

**CITY COUNCIL
AGENDA**

**May 12, 2015
7:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Robby Stewart, Pastor of Crestview Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the April 14, 2015 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 4-6)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of April 30, 2015.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (none)**
 - B. Hold Public Hearing. (none)**
 - C. Minutes from Various Boards (none)**
- 6. Consideration of a Demolition Ordinance for the Dilapidated Dwelling located at 114 Mandela Avenue and identified as Richmond County PIN 7473-14-44-4289. (See Pages 7-9 and Photo Insert)**
- 7. Presentation of proposed FY 2015/2016 Rockingham City Budget. (Proposed FY 2015/2016 Budget document delivered separately.)**

- 8. Set Public Hearing on proposed FY 2015/2016 Rockingham City Budget for regular City Council meeting on June 9, 2015 at 7:30 p.m. at Rockingham City Hall.**
- 9. Set date and time for FY 2015-16 Budget Work Session/Planning Retreat.**
- 10. Business by Visitors.**
- 11. Business by City Clerk.**
 - A. List of Upcoming June Board Appointments (*new and/or reappointments*) enclosed for your review & consideration. (List enclosed separately)**
- 12. Business by City Manager.**
- 13. Business by City Attorney.**
- 14. Items of discussion by City Council Members.**
- 15. Business by Mayor.**
 - A. Issue Proclamation in Honor of Memorial Day Observance and designating Saturday, May 23, 2015 as a local "Day to Honor Our Deceased Veterans". (See Page 10)**
- 16. Formal Acceptance of Councilman Travis Billingsley's resignation from Rockingham City Council.**
- 17. Recognition of service and presentation to Councilman Travis Billingsley.**
- 18. Consideration and discussion of appointment to City Council to fill unexpired term of Travis Billingsley.**
- 19. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	April 2015
2014	79,871.03	
2013	31,388.37	
2012	23,339.81	
2011	20,060.91	
2010	14,895.28	
2009	11,745.30	
2008	9,729.55	
2007	5,811.48	
2006	4,397.87	
2005	3,999.38	
2004	3,063.87	
	79,871.03	Total Current Year
	128,431.82	Total Past Years
	208,302.85	Total All Years

CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
April 30, 2015

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	CITY LATE	INTEREST	REFUNDED	CHECK #
4/10/15	6521302	Ocwen Loan Servicing	Overpayment of Jody L. Dobbins taxes.	2014	20.90			20.90	61567
4/10/15	110678302	Davenport, David Scott	Overpayment	2014	7.50			7.50	61566
4/13/15	16291817	Southern Builders, Inc.	Vehicle Tax Refund	2014	2.84			2.84	61589
4/13/15	19048889	Morton, Terry	Vehicle Tax Refund	2014	4.74			4.74	61581
4/13/15	23307094	Griffin Nissan, Inc.	Vehicle Tax Refund	2014	77.53			77.53	61575
4/13/15	22644064	Griffin Nissan, Inc.	Vehicle Tax Refund	2014	45.60			45.60	
4/13/15	16292770	Covidien Sales, LLC	Vehicle Tax Refund	2014	25.47			25.47	61571
4/13/15	16295300	Cagle, Jeffrey K.	Vehicle Tax Refund	2014	10.93			10.93	61570
4/13/15	22465109	Blue, Everett S.	Vehicle Tax Refund	2014	3.72			3.72	61568
4/13/15	6275298	Blue, Everett S.	Vehicle Tax Refund	2014	5.09			5.09	
4/23/15	18615301	Bristow, Judy Elizabeth	Assessment Error PIN: 746312958617	2014	120.00		3.30	123.30	61645
								0.00	
			TOTALS		\$324.32	0.00	3.30	\$327.62	

MEMORANDUM

To: Mayor Steve Morris and City Council Members

From: John Massey, Planning Director

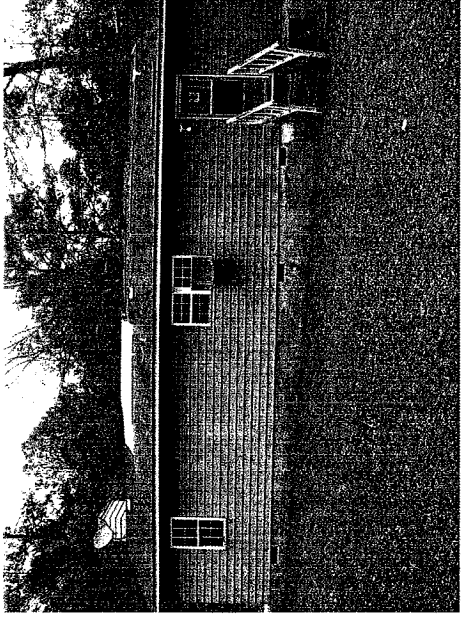
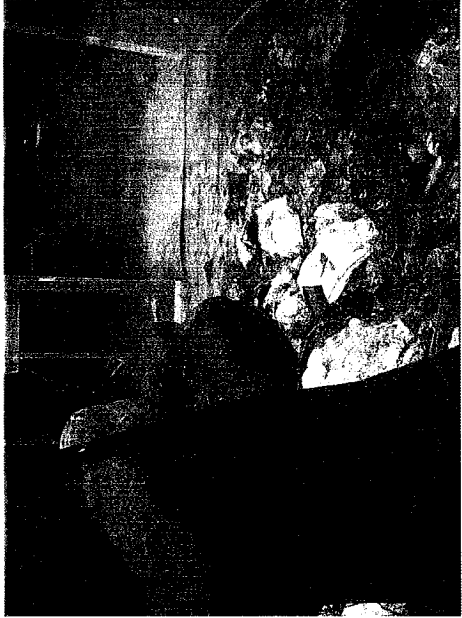
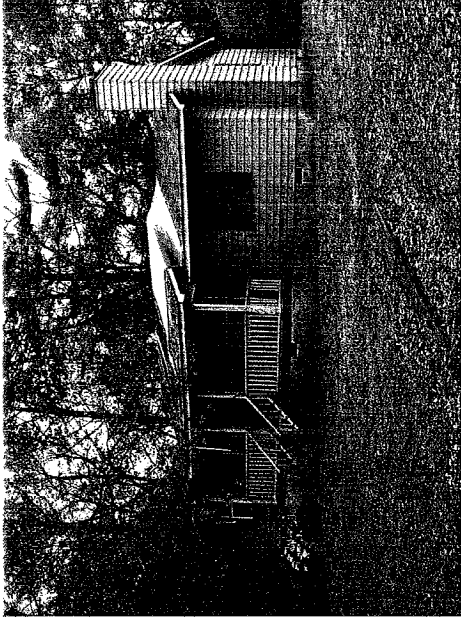
Date: May 1, 2015

Re: Demolition Ordinance for Dilapidated Dwelling located at **114 Mandela Avenue**

City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 114 Mandela Avenue and identified as Richmond County PIN 7473-14-44-4289. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated abandoned structure proceedings in December of 2014. The property owners, Jimmy L. Siler and Kimberly C. Harris, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. No one attended the hearing. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by April 15, 2015. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owner has taken no action to date.

114 Mandela Lane



AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owner of this dwelling, Jimmy L. Siler, Jr. and Kimberly C. Harris, have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160A-443 (5) pursuant to an order issued by the Building Inspector on January 13, 2015, and the owner has failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend "*This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.*" on the building located at 114 Mandela Avenue and identified by Richmond County PIN# 7473-14-44-4289.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above described dwelling in accordance with his order to the owner thereof dated January 13, 2015 and in accordance with the Housing Code and G.S. 160A-443.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160A-446.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

Adopted this _____ day of _____, 2015

Mayor

Attest: _____
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Gwendolyn F. Swinney personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this _____ day of _____, 2015.

Notary Public

My Commission expires:

PROCLAMATION

**MEMORIAL DAY OBSERVANCE
Saturday, May 23, 2015**

WHEREAS, the observance of Memorial Day dates back to May of 1868 when it was officially proclaimed by General John Logan, national commander of the Grand Army of the Republic; and

WHEREAS, it was first observed on May 30, 1868 when flowers were placed on the graves of soldiers at Arlington National Cemetery; and

WHEREAS, New York (1873) was the first State to officially recognize the holiday and in May 1966 President Lyndon Johnson officially declared the birthplace of Memorial Day as Waterloo, NY; and

WHEREAS, the purpose of Memorial Day is to honor and remember those who died in our Nation's service; and

WHEREAS, Congress passed the National Holiday Act of 1971 resulting in the official Memorial Day holiday being observed on the last Monday in May; and

WHEREAS, there will be a local observance on Saturday, May 23, 2013 at 11:00 a.m. in the Richmond County Veterans' Memorial Park (adjacent to VFW Post 4203 in Rockingham); and

WHEREAS, the guest speaker for the observance is North Carolina State Representative Ken Goodman, a native of Richmond County, who is also a member of Post 147 American Legion Rockingham; and

WHEREAS, the officials and citizens of Rockingham are appreciative and indebted to the men and women who have so gallantly served our Nation and given their all.

NOW, THEREFORE, I, M. Steven Morris, Mayor of the City of Rockingham, NC do hereby Proclaim Saturday, May 23, 2015 as a local "Day to Honor Our Deceased Veterans"; and

FURTHERMORE, encourage our citizens to take part in various activities related to Memorial Day Ceremonies and to educate our youth in the solemn spirit and sacredness of these observances.

This the 12^h day of May, 2015.

Signed: _____
**M. Steven Morris
Mayor**

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

REVENUES AND EXPENDITURES
PERIOD ENDING APRIL 30, 2015

<u>GENERAL FUND</u>	<u>CURRENT YTD</u>	<u>PRIOR YTD</u>	<u>APRIL 2015</u>	<u>APRIL 2014</u>	<u>MARCH 2015</u>
<u>TOTAL REVENUES:</u>	\$ 7,694,077.24	\$ 7,464,474.75	\$ 306,925.62	\$ 482,678.32	\$ 661,199.03
<u>EXPENSES:</u>					
Goven. Body	202,110.29	206,770.67	49,036.47	50,810.04	20,032.48
Administration	329,690.47	300,838.42	42,401.12	37,296.13	27,611.05
Finance	240,911.87	225,215.54	29,940.37	31,747.34	21,322.98
Planning & Inspections	267,918.66	265,632.32	28,982.15	29,052.10	30,961.34
Public Buildings	449,199.14	304,713.57	49,482.08	40,805.64	82,430.47
Police	2,290,257.80	2,184,128.87	263,166.64	268,836.20	202,960.26
Fire	1,218,717.02	926,003.04	113,107.18	106,188.13	71,981.77
Maint. Shop	121,958.22	92,024.26	27,918.27	12,798.14	8,642.03
Street	200,114.12	216,318.79	26,177.09	28,491.27	16,730.00
Powell Bill	262,077.05	333,014.15	36,075.25	136,050.79	30,939.23
Sanitation	917,499.51	908,045.77	127,285.54	115,065.02	78,199.06
Tourism	2,479.64	0.00	2,479.64	0.00	0.00
Recreation	433,416.87	410,959.74	45,568.77	44,268.56	38,868.47
Cultural & Library	56,469.86	61,193.94	7,443.85	6,918.81	4,592.77
Cemetery	85,762.33	95,412.52	12,020.84	10,464.53	6,548.94
General & Admin.	356,981.39	366,923.63	41,847.80	36,857.21	39,264.38
Debt Service	408,292.90	358,245.33	0.00	0.00	0.00
Total	\$ 7,843,857.14	\$ 7,255,440.56	\$ 902,933.06	\$ 955,649.91	\$ 681,085.23

ENTERPRISE FUND

<u>TOTAL REVENUES:</u>	\$ 5,249,895.16	\$ 4,978,439.38	\$ 486,354.71	\$ 443,356.83	\$ 613,337.25
<u>EXPENSES:</u>					
Administration	1,824,676.17	1,631,431.48	49,687.11	42,845.69	27,642.71
W/S Maintenance	831,793.96	811,745.16	74,348.29	78,218.10	50,284.48
Water Plant	732,233.12	683,267.80	78,299.96	101,118.00	73,535.40
Waste Treatment	2,121,140.72	1,610,679.07	270,447.07	156,007.52	147,526.68
Debt Service	0.00	68,283.44	0.00	0.00	0.00
Total	\$ 5,509,843.97	\$ 4,805,406.95	\$ 472,782.43	\$ 378,189.31	\$ 298,989.27

FUEL CONSUMPTION AND EXPENDITURES
PERIOD ENDING APRIL 30, 2015

FUEL CONSUMPTION	CURRENT YTD		PRIOR YTD		APRIL 2015		APRIL 2014		MARCH 2015	
	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.
Administration	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00
Planning & Inspections	403.9	882.09	414.9	1,146.19	53.6	91.12	58.9	174.93	20.0	34.00
Public Buildings	1,904.7	4,222.64	1,882.7	5,172.11	217.0	368.90	142.3	422.63	88.3	150.11
Police	22,014.2	47,883.75	22,664.5	62,343.41	2,576.7	4,380.39	2,317.8	6,883.87	1,052.8	1,789.76
Fire	4,481.9	10,228.21	3,633.4	10,707.40	520.1	929.25	421.6	1,286.81	451.2	826.37
Maint. Shop	429.8	927.86	427.1	1,181.45	49.7	84.49	61.7	183.25	29.3	49.81
Street	4,214.9	9,899.65	4,663.5	13,488.70	234.2	410.14	466.1	1,415.97	252.4	455.78
Powell Bill	1,835.6	4,425.28	2,345.7	7,365.65	166.7	306.72	233.0	723.37	192.2	355.57
Sanitation	19,350.1	44,710.31	18,893.7	58,837.82	2,066.6	3,817.12	2,283.0	7,084.49	2,196.4	4,058.56
Mail & Rec.	1,840.8	4,267.21	2,366.2	6,592.62	187.8	320.45	298.1	886.78	0.0	0.00
Library	805.7	1,842.23	917.5	2,542.43	117.8	200.26	98.2	291.65	37.5	63.75
General & Admin.	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00
Admin.	1,129.5	2,460.44	1,230.6	3,400.52	117.4	199.58	184.3	547.37	70.6	120.02
W/S Maint.	7,637.7	17,290.28	8,799.4	25,800.75	810.8	1,418.70	848.3	2,565.49	500.3	888.85
Water Plant	258.9	544.85	406.7	1,111.23	49.6	84.32	32.0	95.04	0.0	0.00
Waste Treatment	8,266.7	18,805.00	7,717.8	23,319.68	770.3	1,398.63	978.7	3,012.43	855.4	1,574.90
Total	74,574.4	\$ 168,389.80	76,363.7	\$ 223,009.96	7,938.3	\$ 14,010.07	8,424.0	\$ 25,574.08	5,746.4	\$ 10,367.48

To: Monty Crump, City Manager
From: Dave Davis, Recreation Director
Date: May 5, 2015
Subject: Activity Report

The following is an up-date on various activities involving our Recreation Department:

Youth Baseball/Softball – Regular season play is under way and everything is progressing smoothly so far. Hopefully, the weather will continue to be cooperative.

Summer Program – Registration for our summer programs of Day Camp and Swimming Lessons began Friday, May 1st. Day Camp will be in session Monday, June 15th through Friday, August 7th. The cost is \$65.00 per week. Swimming Lessons are divided into three sessions each lasting two weeks. The first session begins Monday, June 15th. The cost is \$40.00.

Lifeguard Training – Red Cross Lifeguard, First Aid, and CPR will be conducted at Browder Park May 18th – May 28th.

Browder Park Pool – Depending on the weather and availability of lifeguards we plan to open the first of next month.



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

ASST. CHIEF
DAVID MULLIS
CAPTAIN
VIC MCCASKILL

April-15

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of April 2015.

Total Alarms:	<u>42</u>	In Town:	<u>41</u>	Out of Town:	<u>1</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>41</u>	Structure:	<u>0</u>
Wrecks:	<u>18</u>	Alarm Malf:	<u>5</u>	Good Intent:	<u>10</u>
Smoke Scare:	<u>0</u>	Vehicle fire :	<u>0</u>	Trash:	<u>2</u>
Power line down:	<u>0</u>	Haz Mat: (meth lab):	<u>0</u>	Gas Leak/Spill:	<u>1</u>
Illegal burn:	<u>2</u>	Co detector:	<u>0</u>	Assist Police:	<u>1</u>
Electrical:	<u>2</u>	Assist EMS:	<u>0</u>	Mutual Aid:	<u>1</u>

Hours Spent on Calls: 18 hours 27 minutes

Total Property Exposed to Fire:	<u>\$0.00</u>
Total Property Damaged by Fire:	<u><u>\$0.00</u></u>
Total Property Saved:	<u>\$0.00</u>

During the month of April full time members of the fire department averaged 39 training hours per person; part-paid members averaged 12 hours per person for the month.

Public Life & Safety:

- ~Installed 7 car seats
- ~Inspections: 20
- ~All members participated in the water rescue at Hitchcock Creek
- ~Awarded a grant for smoke detectors from the NC Office of State Fire Marshall
- ~Held an upgrade class for Child Passenger Seat Safety

Respectfully Submitted,

Fire Chief
Harold Isler



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

From: W. D. Kelly
Chief of Police

Date: May 4, 2015
Ref: April Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1294</u>
Animal Control Calls:	<u>57</u>
Alarm Calls	<u>166</u>
Escorts:	<u>89</u>
Unlock Vehicles:	<u>130</u>

Charges Generating Arrest:

Felonies:	<u>18</u>
Misdemeanors:	<u>132</u>
Drug Violations:	<u>11</u>
Juvenile:	<u>4</u>
Warrants Served:	<u>124</u>
Citations:	<u>167</u>

Accidents Reported/Investigated:

Property Damage only:	<u>48</u>
Personal Injury:	<u>05</u>

Officer Hours Spent in Court:	<u>42</u>
Officer Training Hours Logged	<u>352</u>

Items of Interest:

The Police Department was honored to work the Run For The Ribbons 5K race benefiting Discovery Place Kids. The event went well and everyone had fun supporting a great cause.