

**CITY COUNCIL
AGENDA
August 14, 2018
6:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Billy Dennis, Pastor of Roberdel Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the July 10, 2018 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 5-9)**

Informational Items:

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of July 31, 2018**

Action Items:

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- 5. Business by Planning Board.**
 - A. Set Public Hearing. None**
 - B. Hold Public Hearing**

UDO Text Amendment:
Hold public hearing for an amendment to Sections 2.02 (B); 2.10 (B); 13.02 (B) of the UDO to delete the term limit requirements for the Planning and Zoning Board, the Board of Adjustment, and the Historic Preservation Board. **(See Pages 10-14)**
 - C. Minutes from Various Boards. (enclosed separately)**

- 6. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 413 Bryan Street and identified as Richmond County PIN# 7463-19-71-4830. (See pages 15-17 & insert)**
- 7. Consideration of bid award for construction contract to Hawks Builders, Inc. of Rockingham for the Building Renovation Project of the City of Rockingham Public Works Complex in the amount of \$386,522.00. (See Managers comments and Bid pages 18-20)**
- 8. Consideration of Resolution for a NC Governor's Highway Safety Program Grant in the amount of \$20,000. (See Page 21)**
- 9. Business by Visitors.**
- 10. Business by City Clerk.**
- 11. Business by City Manager.**
- 12. Business by City Attorney.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
- 15. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

MEMO TO: Mayor Steve Morris & City Council

FROM: Monty R. Crump, City Manager

DATE: August 6, 2018

RE: Agenda Items

REGULAR AGENDA:

- 7. Consideration of bid award for construction contract to Hawks Builders, Inc. of Rockingham for the Building Renovation Project of the City of Rockingham Public Works Complex in the amount of \$386,522.00. (See Managers comments and Bid pages 18-20)**

Enclosed please find bid award recommendation in reference to facility renovations at Public Works Complex. The estimated budget for this project was \$250,000.00. Due to the economic environment construction pricing across the spectrum has significantly increased over the last year and the trend appears to have no end for a while. The renovation/improvement project at Public Works is long overdue to address upgrades and deferred maintenance issues. Fund balance reserves and opportunities for savings in the current budget are sufficient to cover the cost increase of this project (\$136,522.00). It is my recommendation that Council award contract as presented.

**CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT**

MONTH: JULY

YEAR: 2018

PRIOR YEAR RECORD

YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
2019	242.41		242.41		242.41	6.43	
2018	13,922.44		13,922.44	0.51%	13,922.44	91,692.81	0.00%
2017	973.52	149.42	1,122.94	99+%	973.52	1,468.28	98.75%
2016	433.60	104.15	537.75	99+%	433.60	1,366.69	99+%
2015	621.75	239.24	860.99	99+%	621.75	602.48	99+%
2014	635.86	64.87	700.73	99+%	635.86	228.16	99+%
2013	30.42	29.82	60.24	99+%	30.42	262.04	99+%
2012	90.37	0.68	91.05	99+%	90.37	-	99+%
2011	97.26	41.19	138.45	99+%	97.26	182.77	99+%
2010	-	64.70	64.70	99+%	-	135.34	99+%
2009	140.69	94.61	235.30	99+%	140.69	-	99+%
2008	-	-	-	99+%	-	11.01	99+%
	17,188.32	788.68	17,977.00		17,188.32	95,956.01	

UNCOLLECTED TAXES

YEAR	AMOUNT	Jul-18
2018	2,818,579.21	
2017	26,631.99	
2016	18,189.20	
2015	14,501.68	
2014	12,257.66	
2013	12,865.88	
2012	10,466.72	
2011	9,824.06	
2010	8,554.98	
2009	7,531.83	
2008	6,922.84	
	2,818,579.21	Total Current Year
	127,746.84	Total Past Years
	2,946,326.05	Total All Years

CITY OF ROCKINGHAM
 MONTHLY REFUNDS REGISTER
 JULY 31, 2018

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	TAGS/LATE LIST	INTEREST	REFUNDED	CHECK #
7/16/18	13373301	TRICOM/KELLY ASHBY	TAXPAYER FILED BANKRUPTCY	2017	435.36			435.36	71117
7/16/18	99118201	SMITH, JEFFERY D	ADJUSTMENT AFTER BILL PAID	2016	14.22			14.22	71118
7/17/18	40439311	GRIFFIN NISSAN INC	VEHICLE TAX REFUND	2018	72.96			72.96	71128
7/17/18	25775130	PHILLIPS, RICHARD G	VEHICLE TAX REFUND	2018	6.60			6.60	71139
7/17/18	6259749	SPENCER, ELCO	VEHICLE TAX REFUND	2018	17.78			17.78	71142
7/17/18	34431440	WOOLARD, HUNTER L	VEHICLE TAX REFUND	2018	22.12			22.12	71146
7/24/18	13373301	TRICOM/KELLY ASHBY	TAXPAYER FILED BANKRUPTCY	2017	32.88			32.88	71188
		TOTALS			\$601.92	\$0.00	\$0.00	\$601.92	

Staff Report to Planning and Zoning Board
Agenda Item: IV.A
August 6, 2018

Issue:

UDO Text Amendment: City staff has drafted an amendment to Sections 2.02 (B); 2.10 (B); and 13.02 (B) of the UDO to delete the term limit requirements for the Planning and Zoning Board, the Board of Adjustment, and the Historic Preservation Board.

Background:

As the City Council is aware, the appointment of new Board members to replace those members rotating off City boards is a challenge every year. It's difficult to find citizens with an interest and willingness to serve. In the opinion of City staff, this difficulty could be somewhat mitigated if the City Council was not limited in reappointing citizens to a maximum of two successive reappointments. Thus, City staff initiated this proposed amendment as part of an effort to address this issue.

Staff Comments:

1. All members of the Planning and Zoning Board, the Board of Adjustment, and the Historic Preservation Board are appointed by the City Council for three-year terms. Under the current requirements for each Board set forth in the UDO, members are eligible for a maximum of two reappointments after the initial appointment; thus the maximum length any Board member can serve is nine years without rotating off the Board for at least one year.
2. With the proposed amendment, the City Council will still reappoint members every three years, but not be limited in the number of reappointments provided the citizen is still willing to serve and the City Council wants them to continue serving.
3. The proposed amendment is not in conflict with state law. The NC General Statutes that authorize the three boards set no limits on the number of reappointments for board members.

Staff Recommendation:

City staff recommends the Board review the proposed amendment and recommend the City Council amend the UDO as proposed.

Planning Board Recommendation:

The Planning Board reviewed the proposed amendment at their August regular meeting and recommended unanimously the City Council approve the amendment as proposed.

Article 2: Administrative Mechanisms

Part 1: Planning and Zoning Board

Section 2.01: Creation and Composition of Planning and Zoning Board

There shall hereby be created a Planning and Zoning Board consisting of eight (8) members. Six (6) members shall be appointed by the City Council and shall reside inside the city limits of Rockingham. Two members (2) members shall be appointed by the Richmond County Board of Commissioners and shall reside inside the City's extraterritorial planning jurisdiction. If, despite good faith efforts, residents of the extraterritorial jurisdiction cannot be found to fill the seats reserved for such area, then the Richmond County Board of Commissioners may appoint other residents of the County, including residents of the City, to fill such seats. If the Richmond County Board of Commissioners fails to make these appointments within ninety (90) days after receiving a resolution from the City Council requesting that they be made, the City Council shall make such appointments.

Section 2.02: Terms of Office

- (A) Members of the Planning and Zoning Board shall be appointed for three-year staggered terms, but members may continue to serve until their successors have been appointed. Initially, two in-city members and one extraterritorial member shall be appointed for a three-year term; two in-city members and one extraterritorial member shall be appointed for a two-year term; and two in-city members shall be appointed for a one-year term.
- (B) Members of the Planning and Zoning Board may be appointed to successive terms, but not to exceed two re-appointments or nine (9) consecutive years, which ever comes first.

Section 2.03: Vacancy and Removal

- (A) Members of the Planning and Zoning Board may be removed by the City Council at any time for failure to attend three (3) consecutive meetings or for failure to attend thirty (30) percent or more of the meetings within any twelve-month period or for any other good cause related to performance of duties. Upon request of the member proposed for removal, the City Council shall hold a public hearing prior to the removal becoming effective.
- (B) Any vacancy in the membership of the Planning and Zoning Board shall be filled for the remainder of the unexpired term as soon as may reasonably be accomplished by the City Council in the same manner as the initial appointment.
- (C) If an in-city member moves outside the city or if an extraterritorial member moves outside the extraterritorial jurisdiction, then such move shall constitute a resignation from the Planning and Zoning Board effective upon the date a replacement is appointed by the City Council.

Section 2.04: Organization

The Planning and Zoning Board shall elect by majority vote a Chairperson and Vice-chairperson from among its members at the regular August meeting of each year. The term of office for the Chairperson and Vice-chairperson shall be one (1) year. If a vacancy occurs in an office prior to the expiration of the full term, another election to fill the remainder of the term of office shall be conducted at the first meeting thereafter. The Chairperson and Vice-chairperson may take part in all deliberations and vote on all matters considered by the Board. The Board shall appoint a Secretary who may be an officer or employee of the City. The Board shall adopt rules for the transaction of business (See Appendix A).

Section 2.05: Meetings and Quorum

A majority of the Planning and Zoning Board membership (excluding vacant seats) shall constitute a quorum for conducting business. Meetings of the Planning and Zoning Board shall be held at the call of the Chairperson and at such other times as the Board may determine. The Board shall keep minutes of

Section 2.08: Advisory Committees

- (A) The City Council may appoint one or more individuals to assist the Planning and Zoning Board in carrying out its planning responsibilities with respect to a particular subject or issue. By way of illustration, without limitation, the City Council may appoint advisory committees to consider such issues as thoroughfare plans, bikeway plans, housing plans, economic development plans or other documents that the Planning and Zoning Board may need assistance in preparing.
- (B) Members of such advisory committees shall sit as nonvoting members of the Planning and Zoning Board when such issues are under consideration and lend their talents, energies, and expertise to the Planning and Zoning Board. However, the Planning and Zoning Board shall make all formal recommendations to the City Council.
- (C) Nothing in this section shall prevent the City Council from establishing independent advisory groups, committees, or commissions to make recommendations on any issue directly to the City Council.

Part 2: Board of Adjustment and Appeals**Section 2.09: Creation and Composition of Board of Adjustment and Appeals**

- (A) There shall hereby be created a Board of Adjustment and Appeals consisting of five (5) regular members and three (3) alternate members. Four (4) regular members and two (2) alternate members shall be appointed by the City Council and reside inside the city limits of Rockingham. One (1) regular member and one (1) alternate member shall be appointed by the Richmond County Board of Commissioners and shall reside inside the extraterritorial planning jurisdiction. If, despite good faith efforts, residents of the extraterritorial jurisdiction cannot be found to fill the seats reserved for such area, then the Richmond County Board of Commissioners may appoint other residents of the County, including residents of the City, to fill such seats. If the Richmond County Board of Commissioners fails to make these appointments within ninety (90) days after receiving a resolution from the City Council requesting that they be made, the City Council shall make such appointments.
- (B) In-city alternates shall be designated as "in-city alternate one" and "in-city alternate two" by the City Council at the time of appointment. In-city alternate one shall be the first in-city alternate to fill in for an absent or abstaining in-city regular member. In-city alternate two may fill in only in the absence or abstention of in-city alternate one or in the absence or abstention of two or more in-city regular members.
- (C) An in-city alternate shall sit only in lieu of a regular in-city member, and the extraterritorial alternate member shall sit only in lieu of the extraterritorial member. When so seated, alternate members shall have the same powers and duties as the regular member they replace.

Section 2.10: Terms of Office

- (A) Regular and alternate members of the Board of Adjustment and Appeals shall be appointed for three-year staggered terms, but both regular and alternate members may continue to serve until their successors have been appointed. Initially, two (2) in-city regular members and one (1) extraterritorial alternate member shall be appointed for a three-year term; one (1) in-city regular member, one (1) extraterritorial regular member, and one (1) in-city alternate member shall be appointed for a two-year term; and one (1) in-city regular member and one (1) in-city alternate member shall be appointed for a one-year term.

- (B) Members of the Board of Adjustment and Appeals may be appointed to successive terms, but not to exceed two (2) re-appointments or nine (9) consecutive years which ever comes first.

Section 2.11: Vacancy and Removal

- (A) Members of the Board of Adjustment and Appeals may be removed by the City Council at any time for failure to attend three (3) consecutive meetings or for failure to attend thirty (30) percent or more of the meetings within any twelve-month period or for any other good cause related to performance of duties. Upon request of the member proposed for removal, the City Council shall hold a public hearing prior to the removal becoming effective.
- (B) Any vacancy in the membership of the Board of Adjustment and Appeals shall be filled for the remainder of the unexpired term as soon as may reasonably be accomplished by the City Council in the same manner as the initial appointment.
- (C) If an in-city member moves outside the city or if an extraterritorial member moves outside the extraterritorial jurisdiction, then such move shall constitute a resignation from the Board of Adjustment and Appeals effective upon the date a replacement is appointed by the City Council.

Section 2.12: Organization

The Board of Adjustment and Appeals shall elect by majority vote a Chairperson and Vice-chairperson from among its members at the regular August meeting of each year. The term of office for the Chairperson and Vice-chairperson shall be one (1) year. If a vacancy occurs in an office prior to the expiration of the full term, another election to fill the remainder of the term of office shall be conducted at the first meeting thereafter. The Chairperson and Vice-chairperson may take part in all deliberations and vote on all matters considered by the Board. The Board shall appoint a Secretary who may be an officer or employee of the City. The Board shall adopt rules for the transaction of business (See Appendix B).

Section 2.13: Meetings and Quorum

A four-fifths (4/5) majority of the Board of Adjustment and Appeals regular membership (excluding vacant seats) shall constitute a quorum for conducting business. Meetings of the Board of Adjustment and Appeals shall be held at the call of the Chairperson and at such other times as the Board may determine. The Board shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be filed in the Planning and Inspections Department. Such minutes and records shall be a public record. All meetings of the Board shall be open to the public.

Section 2.14: Voting

- (A) The concurring vote of four-fifths (4/5) of the Board of Adjustment and Appeals regular membership (excluding vacant seats) shall be necessary to reverse or modify any order, requirement, decision, or determination of the Administrator; or to decide in favor of the applicant on any request for a conditional use permit or variance.
- (B) Once a member is physically present at a board meeting, any subsequent failure to vote shall be recorded as an affirmative vote unless the member has been excused in accordance with subsection (C) or has been allowed to withdraw from the meeting in accordance with subsection (D).
- (C) A member may be excused from voting on a particular issue by a majority vote of the remaining members present under the following circumstances:
- (1) If the member has a direct financial interest in the outcome of the matter at issue; or

Article 13: Historic Preservation

Part 1: Historic Preservation Board

Section 13.01: Creation and Composition of Historic Preservation Board

There shall hereby be created a Historic Preservation Board consisting of seven (7) members appointed by the City Council. All members shall reside within the planning and zoning jurisdiction of the City of Rockingham. In addition, a majority of the members of the Board shall have demonstrated special interest, experience or education in history, architecture, archaeology or related fields. The Board shall serve without compensation except that members may be reimbursed for actual expenses incurred during the performance of the Board's official duties within the limits of any funds available to the Board.

Section 13.02: Terms of Office

- (A) Members of the Historic Preservation Board shall be appointed for three-year staggered terms, but members may continue to serve until their successors have been appointed. Initially, three (3) members shall be appointed for a three-year term; two (2) members shall be appointed for a two-year term; and two (2) members shall be appointed for a one-year term.
- (B) Members of the Historic Preservation Board may be appointed to successive terms, ~~but not to exceed two re-appointments or nine (9) consecutive years, which ever comes first.~~

Section 13.03: Vacancy and Removal

- (A) Members of the Historic Preservation Board may be removed by the City Council at any time for failure to attend three (3) consecutive meetings or for failure to attend thirty (30) percent or more of the meetings within any twelve-month period or for any other good cause related to performance of duties. Upon request of the member proposed for removal, the City Council shall hold a public hearing prior to the removal becoming effective.
- (B) Any vacancy in the membership of the Historic Preservation Board shall be filled for the remainder of the unexpired term as soon as may reasonably be accomplished by the City Council in the same manner as the initial appointment.
- (C) If a member moves outside the planning and zoning jurisdiction of the City of Rockingham, then such move shall constitute a resignation from the Historic Preservation Board effective upon the date a replacement is appointed by the City Council.

Section 13.04: Organization

The Historic Preservation Board shall elect by a majority vote a Chairperson and Vice-chairperson from among its members at the regular August meeting of each year. The term of office for the Chairperson and Vice-chairperson shall be one (1) year. If a vacancy occurs in an office prior to the expiration of the full term, another election to fill the remainder to the term of office shall be conducted at the first meeting thereafter. The Chairperson and Vice-chairperson may take part in all deliberations and vote on all matters considered by the Board. The Board shall appoint a Secretary who may be an officer or employee of the City. The Board may adopt rules for the transaction of business (See Appendix H).

Section 13.05: Meetings and Quorum

A majority of the Historic Preservation Board membership (excluding vacant seats) shall constitute a quorum for conducting business. Meetings of the Historic Preservation Board shall be held at the call of the Chairperson and at such other times as the Board may determine. The Board shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be filed in the Planning and Inspections Department. Such minutes and records shall be a public record. All meetings of the Board shall be open to the public.

MEMORANDUM

To: Mayor Steve Morris and City Council Members

From: John Massey, Assistant City Manager

Date: August 1, 2018

Re: Demolition Ordinance for Dilapidated Dwelling located at **413 Bryan Street**

City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 413 Bryan Street and identified as Richmond County PIN 7463-19-71-4830. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in March of 2018. The property owner, Barry Nixon, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. No one attended the hearing. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by July 17, 2018. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. No action has been taken by anyone to date regarding the condition of the subject property.

Mr. Nixon is deceased. The title search did identify three potential heirs all of whom reside out of state. All notices regarding these condemnation proceedings were sent to them also.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owner of this dwelling, Barry Nixon (and heirs), have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160A-443 (5) pursuant to an order issued by the Building Inspector on April 18, 2018 and the owner has failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend *"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."* on the building located at 413 Bryan Street and identified by Richmond County PIN# 7463-19-71-4830.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above described dwelling in accordance with his order to the owner thereof dated April 18, 2018 and in accordance with the Housing Code and G.S. 160A-443.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160A-446.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

Adopted this _____ day of _____, 2018

Mayor

Attest: _____
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this _____ day of _____, 2018.

Notary Public

My Commission expires:

413 Bryan Street





STOGNER ARCHITECTURE

ARCHITECTURE - CONSTRUCTION MANAGEMENT - DESIGN BUILD

July 19, 2018

Mr. Monty Crump
City Manager
City of Rockingham
514 Rockingham Road
Rockingham, NC 28379

RE: **CITY OF ROCKINGHAM PUBLIC WORKS
MAINTENANCE BUILDING RENOVATION
COMM. NO. 4526
BID OPENING: JULY 18, 2018 AT 3:00 PM**

Dear Monty:

Bids for the City of Rockingham Public Works – Maintenance Facility Renovation project were received and publicly opened on **July 18, 2018** at Rockingham City Hall, 514 Rockingham Road in Rockingham, North Carolina. Attached for your review and file is the Certified Bid Tab.

Four bids were received and the apparent low bidder is **Hawks Builders, Inc.**, of Rockingham, North Carolina with a Total Base Bid of \$440,633.00. The three remaining bidders all submitted bids in the \$512,088-\$563,200 dollar range.

The bid submitted by Hawks Builders, Inc. was \$71,455.00 lower than the next lowest bidder. Given this discrepancy, we have already reached out to Hawks Builders, Inc. and asked them to submit a formal letter to confirm that they have reviewed their prices and that they are comfortable with their bid. We will send you the letter from Hawks Builders, Inc. once we have received it from their team.

Hawks Builders, Inc. is a local General Contractor with an excellent reputation and positive references. We have worked with them on multiple projects and would not hesitate to recommend awarding the contract for this project to them, contingent upon their confirmation of their submitted bid pricing.

It is our recommendation that you award the Total Base Bid of \$440,633.00 and Deduct Alternate A-3, which would reduce the contract amount by \$54,111.00. This would bring the Total Contract Amount to \$386,522.00. This amount includes a Contingency Allowance of \$23,000.00 and a Hardware Allowance of \$3,000.00.

If you have questions or need further information, please let me know.

Sincerely,

David Stogner, AIA, LEED AP

cc: John Massey – Assistant City Manager, City of Rockingham

615 East Broad Avenue
Rockingham, N.C. 28379 www.StognerArchitecture.com

Phone: 910-895-6874
Fax: 910-895-1111

CITY OF ROCKINGHAM PUBLIC WORKS - RENOVATION OF MAINTENANCE FACILITY
 ROCKINGHAM, NORTH CAROLINA
 COMM. NO. 4526

CERTIFIED BID TABULATION

Date: 3:00 P.M. WEDNESDAY, JULY 18, 2018
 514 ROCKINGHAM ROAD, ROCKINGHAM, NORTH CAROLINA

BIDDER NAME & ADDRESS	LICENSE# NO.	BID SECURITY	AIA* A305	E* VER REQ	TOTAL BASE BID	ADD ALTERNATE A-1	DEDUCT ALTERNATE A-2	DEDUCT ALTERNATE A-3	TOTAL UNIT PRICES	ADD 001	ADD 002	ADD 003
HAWKS BUILDERS, INC. ROCKINGHAM, NORTH CAROLINA	#66182	Y	Y	Y	\$ 440,633.00	\$ 2,700.00	\$ (450.00)	\$ (54,111.00)	\$ 5,557.00	Y	Y	Y
SOUTHERN BUILDERS, INC. ROCKINGHAM, NORTH CAROLINA	#5771	Y	Y	Y	ACTUAL: (\$512,086.00) 2SHOWN: (\$512,086.00)	\$ 3,585.00	\$ (3,099.00)	\$ (48,932.00)	ACTUAL: (\$17,086.00) 1SHOWN: (\$17,086.00)	Y	Y	Y
H&S RESOURCES CORPORATION RALEIGH, NC	#78269	Y	Y	Y	\$ 535,250.00	\$ 3,000.00	\$ (2,000.00)	\$ (46,500.00)	\$ 21,250.00	Y	Y	Y
LOMAX CONSTRUCTION, INC. GREENSBORO, NC	#37571	Y	Y	Y	\$ 563,200.00	\$ 4,100.00	\$ (3,100.00)	\$ (42,200.00)	\$ 11,300.00	Y	Y	Y

I hereby certify that the tabulation of bids shown hereon was prepared by me on this date and that all information shown hereon is true, correct and complete to the best of my knowledge.

NAME:  DATE: 7-18-18

* Unit Price D appears to have been miscalculated. The Unit Price is shown as \$1,839.00 per Overhead Door and 7 Doors are quoted. This sum should be \$12,873.00 instead of the \$12,871.00 shown on the Bid Form.
 † An error carried through to the Total of Unit Prices A-D, the Actual calculation should be \$17,086.00 instead of \$17,086.00.
 ‡ When the correction is made to Unit Price D, the Total Base Bid with Unit Price Total and Allowances increases by \$2.00, to \$512,086.00.

Hawks
Builders, Inc.

Office: (910) 895-7070
Mobile: (910) 417-1514
Fax: (910) 895-7071
ronnie@hawksbuilders.net

General Contractors

PO Box 938
105 Yates Hill Road
Rockingham, NC 28380
www.hawksbuilders.com

July 19, 2018

JUL 23 2018

Ms. Sarah Stogner
Stogner Architecture
615 East Broad Avenue
Rockingham, NC 28379

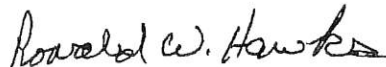
Reference: Price/Bid Confirmation for City of Rockingham Public Works Project

Ms. Stogner,

Hawks Builders, Inc. has reviewed our bid for the City of Rockingham Public Works project and can confirm our prices as correct. We look forward to beginning this project and working with you toward its completion.

If you have any question, please contact us and we will do our best to answer them.

Thank you,



Ronald W. Hawks
President
Hawks Builders, Inc.
o: 910-895-7070
f: 910-895-7071

North Carolina Governor's Highway Safety Program LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Rockingham Police Department (herein called the "Agency")
(The Applicant Agency)

has completed an application contract for traffic safety funding; and that City of Rockingham
(The Governing Body of the Agency)
_____ (herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE City of Rockingham IN OPEN
(Governing Body)

MEETING ASSEMBLED IN THE CITY OF Rockingham, NORTH CAROLINA,

THIS 14 DAY OF August, 20 18, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Chief Billy Kelly is authorized to file, on behalf of the Governing
(Name and Title of Representative)
Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal
funding in the amount of \$ 20,000 to be made to the Governing Body to assist in defraying
(Federal Dollar Request)
the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 0 as
(Local Cash Appropriation)
required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other
appropriate persons to furnish such information, data, documents and reports as required by the contract, if
approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by _____
(Chairperson/Mayor)

ATTESTED BY _____
(Clerk)

SEAL

DATE _____

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

To: Monty Crump, City Manager

From: Dave Davis, Recreation Director

Date: August 6, 2018

Subject: Activity Report

The following are activities and projects currently involving our department.

Youth Soccer- Registration concludes Friday, August 10th.

Summer Programs- Our summer programming that includes day camp, swim camp, and public swimming concludes Saturday, August 11th. We have had another successful summer serving one hundred children a day among the three offerings.

Hinson Lake- Activity is substantial this time of year with current week-end reservations extending through the fall months.



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

WPK From: W. D. Kelly
Chief of Police

Date: August 1, 2018
Ref: July Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1405</u>
Animal Control Calls:	<u>47</u>
Alarm Calls	<u>146</u>
Escorts:	<u>105</u>
Unlock Vehicles:	<u>121</u>
Battery Boosts	<u>5</u>
Charges Generating Arrest:	
Felonies:	<u>39</u>
Misdemeanors:	<u>106</u>
Drug Violations:	<u>24</u>
Juvenile:	<u>0</u>
Warrants Served:	<u>151</u>
Citations:	<u>171</u>

Accidents Reported/Investigated:

Property Damage only:	<u>28</u>
Personal Injury:	<u>4</u>

Officer Hours Spent in Court:	<u>47</u>
Officer Training Hours Logged	<u>286</u>

Items of Interest:

We have always had a great National Night Out and this one was just as great if not better. The Junior Police & Fire Cadets received their certificates and they were an excellent group of young people. Before we can blink our eyes, it will back to school time again. We hope all the students have a safe and smooth transition back to the classroom.

