

**CITY COUNCIL  
AGENDA  
February 14, 2017  
7:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Brian Perry, Pastor of Pee Dee and Zion United Methodist Churches.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
  - A. Disposition of Minutes of the January 10, 2017 Regular Meeting.**
  - B. Tax Collector's Report. (See Pages 6-10)**

**Informational Items:**

    - 1.) Monthly Collection Report**
    - 2.) Uncollected Taxes as of January 31, 2017.**

**Action Items:**

    - 1.) Refunds per County Assessor's Office.**
    - 2.) Discovery bills added to Tax Scroll.**
    - 3.) Releases per County Assessor's Office.**
  - C. Approve Tax Collector's request to advertise Tax Liens for the 2016 tax year in accordance with N.C.G.S. 105-369 (see Page 11)**
  - D. Minutes of various boards. (included separately)**
- 5. Recognition of City Clerk Gwendolyn F. Swinney on the occasion of her retirement. (See Manager's Comments)**
- 6. Consideration of appointment of Deputy City Clerk Sabrina Y. McDonald as City Clerk of the City of Rockingham effective March 1, 2017. (See Manager's Comments)**

- 7. Administration of Oath of Office of newly appointed City Clerk Sabrina Y. McDonald by retiring City Clerk Gwendolyn F. Swinney.**
  
- 8. Business by Planning Board.**
  - A. Set Public Hearing.**
  
  - B. Hold Public Hearing.**

Rezoning Request: Hold public hearing for a request to rezone approximately 0.39 acres located at 212 N. Long Drive and identified as Richmond County PIN # 7473-10-35-6573 from High Density Residential (R-7) to Neighborhood Business (B-1). **(See Page 12 & Map Inserts)**
  
  - C. Minutes from Various Boards (included separately)**
  
- 9. Recognition of Officer Alexander Lee Leviner, Jr.'s completion of Traffic Enforcement & Investigation Certificate Program with NC Justice Academy (See Pages 13-14)**
  
- 10. Consideration of budget amendments for FY2016/17 Powell Bill Budget. (See Budget Amendment Resolution Page15)**
  
- 11. Consideration of Approval of a Request from the Richmond County Schools for the City of Rockingham to donate a fire truck to be used by the school system for training purposes in their newly created Fire Fighter Academy at RSHS. (See Manager's Comments & Page 16)**
  
- 12. Business by Visitors.**
  
- 13. Business by City Clerk.**
  
- 14. Business by City Manager.**
  
- 15. Business by City Attorney.**
  
- 16. Items of discussion by City Council Members.**
  
- 17. Business by Mayor.**
  
- 18. Adjournment.**

**MEMO TO: Mayor Steve Morris & City Council**

**FROM: Monty R. Crump, City Manager**

**DATE: February 8, 2017**

**RE: Agenda Items**

**REGULAR AGENDA:**

**5. Recognition of City Clerk Gwendolyn F. Swinney on the occasion of her retirement effective March 1, 2017.**

Gwen was initially employed by the City on September 1, 1994 as a revenue collection clerk in our Finance Department. She served very efficiently in that position; and, on June 13, 2006 Gwen was appointed Deputy City Clerk. After two years of attending and completing the necessary requirements of the UNC IIMC Clerk's Certification Institute she received her certification on October 24, 2008. Gwen was appointed City Clerk during the December 8, 2009 meeting of City Council with her official appointment taking place effective January 1, 2010 (the retirement date of former City Clerk Johnsyne A. Lunsford). Gwen has proven to be an excellent employee as well as City Clerk. She is dedicated, very diligent in her work habits and trustworthy. Gwen has served the City well and with distinction and we all wish her well and congratulate her on her retirement

**6. Consideration of appointment of Deputy City Clerk Sabrina Y. McDonald as City Clerk of the City of Rockingham effective March 1, 2017.**

Sabrina McDonald is currently serving as Assistant City Manager and Deputy City Clerk. She was certified as an IIMC Clerk on October 15, 2014. Effective with Council's appointment, Sabrina becomes the City Clerk on March 1, 2017 which coincides with Gwen's effective retirement date. I recommend that Council appoint Sabrina McDonald fulltime City Clerk as she is certified and qualified to fulfil the duties of that office.

**11. Consideration of Approval of a Request from the Richmond County Schools for the City of Rockingham to donate a fire truck to be used by the school system for training purposes in their newly created Fire Fighter Academy at RSHS. (See Page 16)**

The City has a retired fire truck (former 462 tanker-pumper) that is currently being stored at Public Works lot. The City would normally dispose of this unit at public auction. The creation of a fire fighter academy at RSHS is a very positive development for gaining experience and training future fire fighters who may one day serve our community. I recommend that Council approve this request by RCS so that they will have the truck they need for purposes of the fire academy.

**Rockingham, NC**

**City Council Agenda**

**SUPPORT DOCUMENTS**



**UNCOLLECTED TAXES**

<b>YEAR</b>	<b>AMOUNT</b>	<b>January 2017</b>
2016	174,296.98	
2015	31,512.98	
2014	21,347.02	
2013	19,299.67	
2012	14,584.38	
2011	14,541.26	
2010	11,054.25	
2009	9,957.16	
2008	8,121.61	
2007	5,077.02	
2006	4,003.37	
	174,296.98	Total Current Year
	139,498.72	Total Past Years
	313,795.70	Total All Years









To: Mayor & Rockingham City Council Members  
From: Lauren Turner, Tax Collector  
Date: February 2, 2017  
Re: Request to Advertise Tax Liens

The Tax Collector for the City of Rockingham requests approval of the Council to advertise Tax Liens for the 2016 tax year in accordance with NC G.S. 105-369.

**Staff Report to Planning and Zoning Board**  
**Agenda Item: IV.A**  
**January 3, 2017**

**Issue:**

Rezoning Request: Scott Taunton has submitted a request to rezone approximately 0.39 acres located at 212 N. Long Drive and identified as Richmond County PIN # 7473-10-35-6573 from High Density Residential (R-7) to Neighborhood Business (B-1).

**Background:**

On December 13, 2016, Scott Taunton submitted a request to rezone approximately 0.39 acres located at 212 N. Long Drive from High Density Residential (R-7) to Neighborhood Business (B-1). Mr. Taunton is the owner of the subject property. A single-family residence is currently located on the subject property. Mr. Taunton also owns and operates the adjacent business, Scott's Tactical, in the former Chaps Cleaners building. The business is doing well, and Mr. Taunton is expanding the building for some additional floor area. While he can comply with the City's minimum parking requirements on the business site, he would like to utilize a portion of the subject property for some additional customer parking. Thus, he has initiated this rezoning request. Mr. Taunton plans to continue to use the residence as rental property; however, if his business continues to grow he may demolish it in the future for additional expansion/parking.

As stated in Section 3.01 of the UDO, the R-7 zone is intended to be applied to areas for the preservation and promotion of high density residential development and provide for the orderly growth of single-family detached, single-family attached, single-family semi-detached and multi-family residential uses with a dense character to create quiet, livable neighborhoods. The B-1 zone is intended to accommodate and provide for the development of small, neighborhood-oriented commercial activities strategically located to offer goods and services to the surrounding residential areas that are typically considered non-offensive in nature and compatible with residential uses in close proximity.

**Staff Comments:**

1. A copy of a zoning map and aerial map illustrating the location of the subject property is included in the agenda packet for the Board's review.
2. As indicated on the attached zoning map, the subject property is adjacent to an existing B-1 zone, so this request does not constitute spot zoning.
3. The City's Land Use Plan, Shaping Our Future: 2023 notes the need and importance of promoting neighborhood-oriented type commercial activities at key intersections through-out the City's jurisdiction. The intersection of N. Long Drive and Fayetteville Road was identified as one of those key intersections where such land use is desirable.

According to data from the NCDOT, N. Long Drive has an average daily trip (ADT) count of approximately 11,000 in the vicinity of the subject property. In the opinion of City staff, this high traffic volume makes the subject property more desirable for commercial use than residential.

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**Planning Board Recommendation:**

The Planning Board reviewed the request on January 3, 2017 and recommended unanimously that the City Council rezone the subject property as requested by the applicant.

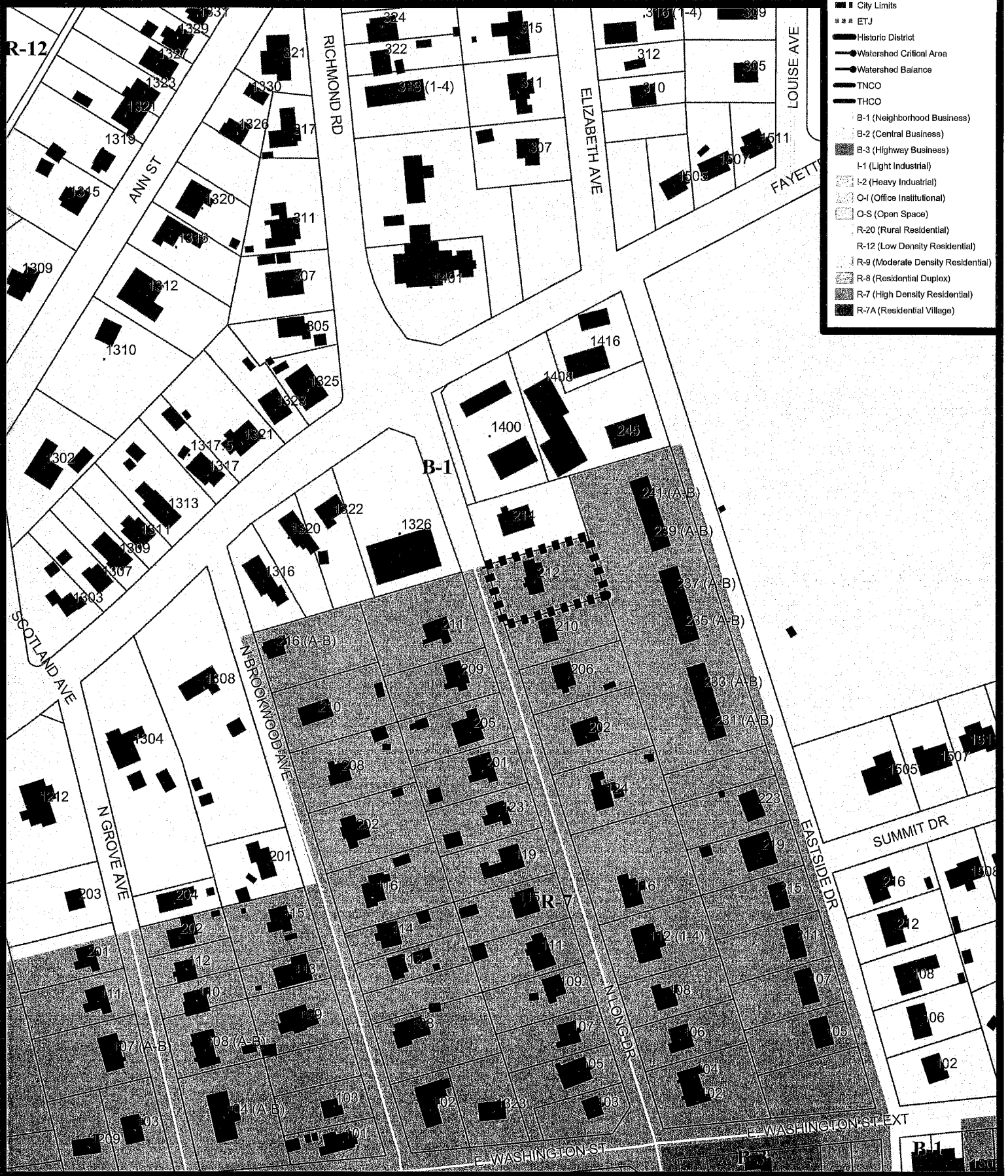


# Scott Taunton Rezoning Request (R-7 to B-1)



Scale:  
1" = 200'

- Subject Property
- Property Lines
- AE (Floodplain)
- SHADED X (Floodplain)
- AEFW (Floodway)
- Street Names
- Address Data
- City Limits
- \*\*\* ETJ
- Historic District
- Watershed Critical Area
- Watershed Balance
- TNCO
- THCO
- B-1 (Neighborhood Business)
- B-2 (Central Business)
- B-3 (Highway Business)
- I-1 (Light Industrial)
- I-2 (Heavy Industrial)
- O-I (Office Institutional)
- O-S (Open Space)
- R-20 (Rural Residential)
- R-12 (Low Density Residential)
- R-9 (Moderate Density Residential)
- R-8 (Residential Duplex)
- R-7 (High Density Residential)
- R-7A (Residential Village)

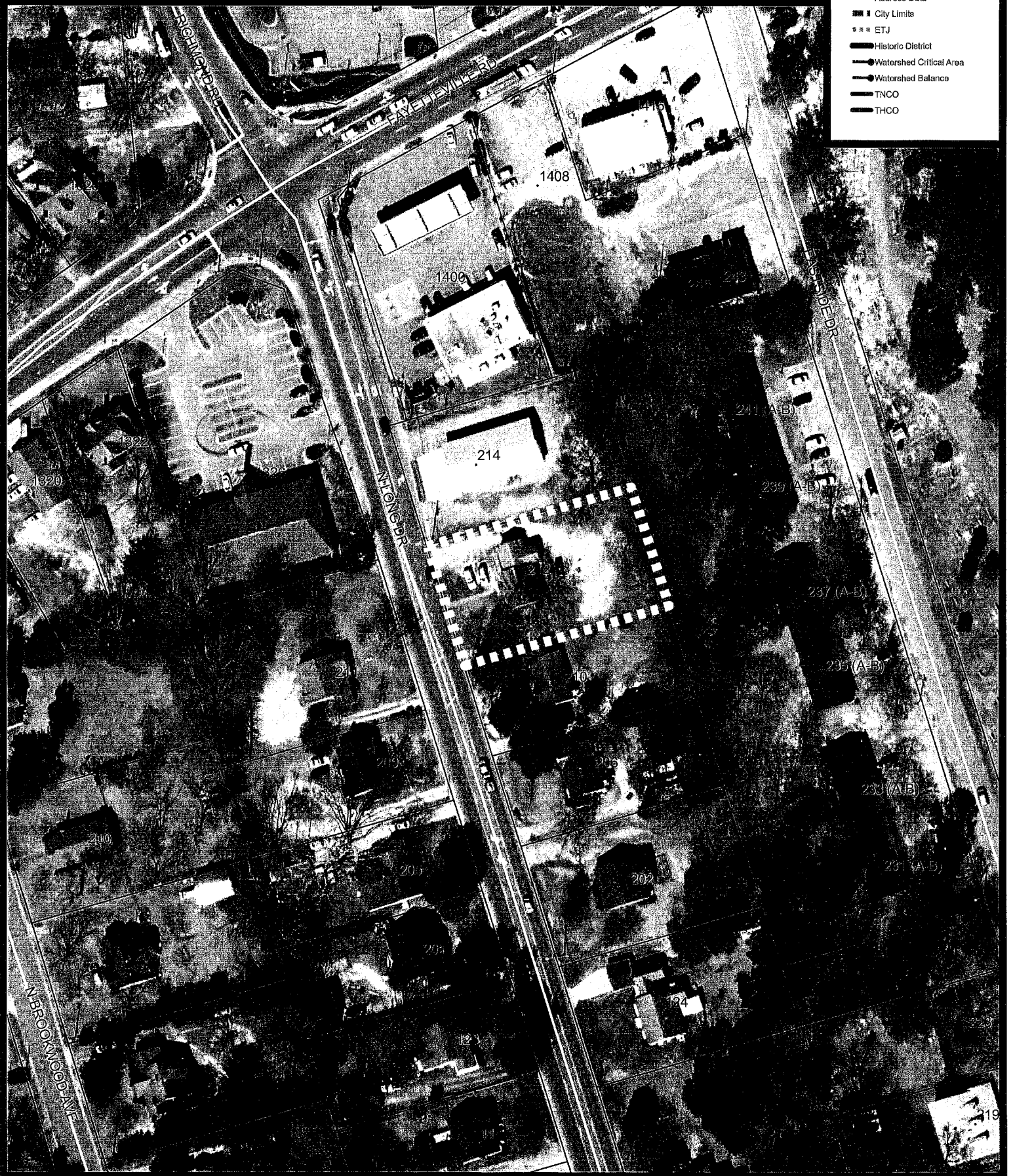


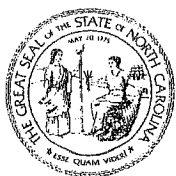
# Scott Taunton Rezoning Request (R-7 to B-1)



Scale:  
 1" = 100'

- Subject Property
- Property Lines
- AE (Floodplain)
- SHADED X (Floodplain)
- AEFW (Floodway)
- Street Names
- Address Data
- City Limits
- ETJ
- Historic District
- Watershed Critical Area
- Watershed Balance
- TNCO
- THCO





Josh Stein  
Attorney General

State of North Carolina  
Department of Justice

## North Carolina Justice Academy



Mark J. Strickland  
Director

January 5, 2017

Chief Billy Kelly  
Rockingham Police Department  
311 E Franklin St  
Rockingham, NC 28379

Dear Chief Kelly:

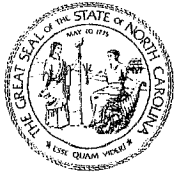
It is with great pride to announce that Officer Alexander Lee Leviner Jr. has successfully completed our Traffic Enforcement and Investigation Certificate Program. Officer Leviner has demonstrated his pledge as a law enforcement officer by dedicating himself to making the highways safer for our citizens. Officer Leviner completed the program on November 23, 2016. Officer Leviner completed our program with well over the five hundred hours required to successfully complete the program. It was a pleasure having Officer Leviner in our program and I am proud to inform you that he is the two hundred seventieth (270) participant to complete our program since its inception.

I have enclosed a press release that you may choose to use in announcing the great achievement and reflection upon your department. Feel free to contact me if you would like any additional information or have questions.

Warmest regards,

A handwritten signature in cursive script that reads "Terry D. Miller".

Terry D. Miller



Josh Stein  
Attorney General

State of North Carolina  
Department of Justice



Mark J. Strickland  
Director

## North Carolina Justice Academy

### Local Officer Completes Course at NC Justice Academy

*Alexander Lee Leviner Jr. of the Rockingham Police Department*

The North Carolina Justice Academy is proud to announce that Alexander Lee Leviner Jr. of the Rockingham Police Department recently completed the Traffic Enforcement and Investigation Certificate Program at the Academy. Officer Fulmer is the two hundred seventieth (270) officer to receive the certificate since the program's inception in 1999.

The Traffic Enforcement and Investigation Certificate Program is designed to recognize the achievement of law enforcement professionals who have dedicated themselves to making the highways safer for our citizens. Officers, upon completion of the program, will have mastered several important aspects of traffic enforcement and related topics, thus achieving a high level of professionalism for themselves as well as their department.

The Traffic Enforcement and Investigation Certificate Program require the participants to be sworn law enforcement officers of a law enforcement agency and have at least two years experience as a full-time officer. In addition, participants are required to have their agency's head approval to participate in the program due to the time spent away from the agency in efforts to obtain the training needed to complete the program. The certificate program requires five hundred (500) hours of training with a focus on traffic enforcement and investigation. A core requirement for the program consists of the following courses: Introduction to Traffic Crash Investigation, At-Scene Traffic Crash Investigation, and Criminal Investigation Through traffic Law Enforcement, Intoximeter EC/IR II Operator, RADAR, and Standardized Field Sobriety Testing. The core courses consist of 224 hours. All other hours needed to complete the program are traffic related electives.

The North Carolina Justice Academy, located in Salemburg and Edneyville, develops and conducts training courses for local and state law enforcement professionals. The Justice Academy provides training programs and technical assistance for law enforcement professionals through the five centers of the Training Division: Tactical/Traffic; Investigations; Legal; Management; Commission/In-Service.

The Justice Academy is a division of the North Carolina Department of Justice under the administration of Attorney General Josh Stein.

If you would like more information regarding the Traffic Enforcement and Investigation Certificate Program please contact Terry D. Miller at the Salemburg campus at (910) 525-4151 or [tdmiller@ncdoj.gov](mailto:tdmiller@ncdoj.gov).



**Budget Ordinance  
Amendments  
Fiscal Year 2016-17**

**POWELL BILL AMENDMENTS**

Decrease	10-343-2000	Powell Bill Allocation	5,413.76
Increase	10-399-2010	Powell Bill Fund Balance	49,714.95
Increase	10-570-3450	Powell Bill Cont. Services	44,301.19

Adopted this the \_\_\_ day of February, 2017.

Signed: \_\_\_\_\_  
M. Steven Morris  
Mayor

Attest:

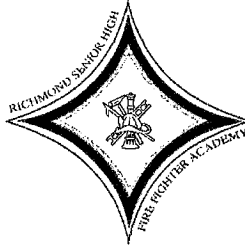
\_\_\_\_\_  
Gwendolyn F. Swinney, CMC, City Clerk

# Richmond County Schools

Post Office Drawer 1259  
Hamlet, North Carolina 28345

Dr. Cindy Goodman  
Superintendent

Phone: (910) 582-5860  
FAX: (910) 582-7921



January 31, 2017

Monty R. Crump, Rockingham City Manager  
Chief Harold Isler, Rockingham Fire Department  
514 Rockingham Road  
Rockingham, North Carolina 28378

Dear Gentlemen,

Richmond County Schools Board of Education recently approved the creation of a Fire Fighter Academy at Richmond Senior High School. Curriculum for the Fire Fighter Academy will be offered through the Career & Technical Education Department and is available for Fire Fighter Technology I, II, and III.

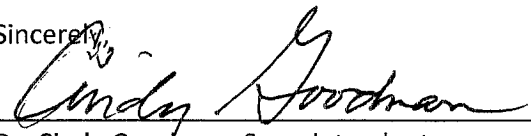
We are excited to begin the program and are fortunate to have Victor McCaskill as our Fire Fighter Academy instructor.

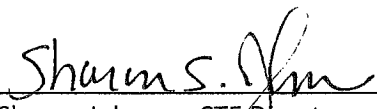
One requirement of a Fire Fighter Academy is the donation of a fire truck for training purposes. The donated fire truck cannot be used for firefighting and once donated will become the property of Richmond County Schools.

**Richmond County Schools is requesting the City of Rockingham donate a Fire Truck to Richmond Senior High Schools' Fire Fighter Academy.**

Sharon Johnson is available to answer questions at [sharonjohnson@richmond.k12.nc.us](mailto:sharonjohnson@richmond.k12.nc.us) or 910-582-5860 x1201.

Sincerely,

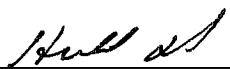
  
\_\_\_\_\_  
Dr. Cindy Goodman, Superintendent  
Richmond County Schools

  
\_\_\_\_\_  
Sharon Johnson, CTE Director  
Richmond County Schools

+++++

Approval granted the \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Monty R. Crump  
Rockingham City Manager

  
\_\_\_\_\_  
Chief Harold Isler  
Rockingham Fire Department

**DEPARTMENTAL  
ACTIVITY REPORTS  
for  
COUNCIL'S INFORMATION**

REVENUES AND EXPENDITURES  
PERIOD ENDING JANUARY 31, 2017

<u>GENERAL FUND</u>	<u>CURRENT YTD</u>	<u>PRIOR YTD</u>	<u>JANUARY 2017</u>	<u>JANUARY 2016</u>	<u>DECEMBER 2016</u>
<u>TOTAL REVENUES:</u>	\$ 7,166,544.90	\$ 6,680,317.80	\$ 1,095,304.72	\$ 837,148.84	\$ 2,652,949.98
<u>EXPENSES:</u>					
Goven. Body	107,178.66	116,035.54	12,101.53	20,191.18	19,001.65
Administration	237,298.65	242,048.55	32,595.57	31,513.29	29,434.58
Finance	178,862.03	169,086.21	22,754.46	23,146.50	22,903.76
Planning & Inspections	209,941.47	202,650.32	36,361.92	35,752.23	23,867.23
Public Buildings	339,422.08	244,341.59	38,717.07	45,726.77	106,831.96
Police	1,762,428.49	1,662,740.99	237,397.84	211,945.58	217,321.47
Fire	644,169.20	610,588.36	91,812.22	83,702.90	81,055.04
Maint. Shop	72,986.44	73,544.40	10,285.31	11,992.02	9,259.85
Street	133,880.51	150,357.87	16,751.07	21,058.13	14,988.81
Powell Bill	142,407.95	147,375.63	27,331.66	15,064.79	10,470.33
Sanitation	683,882.37	820,385.56	94,934.08	144,814.84	102,551.62
Tourism	56,441.60	52,156.09	7,877.42	7,563.60	7,877.43
Recreation	444,058.00	405,659.63	32,784.05	31,512.31	44,618.35
Cultural & Library	77,618.14	38,948.23	42,778.00	5,783.52	5,326.00
Cemetery	74,508.94	62,511.42	8,210.20	8,682.46	7,457.31
General & Admin.	272,612.35	222,510.69	36,708.85	34,283.22	39,083.71
Debt Service	352,998.74	359,807.11	199,293.48	206,101.85	0.00
Total	\$ 5,790,695.62	\$ 5,580,748.19	\$ 948,694.73	\$ 938,835.19	\$ 742,049.10

ENTERPRISE FUND

<u>TOTAL REVENUES:</u>	\$ 4,448,655.66	\$ 4,252,447.27	\$ 641,046.99	\$ 605,178.51	\$ 594,885.84
<u>EXPENSES:</u>					
Administration	1,640,705.13	1,982,377.07	29,428.29	36,866.09	1,382,823.65
W/S Maintenance	660,496.46	531,662.94	69,036.73	61,077.72	58,102.08
Water Plant	599,173.41	544,056.53	122,914.55	82,908.46	86,520.33
Waste Treatment	1,502,752.88	1,150,767.06	314,685.90	168,591.84	133,949.98
Debt Service	0.00	0.00	0.00	0.00	0.00
Total	\$ 4,403,127.88	\$ 4,208,863.60	\$ 536,065.47	\$ 349,444.11	\$ 1,661,396.04

FUEL CONSUMPTION AND EXPENDITURES  
PERIOD ENDING JANUARY 31, 2017

FUEL CONSUMPTION	CURRENT YTD		PRIOR YTD		JANUARY 2017		JANUARY 2016		DECEMBER 2106	
	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.
Administration	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00
Planning & Inspections	362.2	547.28	331.7	495.11	34.5	56.58	44.4	53.28	60.8	96.06
Public Buildings	1,381.7	2,093.47	1,268.4	1,885.68	162.3	266.17	183.2	219.84	166.3	262.75
Police	16,758.1	25,575.78	15,194.3	22,595.65	2,672.7	4,383.23	2,384.4	2,861.28	2,541.0	4,014.78
Fire	3,305.0	5,243.56	3,208.8	4,287.41	487.3	829.75	378.8	434.56	557.4	928.71
Maint. Shop	382.2	578.51	288.4	430.24	52.0	85.28	30.1	36.12	29.9	47.24
Street	2,289.6	3,549.48	880.4	1,313.93	251.3	424.42	119.4	143.28	165.8	272.48
Powell Bill	1,020.1	1,555.09	2,029.1	3,037.30	127.8	214.05	270.9	309.37	122.9	194.18
Sanitation	14,453.5	23,444.93	11,981.6	17,221.55	1,967.9	3,437.79	2,038.7	2,246.94	2,507.2	4,304.12
F. & Rec.	1,596.3	2,396.66	1,090.0	1,634.76	131.5	216.12	172.3	206.76	62.8	99.22
City	589.5	890.27	493.1	736.36	85.4	140.06	63.3	75.96	92.4	145.99
City & Admin.	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00
City Adm.	840.4	1,278.57	637.4	955.00	134.5	220.58	74.8	89.76	99.9	157.84
W/S Maint.	5,949.1	9,285.05	5,558.2	8,231.96	869.0	1,467.29	803.4	932.34	770.6	1,262.58
Water Plant	256.2	390.49	193.0	285.66	29.2	47.89	14.7	17.64	33.5	52.93
Waste Treatment	5,689.4	9,058.00	5,367.4	7,682.62	886.8	1,526.84	1,089.7	1,219.99	963.7	1,621.77
Total	54,873.3	\$ 85,887.14	48,521.8	\$ 70,793.23	7,892.2	\$ 13,316.05	7,668.1	\$ 8,847.12	8,174.2	\$ 13,460.65

To: Monty Crump, City Manager  
From: Dave Davis, Parks and Recreation Director  
Date: February 7, 2017  
Subject: Activity Report

The following is an update on Parks and Recreation Activities.

Youth Basketball – All schedules are current with post season tournaments beginning the latter part of this month and concluding the first of March.

Youth Soccer- Registration deadline is Wednesday, March 1<sup>st</sup>. Enrollment to date has been steady, and with the change in our registration process, final results should prove interesting.

Youth Baseball/Softball – We will begin the registration process for these two programs on Monday, February 20<sup>th</sup> and conclude Wednesday, March 22<sup>nd</sup>.

Hinson Lake – Reservations are consistent and will increase as we approach the warmer months.



FIRE CHIEF  
HAROLD ISLER  
ADMIN. ASST.  
KRISTY PLAYER

ASST. CHIEF  
DAVID MULLIS  
CAPTAIN

**January-17**

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of January 2017.

Total Alarms:	<u>56</u>	In Town:	<u>55</u>	Out of Town:	<u>1</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>55</u>	Structure:	<u>1</u>
Wrecks:	<u>32</u>	Alarm Malf:	<u>7</u>	Good Intent:	<u>6</u>
Service Call:	<u>0</u>	Vehicle fire :	<u>0</u>	Trash/outside fire:	<u>3</u>
Power line down:	<u>1</u>	Assist Ems:	<u>0</u>	Gas Leak/Spill:	<u>0</u>
Cooking fire:	<u>1</u>	Co detector:	<u>0</u>	Assist Police:	<u>2</u>
Electrical:	<u>2</u>	Smoke/odor removal:	<u>1</u>	Mutual aid:	<u>0</u>

**Hours Spent on Calls: 22 hours 43 minutes**

Total Property Exposed to Fire:	<u>\$1,325,000.00</u>
Total Property Damaged by Fire:	<u>\$925,000.00</u>
Total Property Saved:	<u>\$400,000.00</u>

During the month of January full time members of the fire department averaged 26 training hours per person; part-paid members averaged 4 hours per person for the month.

**Public Life & Safety:**

- ~Installed 1 car seats
- ~CPR class held for Community Home Health Agency

Respectfully Submitted,

Fire Chief  
Harold Isler



W.D. Kelly, Chief of Police

To: Monty Crump

From: W. D. Kelly  
Chief of Police

Date: February 8, 2017  
Ref: January Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

<b>Total Calls for the Month:</b>	<b>1403</b>
<b>Animal Control Calls:</b>	<b>53</b>
<b>Alarm Calls</b>	<b>119</b>
<b>Escorts:</b>	<b>82</b>
<b>Unlock Vehicles:</b>	<b>145</b>
<b>Charges Generating Arrest:</b>	
<b>Felonies:</b>	<b>52</b>
<b>Misdemeanors:</b>	<b>115</b>
<b>Drug Violations:</b>	<b>20</b>
<b>Juvenile:</b>	<b>10</b>
<b>Warrants Served:</b>	<b>144</b>
<b>Citations:</b>	<b>247</b>

**Accidents Reported/Investigated:**

<b>Property Damage only:</b>	<b>59</b>
<b>Personal Injury:</b>	<b>6</b>

<b>Officer Hours Spent in Court:</b>	<b>41</b>
<b>Officer Training Hours Logged</b>	<b>240</b>

**Items of Interest:**

*The new year is here bringing a fresh, clean slate to create new and great stories...  
The possibilities are endless... Together, we can make it remarkable.*

