

**APPLICATION FOR THE AMERICAN LEGION, DEPARTMENT OF WISCONSIN**  
**Outstanding Enlisted National Guard/Reservist Award Program**

Candidate: \_\_\_\_\_

Address: \_\_\_\_\_

Recommended by Post No. \_\_\_\_\_ of The American Legion located in \_\_\_\_\_

Number of years in National Guard/Reserve: \_\_\_\_\_

Present position in National Guard/Reserve: \_\_\_\_\_

**PLEASE NOTE:**

1. The candidate must be active part-time in the Enlisted National Guard/Reserve and not retired.
2. The candidate must be a U.S. citizen.
3. DO NOT submit any scrapbooks, as judging will be based on the criteria required below.
4. If Requirements stated below are not followed as outlined, and proper signatures are not obtained, **applicant will be disqualified.**

**REQUIREMENTS:**

**To assist you in the completion of your candidate's application/narrative please include the requirements listed below. The application/narrative cannot exceed eighteen (18) single-sided bond pages, on 8 ½" X 11" paper.**

**The first 6 or 7 pages should contain the candidate's service narrative/biography. The remaining pages may include supporting citations as well as other documentation, including press articles. Only one copy of the application/narrative should be submitted.**

1. Recommendation form the candidate's superior.
2. Resume of the candidates Enlisted National Guard/Reserve experience including honors that have been bestowed upon the candidate for outstanding National Guard/Reserve performance.
3. Biography of the candidate that includes education, family, church affiliation (if applicable), as well as any fraternal or social organization(s) with which the candidate is associated.
4. Describe, in your opinion, what characteristics make this candidate an outstanding Enlisted National Guard/Reservist. **Include accomplishments outside of the candidate's National Guard/Reservist accomplishments. Community involvement must be noted to be considered for the award.**
5. Include a copy of your candidate's pertinent military training and education certificates as appropriate.
6. Please list any additional information you deem pertinent which may assist the committee in arriving at a final decision regarding your candidate's application.
7. The applicant's narrative/biography must include a **5"X7" (only) color photograph in full duty uniform.**
8. Certified Post winners are due to the District by April 1<sup>st</sup>; certified District winners are due to the Department by May 1<sup>st</sup>.

**CERTIFICATION OF POST**

This recommendation is submitted by \_\_\_\_\_ Post No. \_\_\_\_\_

The American Legion, Department of Wisconsin, located in the \_\_\_\_\_ District.

\_\_\_\_\_  
Post Adjutant

\_\_\_\_\_  
Post Commander

\_\_\_\_\_  
Date

\_\_\_\_\_  
Post Public Safety Chairman

---

**DISTRICT WINNER**

The American Legion, Department of Wisconsin, District \_\_\_\_\_ winner is the individual listed on the previous page.

\_\_\_\_\_  
District Adjutant

\_\_\_\_\_  
District Commander

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Public Safety Chairman

In the event this candidate is declared the winner, will the candidate be available to appear at the Department Convention?  Yes  No