

ITEMS NEEDED TO OBTAIN A PERMIT FOR RESIDENTIAL PROJECTS:

Inspections must be called in by 4:30 pm the business day prior.

- ** Septic Approval- Health Dept. (997-8320) or connection approval from utility.
- ** Copy of survey showing house location or if in subdivision, copy of site/plot plan showing house location.
- ** Development permit application- if property is located in a flood plain.
- ** Completed building permit application-
 - Make sure directions are given.
 - Make sure there is a good/detailed description of proposed work.
 - A list of licensed sub contractors is required, or an owner can list himself as being responsible for the electrical, plumbing, or mechanical work
- ** One set of plans and specifications
- ** Modular construction-must provide copy of footing/foundation wall specifications and bonding/marriage wall specifications.
- ** Owner/Builder statement if owner is acting as general contractor.
- ** Workman's Compensation coverage form (\$30,000 or greater)
- ** An approved erosion control plan approved by the NC Dept of Natural Resources for land disturbing activity over 1 acre in accordance with GS 113A-52 (6) and GS 113A-57.
- ** Contractors need to provide a current state contractor's license and certificate of insurance.
- ** Appointment of Lien Agency (Print or Post) if project cost is \$30,000 or more, see exceptions at: www.liensnc.com or call 888-690-7384.

Inspection Information

- ** All inspections must be called in by person licensed and/or responsible for the work.
- ** Informal Internal Review of inspection decisions available upon request