SUPPORT DOCUMENTS**





CITY OF ROCKINGHAM  
MONTHLY RELEASES REGISTER  
JULY 31, 2021

| DATE    | ACCOUNT  | NAME                  | EXPLANATION                             | YEAR | BILL # | VALUE | CITY TAX | CITY LATE | INTEREST | DVERTISIN | SP. ASSESS. | RELEASED |
|---------|----------|-----------------------|-----------------------------------------|------|--------|-------|----------|-----------|----------|-----------|-------------|----------|
| 7/1/21  | 12261302 | CASIMIR, EVA & ALMEUS | CORRECT ASSESSMENT POSTING              | 2012 | 2718   |       |          |           |          |           | 106.33      | 106.33   |
| 7/1/21  | 12261302 | CASIMIR, EVA & ALMEUS | CORRECT ASSESSMENT                      | 2013 | 729    |       |          |           |          |           | 5.00        | 5.00     |
| 7/26/21 |          | SEE ATTACHED LISTING  | ANNUAL RELEASE OF BILLS \$5.00 OR UNDER |      |        |       | 474.19   |           |          |           |             | 474.19   |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          |                       |                                         |      |        |       |          |           |          |           |             | 0.00     |
|         |          | TOTALS                |                                         |      |        | 0     | 474.19   | 0.00      | 0.00     | 0.00      | 111.33      | 585.52   |



### UNCOLLECTED TAXES

| YEAR | AMOUNT       | Jul-21             |
|------|--------------|--------------------|
| 2021 | 3,434,222.12 |                    |
| 2020 | 24,751.91    |                    |
| 2019 | 9,407.12     |                    |
| 2018 | 7,944.27     |                    |
| 2017 | 7,150.35     |                    |
| 2016 | 6,744.16     |                    |
| 2015 | 7,066.23     |                    |
| 2014 | 7,258.41     |                    |
| 2013 | 8,392.60     |                    |
| 2012 | 6,232.89     |                    |
| 2011 | 5,870.15     |                    |
|      |              |                    |
|      |              |                    |
|      |              |                    |
|      |              |                    |
|      |              |                    |
|      | 3,434,222.12 | Total Current Year |
|      | 90,818.09    | Total Past Years   |
|      | 3,525,040.21 | Total All Years    |



## MEMORANDUM

To: Mayor Steve Morris and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: August 2, 2021

Re: Demolition Ordinance for Dilapidated Dwelling located at **104 Aslington Street**

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City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 104 Aslington Street and identified as Richmond County PIN 7463-08-99-1533. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in December of 2020. The property owner, Tony Freeman, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The owner did attend the hearing and subsequently obtained a building permit to repair the dwelling. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by July 13, 2021. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owner has taken no action to date to address the dilapidated dwelling and the building permit has expired.

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.**

**WHEREAS,** the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

**WHEREAS,** this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

**WHEREAS,** the owner of this dwelling, Tony Freeman, has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on March 25, 2021 and the owner has failed to comply with the order;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend *"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."* on the building located at 104 Aslington Street and identified by Richmond County PIN# 7463-08-99-1533.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated March 25, 2021 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

**Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021**

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission expires:

\_\_\_\_\_

104 Aslington Street



## MEMORANDUM

To: Mayor Steve Morris and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: August 2, 2021

Re: Demolition Ordinance for Dilapidated Dwelling located at **412 Bickett Street**

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City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 412 Bickett Street and identified as Richmond County PIN 7463-12-85-2364. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in March of 2021. The property owner, BVGG Properties, LLC, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. No one attended the hearing. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by July 20, 2021. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owner has taken no action to date to address the dilapidated dwelling.

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.**

**WHEREAS**, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

**WHEREAS**, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

**WHEREAS**, the owner of this dwelling, BVGG Properties, LLC, has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on April 21, 2021 and the owner has failed to comply with the order;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend "*This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.*" on the building located at 412 Bickett Street and identified by Richmond County PIN# 7463-12-85-2364.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated April 21, 2021 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

**Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021**

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

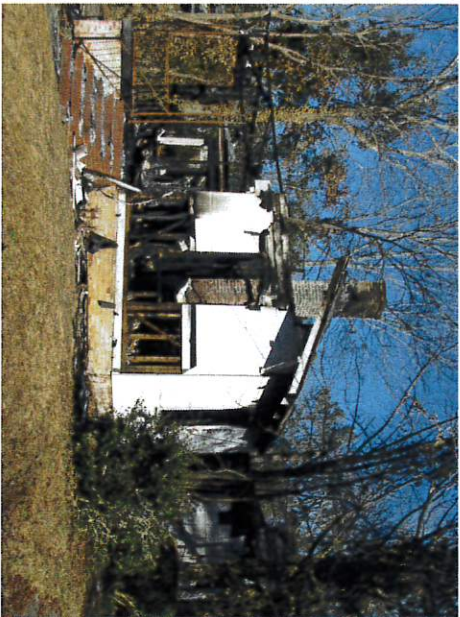
Witness my hand and official stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission expires:

\_\_\_\_\_

412 Bickett Street





## MEMORANDUM

To: Mayor Steve Morris and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: August 2, 2021

Re: Demolition Ordinance for Dilapidated Dwelling located at **430 Curtis Drive**

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City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 430 Curtis Drive and identified as Richmond County PIN 7473-06-48-4159. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in March of 2021. The property owner, Shamsul A. Khan and Shireen Islam, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. No one attended the hearing; however, the property owner has communicated with the Code Enforcement Officer regarding the condition of the dwelling. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by July 27, 2021. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owner has taken no action to date to address the dilapidated dwelling.

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.**

**WHEREAS**, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

**WHEREAS**, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

**WHEREAS**, the owner of this dwelling, Shamsul A. Khan and Shireen Islam, have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on April 28, 2021 and the owner has failed to comply with the order;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend *"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."* on the building located at 430 Curtis Drive and identified by Richmond County PIN# 7473-06-48-4159.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated April 28, 2021 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

**Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021**

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission expires:

\_\_\_\_\_

430 Curtis Drive



## MEMORANDUM

To: Mayor Steve Morris and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: August 2, 2021

Re: Recommendations for Board Appointments

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### **Planning and Zoning Board**

- City staff recommends both **Brent Neal** and **Antonio Evans** be reappointed as in-city members.

### **Board of Adjustment**

- City staff recommends the City Council recommend the Richmond County Board of Commissioners reappoint **Caroline Thomas-Goodwin** as the ETJ representative.
- City staff recommends the City Council recommend the Richmond County Board of Commissioners reappoint **Tim Long** as the Alternate ETJ representative.

### **Historic Preservation Board**

- City staff recommends **Randy Warren** and **Marty Goodman** be reappointed.
- City staff recommends **Jay Denham** be appointed to fill the seat vacated by Tommy Wilson.
- City staff has no recommendation for the two vacant seats that remain on the board.

### **ABC Board**

- City staff recommends **Malcolm McLester** be reappointed and designated as Chairman.

### **Richmond County Public Library Board**

- City staff recommends **Elaine Wilson** be reappointed.

**DEPARTMENTAL  
ACTIVITY REPORTS  
for  
COUNCIL'S INFORMATION**



# Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

From: W. D. Kelly  
Chief of Police

Date: August 3, 2021  
Ref: July Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

**Total Calls for the Month:** 1698  
**Public Service Calls - INCLUDES** 435  
*(Alarms, Unlocks and Battery Boosts)*

**Charges Generating Arrest:**  
**Felonies:** 22  
**Misdemeanors:** 39  
**Drug Violations:** 08  
**Juvenile:** 10  
**Warrants Served:** 146  
**Citations:** 106

**Accidents Reported/Investigated:**  
**Property Damage only:** 49  
**Personal Injury:** 05

**Officer Hours Spent in Court:** 20  
**Officer Training Hours Logged** 163



**FIRE CHIEF**  
HAROLD ISLER  
**ADMIN. ASST.**  
KRISTY PLAYER

**July**

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of July 2021.

|                  |           |                    |           |                     |          |
|------------------|-----------|--------------------|-----------|---------------------|----------|
| Total Alarms:    | <u>42</u> | In Town:           | <u>41</u> | Out of Town:        | <u>1</u> |
| Turn In Alarms:  | <u>1</u>  | Silent Alarms:     | <u>41</u> | Structure fire:     | <u>1</u> |
| Wrecks:          | <u>12</u> | Alarm Malf:        | <u>6</u>  | Good Intent:        | <u>2</u> |
| Service Call:    | <u>12</u> | Assist Police:     | <u>1</u>  | Trash/outside fire: | <u>2</u> |
| Power line down: | <u>2</u>  | Assist Ems:        | <u>2</u>  | Unauthorized burn:  | <u>0</u> |
| Smoke scare:     | <u>0</u>  | Building Collaspe: | <u>0</u>  | Vehicle fire:       | <u>1</u> |
| Chimmney fire:   | <u>0</u>  | Cooking Fire:      | <u>0</u>  | Spill/Leak:         | <u>1</u> |

**Hours Spent on Calls: 14 hours 26 minutes**

|                                 |                           |
|---------------------------------|---------------------------|
| Total Property Exposed to Fire: | <u>\$50,000.00</u>        |
| Total Property Damaged by Fire: | <u><u>\$50,000.00</u></u> |
| Total Property Saved:           | <u>\$0.00</u>             |

During the month of July members of the fire department averaged 42 training hours per person; part-paid members averaged 7 hours per person for the month.

**Respectfully Submitted,**

**Harold Isler**  
**Fire Chief**



To: Monty Crump, City Manager  
From: Dave Davis, Recreation Director  
Date: August 2, 2021  
Subject: Activity Report

The following are activities currently involving our department.

Youth Soccer – Registration concludes Monday, August 9<sup>th</sup>.

Summer Programs – Our summer programming that includes day camp, swim camp, and public swimming concludes Friday, August 13<sup>th</sup>. We have had another successful summer serving one hundred children a day among the three offerings.

Hinson Lake – Activity is substantial this time of year with current week-end reservations extending through the fall months.